



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-2022-11-598
DEPED MALAYBALAY CITY DIVISION
RELEASED
NOV 04 2022 me: 2:58
By: fhuaorn

DIVISION MEMORANDUM

No. 598, s. 2022

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program and Public Schools District Supervisors
All School Heads
All Others Concerned
This Division

From:  **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

Date: November 4, 2022

Subject: **SIBWAL AWARDS FOR EXCELLENCE IN CURRICULUM IMPLEMENTATION**

1. The Sibwal Award for Excellence in Curriculum and Implementation is a DepEd Division of Malaybalay City rewards and recognition program for Curriculum and Instruction on initiated by the Office of the Chief for Curriculum Implementation Division, which is anchored on the Divisions Rewards and Recognition and Civil Service Commission's Program on Awards and Incentives for Service Excellence (PRAISE). The program seeks to encourage creativity, innovativeness, integrity and productivity in curriculum implementation and public service as a whole. It also aims to showcase the best learning-focused and innovative practices among DepEd Malaybalay City units, officials and employees as well as the effective implementation of School-Based Management in all school districts schools and learning center.

A learning-focused, effective, and innovative organization (school, district office, and office in the Schools Division) utilizes exemplary practices anchored in the school-Based Management guidelines that improve learning and academic achievement, relies on data-driven decision making and provides frameworks and tools for organizing and designing effective teaching-learning activities.

2. The districts/schools/offices should strictly follow the timeline to ensure successful conduct of the activity and to prevent delays in the process. District Offices are advised to create their Search and Selection Committee.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. Documents of all District awardees /Division nominees shall be submitted with their substantial support documents executing self-omnibus certification for each of the categories on or before **November 14, 2022 (Monday)** Attention: *Vicente G. San Miguel, EdD* – Public Schools District Supervisor- SIBWAL Awards Committee Chairperson.
4. Validation of nominees in all categories shall commence **November 15-18, 2022**, and committee chairperson must submit the result of the assessment and validation of their respective categories on or before **November 21, 2022 (Monday)**.
5. The Awarding Ceremony dubbed as **SIBWAL AWARDS** will be announced in a separate memorandum.
6. Enclosed are the specific criteria and division search committee of Evaluators in different categories. Only those nominees who obtain the cut off score of **60 pts** will be declared as outstanding on each category.
7. Expense to be incurred relative to the conduct of the activity are chargeable to local funds or any available funds subject to the usual accounting and auditing rules and regulations.
8. The following are attached for reference:
 - Annex A** - Guidelines on the 2022 Division Guidelines on the 2022 Sibwal Awards For Excellence in Curriculum and Instruction
 - ANNEX B** - Omnibus Certification
 - ANNEX C** - Nomination Form
 - ANNEX D** - Nomination write-up
 - ANNEX E** - Certification
 - ANNEX F** - List of Official Winners
9. Moreover, as part of the Department's implementation of Equal Employment Opportunity Policy (EEOP) particularly in the area of Rewards and Recognition (R&R) of the PRIME-HRM,EEOP shall be observed, that is fair treatment in the recommendation and selection of nominees regardless of age, sex, sexual orientation, gender, gender identity, civil status, disability, religion, ethnicity and political affiliation among others.
10. For inquiries, please contact *Vicente G. San Miguel, EdD* Public Schools District Supervisor at 09778091156
11. Immediate and wide dissemination of this Memorandum is desired

Copy furnished:
Records Unit
PSDS/VGSM



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

ANNEX A

GUIDELINES ON THE 2022 SIBWAL AWARDS FOR EXCELLENCE IN CURRICULUM IMPLEMENTATION

I. Rationale

In consonance with DepEd Order No. 9, s. 2002 entitled Establishing the Program on Awards and Incentives for Service Excellence (PRAISE) in the Department of Education and DepEd Order No. 78, s. 2007 entitled Strengthening the Program on Awards and Incentives for Service Excellent (PRAISE) of the Department of Education and in life with its quality policy to ensure excellent employees performance through continual improvement, DepEd Region X recognizes and rewards employees for their innovative ideas, superior accomplishments, exemplary performance, extraordinary acts or services in the public interest and other efforts contributing to efficiency, economy and improvement in government in government operations which lead to organizational productivity.

II. Categories of Award

Most Learning-Focused Public Elementary School

K to 3

Small School

Medium School

Large School

Very Large School

Grade 4-6

Medium School

Large School

Very Large School

Most Learning-Focused Public Junior High School

Grade 7-10

Small School

Medium School

Large School

Very Large School



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Most Learning-Focused Public Senior High School
Grade 11-12
Small School
Medium School
Large School
Very Large School

The school typology is indicated in DO No. 19, s. 2016 as follows:

Type of Public School	Number of Learners
Small	Less than 440
Medium	441-840
Large	841-1,240
Very Large	1,240 and above

Most Learning Focused ALS CLCs

Most Learning-Focused Schools District Office

Most Effective Unit/Section in the Schools Division Office



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

I. GENERAL PROVISIONS

Section 1 Legal Bases of Promulgation and Related Policies.

