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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM 2022-09-527  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
SEP 28 2022 Time: 4:10  
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**DIVISION MEMORANDUM**  
No. 527, s. 2022

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
All School Heads

From:  **VICTORIA M. GAZO, PhD, CESO V**  
Schools Division Superintendent

Date: September 30, 2022

Subject: **RE-ORGANIZATION OF SCHOOL HUMAN RESOURCE DEVELOPMENT COORDINATOR**

1. Relative to the Division Memorandum No. 284, s. 2019 Re: Designation Order of School Human Resource Development ( HRD Coordinators ), the School Governance Operation Division thru the Human Resource and Development Section, hereby informs the field on the **Re- Organization of School Human Resource Development Coordinators**.
2. School Heads are directed to identify and update their School HRD-Coordinator as support system to document the Learning and Development activities of the school. Please see attached link for updating : <https://bit.ly/hrnewcoordinator>
3. Designated School HRD Coordinators shall inform their co- teachers to fill in the google form on or before **October 6, 2022** using the link <https://bit.ly/2022LANDD> , the data will be used for the Learning and Development Needs Assessment and baseline data for the 2023 HRD programs and activities.
4. Should there be queries contact, **Mr. Rex C. Dacanay**, Education Program Specialist II, Human Resource & Development at 0917055496.

Copy furnished:  
Records Unit/HRD-RD



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