



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM-2023-02-054  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
FEB 16 2023 Time: 4:20  
By:                     

**DIVISION MEMORANDUM**  
No. 054, s. 2023

**TO:** Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Elementary and Secondary School Heads  
School Paper Advisers  
This Division

**FROM:** **VICTORIA V. GAZO, PhD, CESO V**  
Schools Division Superintendent

**DATE:** February 16, 2023

**SUBJECT: 2023 REGIONAL CLUSTER SCHOOLS PRESS CONFERENCE  
( RCSPC)**

1. For the information and guidance of all concerned, enclosed is a copy of Regional Memorandum **2023 Regional Cluster Schools Press Conference (RCSPC)** with the theme "From Campus Journalism to Real-World Journalism: Shaping Minds from Schools to Societies" to be held in **Malaybalay City on March 4-5, 2023.**
2. This activity is anchored on Republic Act (RA) No. 7079, also known as the **Campus Journalism Act of 1991**, its Implementing Rules and Regulations (IRR) specifically **Rule IX of Section 1.**
3. Attached is the timeline of activities for the **2023 Regional Cluster Schools Press Conference** of our Division.





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4. Travelling expenses, meals, and other incidental expenses of the official delegates shall be charged against local funds/ School MOOE, School Journalism funds subject to the usual accounting and auditing rules and regulations.

5. Queries related to this can be relayed to Maria Concepcion S. Reyes, Education Program Supervisor at 09368401920.

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Malaybalay



813-1246

Address: Sayre Hi-way, Purok 6, Casisang,

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Republic of the Philippines  
**Department of Education**  
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DIVISION OF MALAYBALAY CITY

**Attachment No. 1 to Division Memorandum No. \_\_\_\_\_, s. 2023**

| Activities  | Date                         |                 | Persons Involved                 |
|---|------------------------------|-----------------|----------------------------------|
|   | Division                     | Regional        |                                  |
| 1. Coordination meeting with the school Paper Advisers                                      | February 17, 2023<br>3:00 pm | Feb. 15, 2023   | Paper Advisers                   |
| 2. Submission of list of division Contestants for the Individual and Group contest          | February 21, 2023            | Feb. 24, 2023   | Division Journalism Coordinator  |
| 3. Submission of documents for the Search of outstanding SPA and CJ in ( <b>Hard copy</b> ) | February 22, 2023            | Feb. 27, 2023   | Division Journalism Coordinator  |
| 4. Submission of division entries for the School Paper                                      | February 23, 2023            | Feb. 27, 2023   | Division Journalism Coordinator  |
| 5. Submission of Accomplishment Report for the Enhancement Training for the RSPC Qualifiers | February 24, 2023            | Feb. 25, 2023   | Division Journalism Coordinator  |
| 6. Orientation of the RTWGs   | February 28, 2023            | Feb. 28, 2023   | CMLD Chief, Regional Supervisors |
| 7. Checking of gadgets for Group contest  | March 3, 2023                | March 3, 2023   | RTWGs                            |
| 8. Regional Cluster Schools Press Conference  |                              | March 4-5, 2023 | RTWGs                            |

Malaybalay



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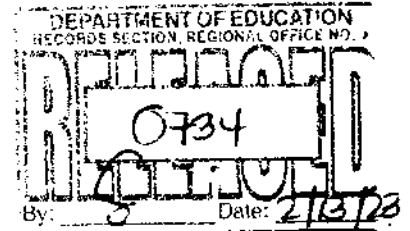
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Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO



February 3, 2023

REGIONAL MEMORANDUM  
 No. 70, s. 2023

**2023 REGIONAL CLUSTER SCHOOLS PRESS CONFERENCE**

To: Schools Division Superintendents  
 Assistant Schools Division Superintendents  
 All Others Concerned