This Manual was promulgated in line with the following legal bases of promulgation and related policies:

- 1.1 DepEd Order No. 9, s. 2002 Establishing the PRAISE in the Department of Education.
- 1.2 DO 78, s. 2007 Strengthening the Program on Rewards and Incentives for Service Excellence (PRAISE) of the Department of Education.
- 1.3 DO No. 83, s. 2012 Implementing Guidelines on the Revised School-based Management (SBM) Framework, Assessment Process and Tool (APAT).
- 1.4 CSC MC No. 01 Series of 2001, Program on Awards and Incentives for Service Excellence
- 1.5 CSC Resolution No. 0101121

Section 2. Scope. The Sibwal Award For Excellence in Curriculum Implementation is a DepEd-SDO Malaybalay City rewards and recognition initiated by the Office of the Chief for Curriculum Implementation Division for exemplary accomplishments in Curriculum and Instruction which had significant positive impact on the quality of basic education. The Sibwal Award For Excellence in Curriculum Implementation is anchored on the Civil Service Commission's Program on Awards and Incentives for Service Excellence (PRAISE).

Section 3. Definition of Terms- Notwithstanding as may be provided in relevant laws, rules and regulations, the following terms are hereby defined as used in this Manual:

- 3.1 Academic or educational innovative programs refer to significant improvements on the delivery and production of knowledge, skills, programs and curricula, research infrastructure, access to quality education among others in the global knowledge economy as well as findingsolutions to national social development and economic issues.
- 3.2 Authentic Learning- It is an approach of the school's, schools' division offices, regional offices and curriculum and instruction strands offices that allows the learners to explore, discuss, and meaningfully construct concepts and relationships in contexts that involve real-world problems and projects that are relevant to the learner.
- 3.3 Exemplary Practices- It is described as something where people and organization excel of what they do and are excellent examples to others. It is something good that is an example for others to follow specifically the





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

learning-focused activities.

- 3.4 Learning-focused- Refers to the relationship that involves sharing the development and maintenance of a learning environment in the classroom, sharing the locus of control between teacher and students, involving parents and stakeholders in student learning. Moreover, the emphasis is on building a supportive environment where learners effectively learn. On the other hand, for the Central Office, this refers to utilizing exemplary practices that increase learning and academic achievement of field offices, relies on data driven decision-making and provides frameworks and tools for organizing and designing effective teaching-learning designs.
- 3.5 Mathematical Literacy- It is an individual capacity of the learners to identify and understand the role that mathematics plays in the world, to make well-founded judgements and to use and engage with mathematics in ways that meet the needs of the individual learner's life as a constructive, concerned and reflective learner.
- 3.6 Qualification Standards- This refers to the minimum requirements or criteria set in the guidelines where all nominees in all categories shall adhere to.
- 3.7 Rewards and Recognitions- This refers to a form of acknowledgement and appreciation for the exemplary performance of the organization. Hence, for this program, rewards is a cash incentive given to the Most Learning-focused while recognitions are Certificate and Plaque of Recognition given to the Most Learning Focused and a Certificate of Recognition for the finalists. ,
- 3.8 School-based Management (SBM) - It is a strategy to improve education by transferring significant decision-making authority from the Central Office to individual schools. It provides principals, teachers, students, and parents greater control over the education process by giving them responsibility for decisions about the budget, personnel, and the curriculum. For this activity, the nominee shall be with an Advanced Level in the School-based Management corresponding to each award category.

Section 3. Essential Features - Sibwal Award For Excellence in Curriculum Implementation through the Office of the Curriculum Implementation Division shall be designed to recognize and reward exemplary contribution of the field and central offices (schools, schools district offices, and offices) in making authentic learning happen in the lives of public-school learners.

Section 4. Basis of Providing Incentives - The Office of the Curriculum Implementation Division shall adhere to the principles of providing incentives and awards based on the performance, innovative ideas and exemplary behavior of DepEd officials and employees, regardless of age, appointment status, gender, civil status, social status, race, ethnicity, religion, religious belief and any other characteristics specified. Moreover, this shall conform with the result of the evaluation based on Performance

Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Rating (OPCRF) of the Head of Office, Significant Accomplishment/s in Fostering Learning, Impact of Accomplishments in making learning happen, Innovations in Enhancing Learner's Achievement, and Awards.

Section 5. Timeliness of Award or Recognition - The recognition of the various categories of the Sibwal Award For Excellence in Curriculum Implementation shall be given with due consideration to the timeliness of giving the award outside of the formal or planned awarding ceremonies.

Section 6. Principles - The Sibwal Awards for Curriculum Implementation shall adhere to equal opportunity and principle of providing incentives and awards based on performance, innovative ideas and exemplary contribution of the field and central offices utilizes exemplary practices anchored in the school-based management guidelines that improve learning and academic achievement, relies on data driven decision-making and provides frameworks and tools for organizing and designing effective teaching-learning activities.

Section 7. Non-Monetary Awards. The Sibwal Awards for Curriculum Implementation shall provide non- monetary awards and incentives to recognize, acknowledge, and reward productive, innovative, and learning-focused approaches of the top 5 nominees.

