



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

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DEPED MALAYBALAY CITY DIVISION
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Division Advisory

No. 012,s 2023

To: Assistant Schools Division Superintendents
Division Chiefs and Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

FROM: 
VICTORIA V. GAZO PhD, CESO V
Schools Division Superintendent 

DATE: February 8, 2023

SUBJECT: **DISSEMINATION OF ADMINISTRATIVE ORDER NO. 07 Series of 2023 (DESIGNATING ATTY. MITCHELL D. TALATALA, EXECUTIVE ASSISTANT IV, AS THE YOUTH DEVELOPMENT OFFICER OF THE CITY GOVERNMENT OF MALAYBALAY)**

1. For the information and guidance of all concerned, enclosed is a copy of Administrative Order No. 07 dated February 07, 2023, titled **Designating Atty. Mitchell D. Talatala, Executive Assistant IV, as the Youth Development Officer of the City Government of Malaybalay.**
2. Immediate dissemination of and compliance with this Memorandum are desired.

Copy furnished:
Records file
AO file



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2023-67758
DEPED MALAYBALAY CITY DIVISION
RECEIVED
DATE: 2023 Time: 1:58
By: *[Signature]*

ADMINISTRATIVE ORDER No. 07
Series of 2023



DESIGNATING ATTY. MITCHELL D. TALATALA, EXECUTIVE ASSISTANT IV, AS THE YOUTH DEVELOPMENT OFFICER OF THE CITY GOVERNMENT OF MALAYBALAY

REPUBLIC OF THE PHILIPPINES
PROVINCE OF BUKIDNON
CITY OF MALAYBALAY
OFFICE OF THE
CITY MAYOR

In the exigency of service, **ATTY. MITCHELL D. TALATALA**, Executive Assistant IV, is designated as Youth Development Officer of the City Government of Malaybalay.

All duties, functions and responsibilities of the Local Youth Development Division of the City Mayor's Office and all additional assignments given to the said Office will be under the supervision, control and responsibility Atty. Talatala.

This Order shall be effective immediately

Issued this 7th day of February 2023, Malaybalay City, Bukidnon.

JAY WARREN R. PABILLARAN
City Mayor