1. The Department of Education (DepEd), through the Curriculum and Learning Management Division (CLMD), announces the **2023 Regional Cluster Schools Press Conference (RCSPC)** with the theme "From Campus Journalism to Real-World Journalism: Shaping Minds from Schools to Societies" to be held simultaneously in the 14 divisions, on March 4-5.
2. This activity is anchored on Republic Act (RA) No. 7079, also known as the **Campus Journalism Act of 1991**, its Implementing Rules and Regulations (IRR) specifically Rule IX of Section 1.
3. The conference aims to
  - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
  - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
  - c. promote fair and ethical use of media as tenets of responsible journalism;
  - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
  - e. provide the learners with opportunities to use the skills learned in campus journalism for their future careers.
4. The eligible participants for the RCSPC are the following:

**Table 1. Contest Categories**

|                              |  |
|------------------------------|--|
| <b>Individual Categories</b> | Top 1 regional winner per medium                       |
| <b>Group Categories</b>      | 1 team per medium<br>(Composed of 5 members each team) |
| <b>School Paper Category</b> | Top 5 division winners per medium                      |



5. The RCSPC activities shall include the following:

a. **Individual Contest (English and Filipino, elementary, and secondary)**

- i. News Writing
- ii. Features Writing
- iii. Editorial Writing
- iv. Sports Writing
- v. Copyreading and Headline Writing
- vi. Science and Technology Writing
- vii. Photojournalism
- viii. Editorial Cartooning
- ix. Column Writing

b. **Group Contest**

- i. Radio Script Writing and Broadcasting (English and Filipino, elementary and secondary)
- ii. Collaborative Desktop Publishing (English and Filipino, elementary and secondary)
- iii. Online Publishing (English and Filipino, secondary only)
- iv. TV Script Writing and Broadcasting (English and Filipino, secondary only)

c. **School Paper Contest (English and Filipino, elementary and secondary, in Portable Document Format (PDF))**

- i. News Section
- ii. Features Section
- iii. Editorial Section
- iv. Science and Technology Section
- v. Sports Section
- vi. Layout and Page Design

d. **Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)**

6. Recognizing and respecting Intellectual Property Rights, the Department adheres to the rules concerning plagiarism. DepEd reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without duly acknowledging their sources. The disqualification covers all sections of the school paper.

7. Any form of plagiarism in all competitions as proven by the board of judges shall be ground for disqualification.

8. The decision of the Board of Judges is FINAL and IRREVOCABLE.

9. Below is the list of enclosures on the guidelines of individual, group, and school paper contests

**Table 2. Summary of Contest Guidelines**

| <b>Attachment Number</b>   | <b>Content</b>  |
|--|---|
| <b>Guidelines for the Individual Contests</b>                                |   |
| 3  | General Guidelines for the Selection of Winners in the Different Individual Writing Contests  |
| 3a   | Score Sheet for News Writing  |
| 3b   | Score Sheet for Feature Writing   |
| 3c   | Score Sheet for Editorial Writing   |
| 3d   | Score Sheet for Sports Writing  |
| 3e   | Score Sheet for Copyreading and Headline Writing  |
| 3f   | Score Sheet for Science and Technology Writing  |
| 3g   | Score Sheet for Photojournalism   |
| 3h   | Score Sheet for Editorial Cartooning  |
| 3i   | Score Sheet for Column Writing  |
| <b>Guidelines for the Group Contests</b>                                     |   |
| 4  | Radio Scriptwriting and Broadcasting  |
| 4a   | Score Sheet for Radio Script Writing and Broadcasting   |
| 5  | Collaborative Desktop Publishing  |
| 5a   | Score Sheet for Collaborative Desktop Publishing  |
| 6  | Online Publishing   |
| 6a   | Score Sheet for Online Publishing   |
| 7  | TV Script Writing and Broadcasting  |
| 7a   | Score Sheet for TV Script Writing and Broadcasting  |
| <b>Guidelines for the School Paper Contests (in Portable Digital Format)</b> |   |
| 8  | General Guidelines for School Paper Contests (in PDF)<br><br>Guidelines for the Selection of the Best Sections and Layout and Page Design Categories for the School Paper Contest |
| 8a   | Score Sheet for the News Section  |
| 8b   | Score Sheet for the Features Section  |
| 8c   | Score Sheet for the Editorial Section   |
| 8d   | Score Sheet for the Science and Technology Section  |
| 8e   | Score Sheet for the Sports Section  |
| 8f   | Score Sheet for Layout and Page Design Category   |
| 9  | How to Compute for the Overall Scores   |
| 10   | Major Activities for the 2023 Regional Cluster Schools Press Conference   |

10. A campus journalist can participate in only one event, either individual or group category.

11. The top-five winners in all contest events (except for school paper) shall be recognized. Only the accumulated points from individual and group contests shall be included in the computation of the overall scores following the guidelines contained in Attachment No. 9.