II. OBJECTIVES

Section 8. Objectives. The program seeks to encourage creativity, innovativeness, integrity and productivity in public service. It also aims to showcase the best learning-focused and innovative practices among DepEd organizational units, officials and employees as well as the effective implementation of School-Based Management in every school.

III. COMPOSITION, DUTIES AND FUNCTIONS OF THE SIBWAL AWARDS SCREENING COMMITTEE MEMBERS AND SECRETARIAT

Section 9. Composition of the Sibwal Award For Excellence in Curriculum Implementation Screening Committee and Secretariat shall be constituted to screen and recommend eligible nominees for screening and recommend eligible candidates with the efficiency, wide participation, and transparency in all processes. These are the following:

9.1 Schools Division Superintendent – Chairperson



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 83 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

- 9.2 Assistant Schools Division Superintendent -Co-Chairperson
- 9.3 Chief Education Supervisor for Curriculum Implementation Division- Co-Chairman

Members

- 9.4 President of the Division Association of EPS
- 9.5 President of the Division Association of PSDS
- 9.6 Program holder to serve as secretariat and honorary members

The members of the Sibwal Award For Excellence in Curriculum Implementation Screening Committee shall compose of the Office of the Schools Division Superintendent, Assistant Schools Division Superintendent, Chief Education Supervisor, representative of EPS and PSDS association and Secretariat.

On the other hand, the SAFE CI Secretariat shall compose of five personnel from the Office of the Curriculum Implementation Division as identified by the Chief.

Section 10. Duties and Functions of the Sibwal Award For Excellence in Curriculum Implementation Committee- The duly constituted Sibwal Award For Excellence in Curriculum Implementation Committee shall be responsible for the development, administration, monitoring and evaluation of the awards and incentives system of the Curriculum Implementation Division.

Section 11. Qualities of SAFE CI Committee Members - The members of the Screening Committee shall be the current officials in the identified position that exhibit the following qualities:

1. Positive attitude
2. Fairness
3. Ability to accept and implement ideas submitted by other members.
4. Collaboration
5. Being a learning-focus enthusiasts.
6. High tolerance for pressure and stress.
7. Cooperation

He/she shall actively participate in the SAFE CI meetings and evaluation of documents, deliberation, and awarding of recognition to the winners.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Section 11. 1 Designation and Composition of the 2022 SIBWAL Awards for Curriculum Implementation

DIVISION SEARCH AND SELECTION COMMITTEE

EXECUTIVE COMMITTEE

Chairperson: SDS Victoria V. Gazo, PhD, CESO V
Co-Chairperson: ASDS Aliena S. DAJAY, PhD, CESO
: Chief ES Ralph T. Quirog
Members: Rosie A. Salupado, EPS
Jovy G. Molina, PSDS
Vicente G. San Miguel, PSDS, Focal Person-PSDS
Dindo G. Gabales, PhD, Focal Person-EPS

DIVISION SIBWAL AWARDS FOR CURRICULUM IMPLEMENTATION SEARCH COMMITTEE

Most Learning-Focused Public Elementary School (K to 3) Small, Medium, Large and Very Large	Chairman: Rosie A. Salupado, EPS Co-Chairman: Manny B. Pimentel, PSDS Members: Evernold Berial, PSDS
Most Learning-Focused Public Elementary School (4 to 6) Small, Medium, Large and Very Large	Chairman: Imelda S. Bentillo, EPS Co-Chairman: Liza G. Balintongog, PSDS Members: Ferdinand V. Mortera, PSDS
Most Learning-Focused Public Secondary School (JHS) Small, Medium, Large and Very Large	Chairman: Rachel R. Valde, EPS Co-Chairman: Jovy G. Molina, PSDS Members: Dindo G. Gabales, EPS
Most Learning-Focused Public Secondary School (SHS) Small, Medium, Large and Very Large	Chairman: Sharon A. Bongocan, EPS Co-Chairman: Perlita B. Wales, PSDS Members: Maria Concepcion S. Reyes, EPS
Most Learning-Focused Alternative Learning System-Community Learning Center (ALS-CLC)	Chairman: Jasmin J. Adriatico, EPS Co-Chairman: Noel A. Tan Nery, PSDS
Most Learning-Focused Schools District Office	Chairman: Purisima J. Yap, EPS Co-Chairman: Analy L. Ocier
Most Effective Section/Unit	Chairman: Virgilyn Pizarro, EPS Co-Chairman: Aba Q. Allaba, PSDS Members:



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Secretariat: Vicente G. San Miguel, Dindo G. Gabales, Filipina Taray and Pat Padua

IV. CATEGORIES OF AWARDS AND INCENTIVES

Section 12 Awards Categories - The awards categories of the Sibwal Awards for Curriculum Implementation shall be as follows:

- 12.1 Most Learning-Focused Public Elementary School - This award is given to elementary schools with an Advanced Level in school-based management. This is awarded to each school typology for the key stages 1 and 2.
- 12.2 Most Learning-Focused Public Secondary School - This award is given to secondary schools with an Advanced Level in school-based management. This is awarded to each school typology for the key stages 3 and 4.
- 12.3 Most Learning-Focused Alternative Learning System-Community Learning Center (ALS-CLC) - This shall provide a parallel learning system in each District Office that provides opportunities for out-of-school youth and adult (OSYA) learners to develop basic and functional literacy skills, and to access equivalent pathways to complete basic education.
- 12.4 Most Learning-Focused Schools District Office - This shall be given to the Schools District Office whose practices exemplified learning-focused and implement innovations in the curriculum resulting in greater impacts in the lives of learners.
- 12.5 Most *Effective* Section/Unit in the Division Office- This shall recognize the exemplary performance of various section and unit Schools Division Office.
- 12.6 Such other awards- any other awards duly approved by the Chairman and Co- Chairman upon the recommendation of the members of the Sibwal Award For Excellence in Curriculum Implementation.

