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Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM-2022-11-620  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
NOV 21 2022 Time: 4:18  
By: *[Signature]*

Division Memorandum  
No. 620 Series of 2022

TO : **Assistant Schools Division Superintendent  
Chief Education Supervisors (SGOD and CID)  
Public Elementary and Secondary School Heads  
All Others Concerned**

FROM : **VICTORIA V. GAZO, PhD, CESO V**  
Schools Division Superintendent

DATE : **November 21, 2022**

SUBJECT : **LEADERSHIP TRAINING-WORKSHOP FOR S.Y. 2022-2023 STUDENT LEADERS**

- Relative to the mandate of the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) to empower Filipino children and youth, this office, through SGOD-Youth Formation in partnership with Malaybalay City LGU, will conduct a **Leadership Training-Workshop for S.Y. 2022-2023 Student Leaders** on **December 13 & 14, 2022** at **Loiza's Pavilion, Casisang, Malaybalay City**.
- The participants of this activity are the student leaders, preferably the presidents, of Supreme Student Government (SSG), Youth for Environment in Schools-Organization (YES-O Secondary), and Barkada Kontra Dga (BKD-Secondary), and/or other co-curricular and recognized secondary school organizations. Invited as well are the officers of the Division Federated SPG and DFYES-O for S.Y. 2022-2023. The student leaders are required to secure a **Parent's consent (Annex A)**, which shall be presented upon registration at the venue.
- The schools are encouraged to send a chaperone, either the non-teaching personnel of their school or the Schoolhead, for their participating student leaders and register via this link **[https://bit.ly/MCDLeadership\\_2022](https://bit.ly/MCDLeadership_2022)** on or before **December 2, 2022**. See **Annex B** for the allotted slots per school.
- Travelling and other related expenses are chargeable to local funds, while accommodation, meals, and snacks are charged to Special Education Fund (SEF). Queries relative to this can be relayed to Lucilyn M. Cahucom, PDO1 at 0955-125-9232 or Karl Lois C. Paganan, PDO1 at 0915-245-0076.

Copy furnished:  
Records Unit  
SGOD/lmc



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**LEADERSHIP TRAINING-WORKSHOP FOR S.Y. 2022-2023 STUDENT LEADERS**

Loiza's Pavilion, Casisang, Malaybalay City

13 - 14 December 2022

**PARENTAL CONSENT AND WAIVER FORM**

I, \_\_\_\_\_, as the parent or legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the conduct of the person-to-person stay-in **LEADERSHIP TRAINING-WORKSHOP FOR S.Y. 2022-2023 STUDENT LEADERS** that will be held on **13-14 December 2022** at **Loiza's Pavilion, Casisang, Malaybalay City**.

I understand that the Office of the Schools Governance and Operations Division (SGOD) – Youth Formation of the Department of Education – Division of Malaybalay City shall implement the minimum public health standards set by the government to minimize the risk of the spread of COVID-19, but it cannot guarantee that my child not become infected with COVID-19 given that it is highly contagious.

I understand that my child's in-person attendance in the event will include associating with fellow learners and school personnel, and other persons inside and outside of the school that may put my child at risk of COVID-19 transmission, notwithstanding the precautions undertaken by the implementing team.

**Voluntary Participation**

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID19 transmission to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

**Exclusion (Limitations/Ineligibility)**

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members tests positive for COVID-19. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and our community.

**Documentation**

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child's images/ contribution/ performance in any publication (including electronic publications such as film or website) created by or for the SGOD-Youth Formation and to release this material to DepEd-Malaybalay City Division official platforms.

**Confidentiality**

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity will be analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to Malaybalay City Division.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity from December 13, 2022 to December 14, 2022. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

**CONTACT DETAILS FOR QUESTIONS OR PROBLEMS**

For any concerns or clarification, you may contact Lucilyn M. Cahucom, PDO1 at 0955-125-9232 or Karl Lois C. Pagaran, PDO1 at 0915-245-0076.

<hr/> Signature of Parent/Guardian over Printed Name	<hr/> Contact Details (Mobile Number)
<hr/> Name of Children	<hr/> Date

*\* Please submit this form to your child's school prior to the participation on the event.*

**ALLOTTED SLOTS PER SCHOOL**  
(Students only, excluding the chaperone)

**Leadership Training-Workshop For S.Y. 2022-2023 Student Leaders**  
Loiza's Pavilion, Casisang, Malaybalay City, 13 ~ 14 December 2022

#	Secondary School	Slots
1	Capitan Angel IS	2
2	Kalasungay NHS	2
3	Dalwangan NHS	3
4	Can-ayan IS	3
5	Candiisan IS	1
6	Manalog IS	1
7	Kibalabag IS	1
8	Kilap-agan IS	1
9	Bukidnon National High School	6
10	Imbayao NHS	3
11	Casisang NHS	3
12	Casisang IS	1
13	Mabuhay IS	1
14	Malaybalay City National HS	4
15	Casisang SHS	3
16	Malaybalay City National Science HS	5
17	Magsaysay IS	1
18	Mapayag IS	1
19	Bangcud National High School	5
20	Luyungan IP HS	2
21	Simaya IS	1
22	Apo Macote National HS	3
23	San Martin Agro Industrial HS	4
24	Lalawan National HS	2
25	Managok National High School	4
26	Miglamín NHS	3
27	ST. Peter NHS	3
28	Silae National HS	3
29	Busdi IS	3

<b>Division Federated SPG</b>	President	Sheena Epifany T. Bernabe	Airport Village ES
	V-Pres	Zyka Monton	Bangcud CS
	Secretary	Jhyllian B. Boone	Cabangahan ES
	Treasurer	Jaylord Jen N. Lumandas	Tuburan IS
	Auditor	Lourebelle Faith C. Sanghiron	Indalasa ES
	PIO	Jerick Dacnag	Padernal ES
	PO	Chester Patrick C. Bautista	Managok CS
<b>Division Federated YES-O (Elem)</b>	President	Lavie Ladiela L. Aggabao	Malaybalay City CS
	V-Pres	Iris Keith A. Meigar	Managok CS
	Secretary	Jolie Gwyneth P. Soriano	Aglayan CS
	Treasurer	Jerah Gabrielle M. Caontao	San Jose ES
	Auditor	Ivy Grace F. Julian	San Martin-Sinanglanan ES
	PIO	Zen Elizabeth L. Dapigran	Maligaya ES
	PO	Rose Angelie T. Pagaling	Linabo ES