12. All SDOs must ensure that schools participating in the RSPC have school paper publications in PDF or digital format.

13. Each division shall submit the required documents using the format provided in the following attachments:

**Table 3. Important documents for submission**

| <b>Enclosure Number</b> | <b>Document Name</b>  | <b>Submitted to</b>               | <b>Deadline and Important Reminders</b>  |
|-------------------------|---|-----------------------------------|--|
| 1                       | <b>Division winners/entries for the School Paper Contests</b> in portable document format (PDF) duly endorsed by the Schools Division Superintendent. | Regional Office                   | <b>February 27, 2023</b><br><br><ul style="list-style-type: none"> <li>• Division entries should be sent to:<br/><br/>on or before February 27, 2023.</li> <li>• <b>Late entries shall not be accepted.</b></li> </ul> |
| 2                       | Accomplishment Report for the Enhancement Training for RSPC Qualifiers  | Regional Office addressed to CLMD | February 28, 2013  |
| 3                       | List of division contestants for the Individual and Group Contest   |                                   |  |
| 4                       | Documents for the Search for Outstanding SPA and CJ   |                                   |  |

14. Learners at the elementary and secondary levels (both junior and senior high schools) are eligible to join the contests.

15. Travel and incidental expenses of the official delegates shall be charged against the school's Maintenance and/or Other Operating Expenses/local funds, whichever is applicable. All expenses are subject to the usual accounting and auditing rules and regulations.

16. The conduct of some major activities listed in Attachment No.10 and the transportation cost of the Regional Technical Working Group (RTWG) and judges shall be charged against RO funds.

17. For further information and clarifications, all concerned individuals may contact the RCSPC focal persons:

**Armando A. Agustin** – Education Program Supervisor  
**Ramon G. Abrera, Jr.** – Education Program Supervisor  
Email Address: [armando.agustin@doe.ped.gov.ph](mailto:armando.agustin@doe.ped.gov.ph)  
Mobile No.: 0965-492-2169

18. This Office directs the immediate and wide dissemination of this Memorandum.



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated  
To be indicated in the Perpetual Index  
under the following subject:

CONTESTS CONFERENCES

CLMD/mand





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

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**LIST OF STUDENT CONTESTANTS AND  
DIVISION SCHOOL PAPER ENTRIES**

A. The List of Five Division Entries for School Paper per Section/Category  
 Division: \_\_\_\_\_ Section/Category: \_\_\_\_\_

|   | School Paper | School Paper Adviser/s | School | School Head |
|---|--------------|------------------------|--------|-------------|
| 1 |              |                        |        |             |
| 2 |              |                        |        |             |
| 3 |              |                        |        |             |
| 4 |              |                        |        |             |
| 5 |              |                        |        |             |

B. List of Contestants for the Individual Categories

Elementary Level

Division: \_\_\_\_\_ Category: \_\_\_\_\_ Medium: \_\_\_\_\_

|   | Complete Name of Student (First Name MI Last Name) | Gender | School Paper Adviser | School | School Paper |
|---|--|--------|----------------------|--------|--------------|
| 1 |  |        |                      |        |              |

Secondary Level

Division: \_\_\_\_\_ Category: \_\_\_\_\_ Medium: \_\_\_\_\_

|   | Complete Name of Student (First Name MI Last Name) | Gender | School Paper Adviser | School | School Paper |
|---|--|--------|----------------------|--------|--------------|
| 1 |  |        |                      |        |              |