Section 13. Types of Incentives. The Office of the Chief of Curriculum Implementation Division shall continuously implement the program to reward and motivate deserving organization, and heads. Moreover, this shall improve and instill their performance towards excellence service. Thus, a Plaque of Recognition for the organization, and a Certificate of Recognition to the Head of the Organization shall be granted to the Most Learning-Focused in all categories. Meanwhile, the two (2) finalists in each category shall be awarded with a Plaque of Recognition for the Organization and Certificate of Recognition for the Head of Office.

V. SEARCH AND SCREENING PROCEDURES

Section 14. General Conditions - The following conditions shall be followed:

- 14.1 There shall be a Division wide Search and a District Search. The District Search Champions shall advance to the Division Search and shall represent the district in Division Search.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

- 14.2 Each District shall have their own timelines. They shall see to it that their submissions to the Division search must follow the Division Search Timelines.
- 14.3 Each District Office shall have one nominee in every award category using the prescribed Nomination Form. On the other hand, each unit/section in Division Office shall have one nominee for the Most Effective Section/Unit.
- 14.4 The nomination/s shall be approved and endorsed by the District Supervisor for the nominees from the school, ALS, and while in the Section/Unit in the Division Office will endorsed by the Division Chief or head of Office.
- 14.5 Each nomination requires the submission of five (3) original nomination folders containing the fully accomplished documentary requirements. Also, the electronic copy shall be sent to the link that will be provided by the Sibwal Award For Excellence in Curriculum Implementation secretariat in the Division.
- 14.6 Each filled up nomination form shall be accompanied with the Nomination Write-up form. The nomination form and documentary requirements shall be organized in an expanding legal sized folder. Hard bound and creative covers are discouraged. Only required documents shall be submitted. For easy reference, please use labels and tabs for every required documents.
- 14.7 The documentary requirements are:
- 14.7.1 Nomination Form
- 14.7.2 Nomination Write-up. The write-up shall highlight outstanding accomplishment within two years for the School, District and Division nominees. The maximum allowable number of pages is fifteen (15) in an A4 size bond paper, using Bookman Old Style and 11 font size to include the summary of accomplishments, impact, and other information.
- 14.7.3 Presentation of accomplishments shall be in order of significance, with complete descriptions, justifications and shall adhere to the following pointers:
- 14.7.3.1 Use specific terms. Define / clarify terms such as “assisted”, “contributed” or “facilitated”.
- State outstanding accomplishments and impact in brief, factual and in bullet form.





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

- Present impact of accomplishments by indicating problems, addressed people /office benefited and / or transactions facilitated.

14.7.4 Certification (Schools, District, and Division Office)

14.7.5 Certification from the Chairperson of the District Supervisor and its equivalent that the nominee is at Advanced Level in the SBM for the present year.

14.7.6 Letter from the head of office endorsing the nomination to the Division Office SAFE CI Committee.

14.7.7 Scanned copy of IPCRF/OPCRF of the last three (3) performance cycles duly certified by the Administrative Officer V/IV (Personnel) that the head of school/ District Office/ Section and Unit has obtained at least Very Satisfactory (VS) performance rating including the numerical and descriptive ratings.

14.7.8 Certification of No Unliquidated Cash Advances and Disallowances for previous accountabilities as of December 31 of the current school year to be secured by the Resident Accountant of the Division.

14.7.9 In case of existing unliquidated cash advance and allowance, a certificate of the status of such financial obligation shall be issued by the Resident Accountant of the Division.

14.7.10 Summary of Awards and Recognitions Received in the Current Year.





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

15.1.2 Significant Accomplishment/s in Fostering Learning (20 points).

Indicator	Points
Project / Work Accomplished	5
Number of Strategies / activities done that have significantly influenced / provided greater impact in the performance of the school, division office, regional office and central office (Bureau/Offices of CI strand)	15
Total	20

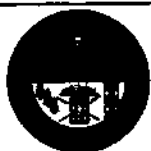
To rate the significant accomplishments of the nominee, the lowest grade is set to 75% where 75% of 20 (highest point) is 15. Therefore, the lowest points that should be given is 15 and the highest is 20. To determine the interval on the number of accomplishments, subtract the lowest number of accomplishments from the highest number of accomplishments. Sample computation is provided below:

Lowest Grade= 75% of 20 = 15
Highest No. of Accomplishments= 22
Lowest No. of Accomplishments = 3

No. of Accomplishments	Equivalent Scores
19-22	20
15-18	19
11-14	18
7-10	17
4-6	16
1-3	15

