




Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM-2023-01-029  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
JAN 26 2023 me: 9:52  
By:                     

**DIVISION MEMORANDUM**

No. 029, s. 2023

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
All School Heads  
All Others Concerned  
This Division

From:  **VICTORIA V. GAZO, PhD, CESO V**  
Schools Division Superintendent

Date: January 25, 2023

Subject: **1<sup>st</sup> DIVISION MANAGEMENT COMMITTEE MEETING**

1. This Office hereby informs the field on the conduct of the **1<sup>st</sup> Division Management Committee Meeting (MANCOM)** on **February 2, 2023** (Thursday) at exactly 9:00 o'clock in the morning to 5:00 in the afternoon at Loizas Pavillion, Big Hall, Casisang, Malaybalay City, Bukidnon.
2. The participants to this meeting are:
  - a. Assistant Schools Division Superintendent
  - b. Chief Education Supervisors, CID and SGOD
  - c. Education Program Supervisors
  - d. Public Schools District Supervisors
  - e. Senior Education Program Specialists,
  - f. Education Program Specialists
  - g. Division Engineer
  - h. Public Elementary and Secondary School Heads/Teacher-In-Charge/School In-Charge and
  - i. Unit Heads



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3. The following ad hoc committee shall take charge with the preparation and documentation of the said meeting.

Secretariat:

Gladys J. Dublas  
Karl C. Pagaran- Program Master  
Lucilyn M. Cahucom

Hall Preparation:

Edelina M. Eborá  
Sharon Mae A. Bongocan

Technical:

Rex C. Dacanay  
Rio G. Arbutante

4. Should there be queries contact *Woodrow Wilson B. Merida*, Senior Education Program Specialist, Human Resource Development at 09664752094.

Copy furnished:

Records Unit  
HRD



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