C. List of Contestants for the Radio Script Writing and Broadcasting

Elementary Level

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/ Assigned Task (indicate additional roles where applicable) | School | Division | Team Coach |
|---|--------------------------|--------|--|--------|----------|------------|
| 1 |                          |        |  |        |          |            |
| 2 |                          |        |  |        |          |            |
| 3 |                          |        |  |        |          |            |
| 4 |                          |        |  |        |          |            |
| 5 |                          |        |  |        |          |            |

Secondary Level

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/Assigned Task (indicate additional roles where applicable) | School | Division | Team Coach |
|---|--------------------------|--------|---|--------|----------|------------|
| 1 |                          |        |   |        |          |            |
| 2 |                          |        |   |        |          |            |
| 3 |                          |        |   |        |          |            |
| 4 |                          |        |   |        |          |            |
| 5 |                          |        |   |        |          |            |

D. List of Contestants for the Collaborative Desktop Publishing

Elementary Level

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/Assigned Task (indicate additional roles where applicable) | School | Division | Team Coach |
|---|--------------------------|--------|---|--------|----------|------------|
| 1 |                          |        |   |        |          |            |
| 2 |                          |        |   |        |          |            |
| 3 |                          |        |   |        |          |            |
| 4 |                          |        |   |        |          |            |
| 5 |                          |        |   |        |          |            |

Secondary Level

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/Assigned Task (indicate additional roles where applicable) | School | Division | Team Coach |
|---|--------------------------|--------|---|--------|----------|------------|
| 1 |                          |        |   |        |          |            |
| 2 |                          |        |   |        |          |            |
| 3 |                          |        |   |        |          |            |
| 4 |                          |        |   |        |          |            |
| 5 |                          |        |   |        |          |            |

**E. List of Contestants for the Online Publishing (for Secondary only)**

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/ Assigned Task | School | Division | Team Coach |
|---|--------------------------|--------|---------------------|--------|----------|------------|
| 1 |                          |        |                     |        |          |            |
| 2 |                          |        |                     |        |          |            |
| 3 |                          |        |                     |        |          |            |
| 4 |                          |        |                     |        |          |            |
| 5 |                          |        |                     |        |          |            |

**F. List of Contestants for the TV Script Writing and Broadcasting (Secondary)**

Medium: \_\_\_\_\_

|   | Complete Name of Student | Gender | Role/ Assigned Task (indicate the contestants who have multiple roles) | School | Division | Team Coach |
|---|--------------------------|--------|--|--------|----------|------------|
| 1 |                          |        |  |        |          |            |
| 2 |                          |        |  |        |          |            |
| 3 |                          |        |  |        |          |            |
| 4 |                          |        |  |        |          |            |
| 5 |                          |        |  |        |          |            |

**G. Outstanding Campus Journalists**

|   | Complete Name of Student (First Name MI Last Name) | Gender | Level      | School | School Paper |
|---|--|--------|------------|--------|--------------|
| 1 |  |        | Elementary |        |              |
| 2 |  |        | Secondary  |        |              |

**H. Outstanding School Paper Advisers**

|   | Complete Name of Student (First Name MI Last Name) | Gender | Level      | School | School Paper |
|---|--|--------|------------|--------|--------------|
| 1 |  |        | Elementary |        |              |
| 2 |  |        | Secondary  |        |              |

\_\_\_\_\_  
Division Journalism Coordinator

## **GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT INDIVIDUAL WRITING EVENTS**

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school papers (print or pdf copy), either in English or Filipino for the school year 2022-2023 and who won the **top-one** spots in each category are allowed to compete in the various individual contests of the RCSPC.

### **A. General:**

1. If there are questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner.
2. School paper advisers, teachers, principals, parents, or guardians who will be found in and around the contest venue will be grounds for disqualifications of their contestants.
3. The top-five winners per medium shall be recognized, and their points will be included in the computation of the overall scores (combined scores of Individual and Group Contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

### **B. Specific:**

1. Sports Writing:
  - a. The RTWG shall orient and provide instructions to the contestants before the contest proper.
  - b. A video game (including the pre- and post-game) is provided by the RO to be watched by the contestants.
  - c. The contestants shall proceed to the designated contest room for the writing of the sports article.
2. Copyreading and Headline Writing:
  - a. The contestants shall bring their own pencil for the contest.
  - b. The contestants shall follow directions given in the contest piece.
  - c. The contestants shall provide a headline for the article.