15.1.2 Impact of Accomplishments in making learning happen (25 points). To rate this indicator, the following shall be stated in the programs/ projects across all categories and types:

- Establish the target and identify the baseline data;
- Given the data on learning outcomes, the significant improvement shall be presented.
- The evidence and proofs shall be presented when claiming "significantly increased";



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

15.1.2 Significant Accomplishment/s in Fostering Learning (20 points).

Indicator	Points
Project / Work Accomplished	5
Number of Strategies / activities done that have significantly influenced / provided greater impact in the performance of the school, division office, regional office and central office (Bureau/Offices of CI strand)	15
Total	20

To rate the significant accomplishments of the nominee, the lowest grade is set to 75% where 75% of 20 (highest point) is 15. Therefore, the lowest points that should be given is 15 and the highest is 20. To determine the interval on the number of accomplishments, subtract the lowest number of accomplishments from the highest number of accomplishments. Sample computation is provided below:

Lowest Grade= 75% of 20 = 15
 Highest No. of Accomplishments= 22
 Lowest No. of Accomplishments = 3

No. of Accomplishments	Equivalent Scores
19-22	20
15-18	19
11-14	18
7-10	17
4-6	16
1-3	15

15.1.2 Impact of Accomplishments in making learning happen (25 points). To rate this indicator, the following shall be stated in the programs/ projects across all categories and types:

- Establish the target and identify the baseline data;
- Given the data on learning outcomes, the significant improvement shall be presented.
- The evidence and proofs shall be presented when claiming “significantly increased”;





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Indicator	Points
Scope	5
Replicability of the program / project / activity	5
Number of people, office benefited and transaction facilitated	5
Level of attainment per identified performance indicator (School Level, District Level, Division Level, Regional Level, and International Level)	10
Total Points	25

In connections with the means of verification or sources of data, the following shall be considered:

- **For K to 3 Learning Literacy**
Reading Literacy and Mathematical Literacy
Learning Proficiency
Pupil's General Weighted Average or Quarterly Average
- **Grade 4-6**
Learning Literacy
Reading Literacy, Mathematical Literacy, Scientific Literacy (e.g. Philippine Informal Reading Inventory (Phil IRI), EGRA; English Language Literacy and Numeracy Assessment (ELLNA)

Learning Proficiency
Pupil's General Weighted Average or Quarterly Average
- **Grade 7-10**
Learning Literacy
Reading Literacy, Mathematical Literacy, Scientific Literacy (e.g. Philippine Informal Reading Inventory (PhilIRI), EGRA, Global Competence (Social Studies), National Certificate, Specialization-based Literacy.

Learning Proficiency
Pupil's General Weighted Average or Quarterly Average
- **Grade 11-12/ ALS Learning Literacy**
Specialization-based Literacy (SCPs only);
The passing rate in the National Certification.
Evaluation/Rating given by the external partners on performances in the immersion program;
Global Competence (Social Studies)

Learning Proficiency
Pupil's General Weighted Average or Quarterly Average



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 05 0050



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

- For Schools and District Office
Office Reading Ability data;
Proficiency Level;
Failure Rate;
Passing Rate

MOV for the Learning Literacies: A documented information showing the (n) average grade and (b) percent distribution of learners across the 5 levels per learning area/ subject using the guide below.
Reference: DO No. 8, s. 2015/ DO No. 31, s. 2020

Descriptions	Transmuted	Raw Score	Levels
Outstanding	90-100	80-100	5
Very Satisfactory	85-89	76-83.99	4
Satisfactory	80-84	68-75.99	3
Fairly Satisfactory	75-70	60-67.99	2
Did not meet expectations below	Below 75	0-59.99	1

Level 2 may be Considered as the minimum proficiency level. Nominees shall be ranked according to the overall distribution across the levels above. The scores of the nominees shall be based on the ranks.





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Rubrics for the Impact of Accomplishment in Making Authentic Learning Happen.

Indicators	Rubric					Total
3.1 Scope (5 points)	5- 100% of the population/ number of stakeholders / reach or benefited	4- 75% of the population / number of stakeholders/ reach or benefited	3- 50% of the population/ number of stakeholders/ reach or benefited	2- 25% of the population / number of stakeholders/ reach or benefited	1- 10% of the population/ number of stakeholders/ reached or benefited	
3.2 Replicability of the program/ project/ activity (5 points) Elements of a replicable PPAs 1. The program/ project was/ were identified as potential solution to identified problems on learning/ competencies of pupils 2. Baseline data were identified and targets were set/established 3. Result B were analyzed as per targets set 4. It was documented	5 — All the above elements were present; results were higher than what was targeted	4- The program/ project was initially, not identified as solutions to problems relating to pupil learning and competencies; Hence, improvements on pupil competencies and learning were indirect results However, baseline was identified and targets were established and were met.	3 - The program/ project was initially, not identified as solutions to problems relating to pupil learning and competencies; hence, improvements on pupil competencies and learning were indirect results. Baseline was identified but targets were not established.	2 - The program / project was initially, not identified as solutions to problems relating to pupil learning and competencies; hence, improvements on pupil competencies and learning were indirect results. No baseline was initially identified and no targets were set. However, data yielded positive results on test scores/ MPS, reading competencies, etc.	1 — Positive results on pupil test scores/ MPS, reading competencies etc. are attributed to the accomplishments with no clear link or proof that the results are brought about by these accomplishments.	
3.3 Number of people, office benefited and transactions facilitated (5)	5-100% of the population	4— 75% of the population	3— 60% of the population	2- 45% of the population	1— 25% of the population	



