



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DA-2023-02-020  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
FEB 27 2023 me:GIS2  
By: Kheya

**Division Advisory**

No. 020,s 2023

To: Assistant Schools Division Superintendents  
Division Chiefs and Unit Heads  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Teaching and Non-Teaching Personnel  
All Others Concerned

FROM: **VICTORIA V. GAZO PhD, CESO V**  
Schools Division Superintendent *gz*

DATE: February 23, 2023

SUBJECT: **DISSEMINATION OF EXECUTIVE ORDER NO. 16 Series of 2023 (AN EXECUTIVE ORDER CREATING THE WATER SAFETY BOARD OF THE CITY GOVERNMENT OF MALAYBALAY AND PROVIDING FOR ITS TECHNICAL WORKING GROUP)**

1. For the information and guidance of all concerned, enclosed is a copy of Executive Order No. 16 dated February 21, 2023, titled **An Executive Order creating the Water Safety Board of the City Government of Malaybalay and providing for its Technical Working Group.**
2. Immediate dissemination of and compliance with this Memorandum are desired.

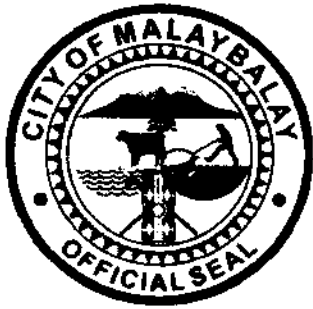
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REPUBLIC OF THE PHILIPPINES  
PROVINCE OF BUKIDNON  
CITY OF MALAYBALAY

OFFICE OF THE  
CITY MAYOR

EXECUTIVE ORDER NO. 16  
Series of 2023

RD23-64725  
RECEIVED  
FEB 22 2023  
BY: H

**AN EXECUTIVE ORDER CREATING THE WATER SAFETY BOARD OF THE CITY GOVERNMENT OF MALAYBALAY AND PROVIDING FOR ITS TECHNICAL WORKING GROUP**

**WHEREAS**, Department of Health (DOH) Administrative Order 0027 Series of 2014 mandates for the formulation of the Water Safety Plan (WSP) for all drinking water service providers;

**WHEREAS**, there is a need to create the Water Safety Board to ensure that the City of Malaybalay being the bulk provider for drinking water shall comply with the provisions of DOH Admin. Order 2014-0027 and compliant to the applicable implementing rules and regulations (IRR) of the Sanitation Code of the Philippines (PD 856) to ensure the safety of the drinking water offered to the constituents of the City of Malaybalay;

**WHEREAS**, it is necessary to organize a board to specifically work on the formulation of the Water Safety Plan to establish a comprehensive risk assessment and risk management approach that encompasses all steps in water supply from catchment to consumer to consistently ensure the safety of drinking water;

**NOW THEREFORE, I JAY WARREN R. PABILLARAN**, City Mayor of the City of Malaybalay by powers vested in me by law, do hereby order the creation of board for the enactment of the Water Safety Plan Board, viz:

**Section 1. Composition of the Water Safety Plan Board** -Which shall spearhead the formulation of the Water Safety Plan for the City of Malaybalay and shall be composed of:

- Chairperson: **Hon. Kathleen Cecille C. Pagaling**  
SP Committee Chair on Health and Social Services
- Co- Chairperson: **Hon. Melchor P. Maramara**  
SP Committee Chair on Public Utilities
- Vice- Chairperson: **Dr. Melirose S. Deticio**  
City Health Office
- Members: **Atty. Michelle Talatala**, Executive Asst. IV  
**Romeo R. Lapeciros, Jr.**, CEEDMO Designate  
**Alan J. Comiso**, CDRRM Officer  
**Engr. Adrian R. Gamboa**, CPDO  
**Engr. Leo Rustan L. Dela Cerna**, City Engineer  
**Maria Anita L. Fernandez**, City ENRO  
**Honulo Marie C. Cruzin**, City Tourism Officer

**Section 2. Composition of the Water Safety Plan (WSP) Technical Working Group (TWG).**

- TWG Head: **Engr. Stephen D. Caroro**  
MCGWSS Superintendent I
- Members: **Tomas Y. Taga**, MCGWSS Head  
**Engr. Julius C. Nuñez**, MCGWSS Engineer I  
**Florante Bergado**, MCGWSS Supervisor

**Jessie G. Suson**, CENRO Watershed Management Division Head  
**Maylyn Z. Armeclin**, Admin. Officer III, CEEDMO

**Section 3. Duties and Responsibilities.** The Water Safety Board shall perform the following functions:

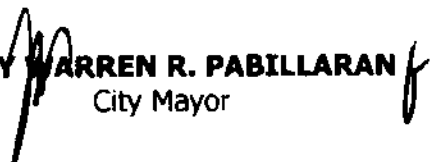
- A. Conceptualize framework from the inception until after the finalization/submission of the Water Safety Plan for the City of Malaybalay;
- B. Formulate and adopt specific and related rules, regulations and guidelines pertaining to the Water Safety Plan;
- C. Develop plans, solicits suggestions, programs and strategies beneficial to the City to ensure the providence of safe drinking water supply for the City of Malaybalay;
- D. Serves as the advisory body of the Local Chief Executive and the Sangguniang Panlungsod on all matters affecting the management, operation, expansion, improvement, and the administration of the Water Safety Plan for the City of Malaybalay.

**Section 4. Secretariat.** The City Economic Enterprise Development Management Office shall serve as the Board Secretariat.

**Section 5. Automatic Assumption.** Should any member of the Board cease to hold his/her office by reason of permanent incapacity, removal, resignation or the likes, the person who succeeded or is appointed in that particular office/ position shall automatically become a member hereof. Re-assumption of office by incumbent officials of their original office shall also operate as automatic assumption of the membership of the board.

**Section 6. Effectivity.** This order shall be effective immediately.

Done this 21<sup>st</sup> day of February 2023 in Malaybalay City, Bukidnon.

  
**JAY WARREN R. PABILLARAN**  
City Mayor