



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2022-64579

DM-2022-12-US1
MALAYBALAY CITY DIVISION
RELEASED
DEC: 13 2022 Time: 9:32
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DIVISION MEMORANDUM

No. US1, s. 2022

To : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All other Concerned

FROM: **VICTORIA V. GAZO, PhD, CESO V**
Schools Division Superintendent

DATE: December 12, 2022

SUBJECT: UPSKILLING OF SPECIAL EDUCATION TEACHERS (SPED) IN THE PREPARATION OF INDIVIDUALIZED EDUCATIONAL PLAN AND PROGRAM IMPLEMENTATION REVIEW

1. In consonance with DepEd Order No. 44, s. 2021 re: Policy Guideline on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program, the Individualized Education Plan (IEP) for every learner with disability shall follow the provided IEP Model that form part the Manual of operations on the provisions of Educational programs and Services for LWDs. This office, with support from the city government will conduct the Upskilling of Special Education Teachers (SPED) in the Preparation of Individualized Education Plan and Program Implementation Review on December 19 and 20, 2022 at Veranda Hotel, Casisang ,Malaybalay City.
2. Participants to this activity are the Elementary and Secondary school teachers handling Special Education classes from among the schools in the division with Special Education Program/classes.(See Enclosure No.1)
3. Service credits shall be granted to the participants for the training day/s in accordance with D.O.53,s. 2003- Updated Guidelines on Grant of Vacation Service Credits to Teachers Amended by D.O 84,s. 2003- Addendum to DepEd Order No. 53,s.2003
4. Meals and snacks shall be charged to the City Local School Board Funds 2022 while travelling and other incidental expenses of participants shall be charged to the school/local funds subject to the usual accounting and auditing rules and regulations.
4. Queries relative to this can be relayed to Liza G. Balintongog, PSDS at



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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09177222067.

Enclosure No.1 to Division Memorandum No. _____,s.2022

UPSKILLING OF SPECIAL EDUCATION TEACHERS (SPED) IN THE PREPARATION
OF INDIVIDUALIZED EDUCATIONAL PLAN AND PROGRAM IMPLEMENTATION
REVIEW
December 19-20,2022

DISTRIBUTION OF PARTICIPANTS

School	Number of Participants
Aglayan Central School	1
Bangcud Central School	
Bangcud National High School	4
Bukidnon National High School	6
Casisang Central Integrated School	2
Kalasungay Central School	1
Linabo Central School	1
Malaybalay City Central School	10
Macote Elementary School	1
Managok Central School	1
Zambaonguita Central School	1
Division Personnel/Focal Person	3
Technical Working Group	1
Total	34



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