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. 4 Level of attainment per identified Performance Indicator (10 points)	10 points (10% increased from baseline or reached the target)	8 points (8% increased from baseline or reached the target)	6 points (6% increased from baseline or reached the target)	4 points (4% increased from baseline or reached the target)	2 points (2% increased from baseline or reached the target)
---------------------------------------------------------------------------	---------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------	-------------------------------------------------------------

15. 1.3 Innovations in Enhancing Learners Achievement (30 points). The sub- indicators shall include:

Indicator	Points
Originality	5
Creative programs, projects, activities made in the last two years in connection to the award category; and the extent to which it/ they/ is/ are being used and the results, number of persons who benefited.	10
Scope / replicability of the innovation	(5)
Level of attainment per identified Performance Indicator (School Level, District Level, Division Level, Regional Level and International Level.	(5)
Total	5
	10
	30

15.1.4 Originality of the innovations shall be centered on the novel, original, and /or unique ideas already implemented on curriculum, instruction, assessment that includes new and latest pedagogical theories, methodological approach, teaching technique, instructional tool, learning process, instructional structure, and others (e.g., Did the nominee use *specific terms relating to Originality of the innovations*); Originality {5pts}

The nominee used specific terms relating to Originality like sound rationale as to why the innovation/s was/were implemented.

Descriptions	5	4	3	2	1	Total
1. Identified previously undetected need, barrier or problem	All descriptions are present	Only 5 out of the 5 descriptions are present.	Only 4 out of the 5 descriptions are present.	Only 3 out of the 5 descriptions are present.	1 or 2 out of the 5 descriptions are present.	
2. Provided fresh solutions or removed traditional barriers to existing, articulated challenges in teaching and learning.						



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. Introduced new possibilities to enhance the teaching and learning process by providing novel, more efficient opportunities for obtaining better results.							
4. Allowed the education system to adjust to new venues through which students learn (i.e by capitalizing on and directing students use of technology).							
5. Utilized new exemplary practices that increase learning and academic achievement.							
Remark/s { Justification, explanation, etc _____							

15.1.5 Creativity of the innovations shall include the various features, methods, strategies, and techniques in implementing the novel, original and / or unique ideas. (eg. Did the nominee use specific terms relating to creativity of the innovations/s?) Creative programs, projects, activities made in the last two years in connection to the award category and the extent to which it/they is/are being used and the results, number of persons who benefited (10 points)

The nominee used specific terms refuting to originality of the innovations/ s like descriptions and features of the innovative program/project (s) (5 points)

Descriptions	5	4	3	2	1	total
1. Presented exemplary practices that increase learning and academic achievement.						
2. Showed data-driven decision making.						
3. Provided framework and tool/ s for organizing and designing effective teaching-learning activities.						
4. Encouraged collaboration among stakeholders.						
5. Evaluation of risks are reflected.						





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

<p>6 Presented how the results could be used in future work or improvement such as:</p> <ul style="list-style-type: none">• Learners are actively engaged to become self-regulated learners• Learners are motivated to learn with the set program• Values integration among learners are either sustained or strengthened.• Address the different learning styles or diversity of learners.• Interconnectedness across disciplines.						
Remarks: {Justification, explanation, etc.)						

15.1.6 Extent of use of the innovations (e.g. frequency, timeframe, cfc), results gains, improvement) and number of persons benefited (e.g. Number of learners, etc.).





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

The nominee mentioned the extent of use of the innovations (e.g. frequency of use, timeframe of use, etc.), results (gain, improvement) and number of persons benefited (e.g. Number of learners, etc).

Descriptions	5	4	3	2	1	Total
Extent of Use of the Innovations	To a very great extent	To a great extent	To a moderate extent	To a slow extent	To a very low extent	
Results	Very High	High	Moderate	Low	Very Low	
Learners	96-100% of the learners are benefited	91-95% of the learners are benefited	86-90% of the learners are benefited	81-85% of the learners are benefited.	80% and below of the learners are benefited	
Stakeholders (parents, teachers, school staff, community, LGU, private companies, NGOs, other government agencies, other educational institutions)	Collaborated with 8-9 of the stakeholders	Collaborated with 6-7 of the stakeholders	Collaborated with 4-5 of the stakeholders	Collaborated with 2-3 of the stakeholders	Collaborated with 1 of the stakeholders	
Remarks: (justification, explanation, etc.)						

15.1.7 Scope/replicability of the innovations shall refer to the presentation of the steps, procedures, or process to facilitate replication should other institutions decide to adopt them. (e.g., *Did the nominee provide enough details of the inventions?*)

The nominee provided enough details of the innovations like steps, procedures, or process to facilitate replication should other institutions decide to adopt/adapt them.

Descriptions	5	4	3	2	1	Total
1. Includes processes or resources that have been implemented or could be implemented or adopted by others within the school / division / region	All descriptors are present	Only 4 of the descriptors are present	Only 3 of the descriptors are present	Only 2 of the descriptors are present	Only 1 of the descriptors are present	
2. Describes how others have built or will build upon the program or project.						



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

3. Includes practical resources used in the creation or implementation of the project.						
4. Lines of evidence of project sustainability are presented.						
5. Encourages integrity and productivity in public service.						
Remarks (Justification, explanation, etc.) _____						

15.1.8 Level of Attainment per identified performance indicator. Since indicator 4 is innovations in Enhancing Learners' Achievement, the performance indicator is on achievement which includes academic and non-academic achievement and learning like the following:

- Non-academic (grades, achievement-BELA, NAT, ELLNA, Reading, academic competitions like NSTF, NSPC, etc.)
- Curriculum exits (high percentage for higher education, employment, middle level skills development. (Did the nominee mention facts related to improvement of learning whether academic or non-academic?))

Below is the rubrics for this indicator:

Directions: After reading the entry under Indicator 4, the rater shall choose the rating that best corresponds to the criterion. He/ She may use the Remarks box in every sub-indicator for justification/s and/or explanation/s. Then, use II. Summary for the Entry Rating.

The nominee mentioned performance indicator/s on achievement which includes just one or a combination of academic and non-academic achievement depending on the intention/s of the innovation /s.

- For schools, District Office, Academic (like grades, achievement, NAT, ELLNA, Reading, academic competitions like NSTF, NCPC, etc.)
- For schools, Districts and Division Office, Non-academic (like improved socio-emotional skills, non-academic competitions like sports etc.)





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

16.1 Awards (10 points)

The awards / citations shall include International, National, Regional, Division, and School.

The awards/citations of each entry were categorized into different levels namely international, national, regional, and division. Ranking for each award citation was also considered. Each level of award and ranking has corresponding points shown in the Scoring Matrix and Transmutation Table presented below.

Scoring Matrix

Level	Points based on Ranking				
	1st	2nd	3rd	4th and below	Finalist
International	3	2.75	2.5	2.25	2
National	2.5	2.25	2	1.75	1.5
Regional	2	1.75	1.5	1.25	1
DIVISION	1.5	1.25	1	0.75	0.5
School	1	0.75	0.5	0.25	0

Transmutation Table

Total Score Obtained	Point
0	0
1-24	1
25-49	1.5
50-74	2



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

75-99	2.5
100-124	3
125-149	3.5
150-174	4
175-199	4.5
200-224	5
225-249	5.5
250-274	6
275-299	6.5
300-324	7
325-349	7.5
350-374	8
375-399	8.5
400-424	9
425-449	9.5
450 and above	10

16.2 Stage 2 Validation

The top 3 shortlisted semifinalists in every category shall undergo the validation process. The school or office of the semifinalists shall be visited by the member of the screening committee and the secretariat. In case travel is restricted, the onsite validation shall be conducted via online platform (Microsoft Teams or Google Meet).

16.3 Stage 3 Panel Interview

Only top 3 finalists in every category shall undergo the panel interview. For this stage, each panel member shall take turns to ask questions relevant to their interests in relation to Sibwal Award For Excellence in Curriculum Implementation then after the interview, all panel members shall deliberate to determine the most-learning focused nominee.

Section 17. Grounds for the Deferment and Cancellation of the Screening Process of a Candidate or Nominee. The members of the Sibwal Award For Excellence in Curriculum Implementation



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Screening Committee shall defer or cancel screening process for a candidate or nominee, whether individual or group, for the following grounds:

- 17.1 Failure of the nominee to submit the required documentary requirements on the dates prescribed by the committee;
- 17.2 Failure to nominate/ endorse by its District Supervisor or its Representative.
- 17.3 Pendency of any administrative, civil or criminal case before an appropriate tribunal or competent authority;
- 17.4 Violation/s of any of the provisions of the policies of DepEd, CSC, and ethical standards that shall undermine his/her integrity and sanctity as candidate or nominee, and the screening process.
- 17.5 Notifications of Awarding Ceremony and Results. - For the yearly SIBWAL Awards awarding ceremony, a memorandum will issue from the division Office stating the official results of the SIBWAL Awards winners.

Section 18 . Prohibition on the Change of Awards. A change of awards by any candidate or nominee is prohibited after the final screening and deliberating results have been undertaken by the Sibwal Award For Excellence in Curriculum Implementation Committee duly approved by the Schools Division Superintendent. However, awardees from previous SIBWAL AWARDS shall be allowed to join in the succeeding SAFE CI. Moreover, the Hall of Fame shall be given to awardees of SIBWAL AWARDS for the 3rd time winner.

Section 19. Forms of Decisions by the Sibwal Award For Excellence in Curriculum Implementation Screening Committee. All decisions by the SIBWAL AWARDS Screening Committee shall be reflected in the Minutes of the Meeting which shall be concurred by at least majority of its members, taking part in the deliberation.

VI POINT EQUIVALENCY AND RECOGNITION

Point Equivalency and Recognition for SIBWAL AWARDS Nominees - The awards conferred to the awardees shall be credited under Outstanding Accomplishment for future possible promotion/ reclassification/ conversion to higher position, subject to the allowable points under the Merit Selection Plan of the Department of Education.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 83 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

References:

- CSC MC No. 01, s. 2000, Program on Awards and Incentives for Service Excellence
DM No. 002, s. 2020. 2019-2020 Secretary's Award for Excellence in Curriculum and Instruction
DM No. 066, s. 2021. 2020-2021 Secretary's Award for Excellence in Curriculum and Instruction
DO No. 9, s. 2002. Establishing the Program on Awards and Incentives for Service Excellence (PRAISE) in the Department of Education.
DO No. 29, s. 2002. Merit Selection Plan of the Department of Education
DO No. 83, s. 2012 Implementing Guidelines on the Revised School-based Management (SBM) Framework, Assessment Process and Tool (APAT).
RA 6713. Code of Conduct and Ethical Standards for Public Officials and Employees.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex B. Nomination Form

NOMINATION FORM

DATA PRIVACY NOTICE: Data and information in this form are intended for the purpose of this activity. This will be kept by the process owner for the purpose of verifying and authenticating identity of the nominee. Serving other purposes not intended by the process owner is a violation of Data Privacy Act of 2012. Data subjects voluntarily provided these data and information explicitly consenting the process owner to serve its purpose.

Category:	
THE NOMINEE*	
School:	
School/Office Address:	
District:	School/District Office Section/ Unit:
Telephone Number:	DepEd Email Address:
SCHOOL HEAD	SDS/District Supervisor/Chief/Section/Unit head**
Name:	Sex:
Designation:	
Telephone /Mobile No.:	
DepEd Email Address:	
NOMINATOR	
Name:	Position
Office:	Telephone to.:
Office Address:	

**Schools need to fill up spaces District Office, and Division Office Section/units shall disregard spaces that do not apply to them.*

***Please indicate the name of the head of the organizational unit nominated.*



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 98 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex C. Nomination Write-up

NOMINATION WRITE-UP

(Maximum of 10 pages, A4 size bond paper, Bookman Old Style, font size 11, including executive summary)

I. Executive Summary: (Description in not more than 150 words, as to why the school / SDO/ RO/ CO bureau/ division / unit deserves the award.
II. Significant Accomplishment/s in Fostering Learning. (Description of the Project/Work Accomplished. Strategies done that have significantly influenced the performance of the school/division/ region and central office)
III. Impact of the Accomplishments in Making Learning Happen. (Indicate National Achievement Test results, problem addressed, people/office benefited, and transactions facilitated. Justify why the accomplishments are considered exemplary or extraordinary.
IV. Innovations in Enhancing Learners' Achievement. (If any, original, creative program, projects, activities in connection to the award category).
V. Other Information. (List or mention Major Awards/ Citations Received by the school / District Office, Section/Unit including student/teacher/ head of Office/staff, national winners in co- curricular competition of the recent year. No need to attach photocopies of certificates.

Note: All sections (section I-V) shall cover three {3} consecutive years. Previous Years to Current Year.

Annex D. OMNIBUS SWORN STATEMENT



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 00 0000



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Republic of the Philippines)
 City of Malaybalay)S.S.

OMNIBUS SWORN STATEMENT

I, _____, of legal age, _____ and
 (NAME OF APPLICANT) (STATUS) (CITIZENSHIP)
 residing at _____

_____, after having been duly sworn in accordance with law,
 do hereby depose and state that: (ADDRESS)

1. Each of the documents submitted in satisfaction of my application for 2022 SIBWAL Awards is an authentic copy of the original, and complete and all statements and information provided therein are true and correct.
2. I am authorizing the selection committee or its duly authorized representative(s) to verify all documents submitted as to its completeness and authenticity.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ of _____,
 2022 in the City of Malaybalay, Bukidnon. (DAY) (MONTH)

Affiant





Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Annex E. Certification

CERTIFICATION

We attest to all facts contained herein and authorize the use of this information for publication. We understand that the Schools Division Office SIBWAL Awards Committee will validate the accuracy of the conduct of a background investigation. Any misrepresentation made by the signatories shall be ground for disciplinary action pursuant to applicable CSC laws and rules.

PRINTED NAME AND SIGNATURE

SCHOOL PRINCIPAL

DISTRICT SUPERVISOR



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 88 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

ANNEX F

LIST OF OFFICIAL WINNERS
CATEGORY: SCHOOL/SCHOOL HEAD/COORDINATOR/INSTRUCTIONAL MANAGER/TEACHER

NAME	DESIGNATION	SCHOOL	DISTRICT	CONTACT NUMBER	CATEGORY
1.					
2.					
3.					
4.					
5.					
6.					

The District Screening and Selection Committee certifies that, to the best of their knowledge, the information contained herein, and the accompanying supporting documents are true and correct.

SIGNATURE OVER
PRINTED NAME OF CHAIR

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

SIGNATURE OVER
PRINTED NAME OF MEMBER

Approved:

SIGNATURE OVER PRINTED NAME OF CHAIR



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 85 0000