### 3. Editorial Cartooning:

- a. The contestants shall bring their own Mongol pencil no. 2 while the RTWG shall provide a paper for the contest.
- b. The cartoon must be anchored on the given topic or issue.
- c. The cartoon should be, at all times, compliant with the professional and ethical standards of media.

### 4. Science and Technology Writing, News Writing, Feature Writing, Editorial Writing, Column Writing:

- a. Fact sheets, topics or other sources of information shall be given to the contestants as bases in writing article.
- b. The RTWG shall provide a paper for the contest.

### 5. Photojournalism:

#### a. Preparation:

- i. The contestants shall be at the contest venue thirty (30) minutes before the orientation to the guidelines and the rubrics.
- ii. The contestants are allowed to use any Digital Camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest**.
- iii. The contestants shall submit the camera with empty memory card (internal memory) to be checked by the examiner/s.
- iv. The contestants shall bring their own camera cable for uploading and saving of pictures.
- v. Cellular phones, extra digital cameras, extra storage card or any additional materials/equipment are **not allowed** in the contest area.
- vi. Contestants shall bring their own black ballpen while the RTWG will provide scratch papers where contestants can write down notes during the shooting.

#### b. Provision for Memory Card:

- i. The contestants shall load the empty storage card in front of the examiner on the contest day.

#### c. Photo shoot, Uploading and Captioning

- i. The loading and unloading of the storage card will be done in front of the examiner.

- ii. Control shot shall be the first shot
- iii. Contestants are given one hour to take pictures.
- iv. Contestants are allowed to take unlimited shots but will submit **only five** possible photos with caption for the given theme and the control shot.
- v. The contestants shall write the file name of each photo in the caption sheet.
- vi. Contestants will be given 30 minutes to write the captions for each of the five photos.
- vii. The soft copy of the output should be submitted to the room examiner.

**SCORE SHEET FOR NEWS WRITING**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Arranges details of the event in decreasing importance   |              |
| Shows the news writer's ability to organize information  |              |
| Uses a lead that is clear and focused on the most important detail   |              |
| Avoids the use of words with controversial elements or double-meaning  |              |
| Avoids personal slants   |              |
| Has clear and unbiased headline  |              |
| Uses short and simple words  |              |
| Conforms with the principles of unity and coherence  |              |
| Observes the rules of grammar and syntax   |              |
| Uses transitions properly  |              |
| Observes gender fair language.   |              |
| <b>Content (50%)</b>   |              |
| Uses appropriate lead type to get the readers' attention   |              |
| Presents to the readers the most important detail of the event   |              |
| Follows logical presentation of the event and emphasizes the most important or relevant fact (s)             |              |
| Follows the correct news writing format/style  |              |
| <b>Ethics (10%)</b>  |              |
| Showcases original works of students.  |              |
| Properly cites information and attributes these facts from the source of information (cut across all events) |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                      |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                          |              |
| <b>TOTAL (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)



**SCORE SHEET FOR FEATURE WRITING**

| <b>Form and Style (30%)</b>   | <b>Score</b> |
|---|--------------|
| Observes the rules of grammar and syntax  |              |
| Conforms with the principles of organization and progression of ideas   |              |
| Exhibits creative presentation of facts in the story  |              |
| Uses a catchy title for the article   |              |
| Sustains interest of the readers  |              |
| Utilizes the appropriate feature type to emphasize the impact/relevance of the topic  |              |
| Observes gender fair language.  |              |
| <b>Content (60%)</b>  |              |
| Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives |              |
| Presents a new angle or information about the topic that are timely and interesting to read                                     |              |
| Stirs the imagination of the reader   |              |
| Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions                       |              |
| <b>Ethics (10%)</b>   |              |
| Showcases original works of students.   |              |
| Properly cites information and attributes these facts from the source of information (cut across all events)                    |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance   |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations   |              |
| <b>TOTAL (100%)</b>   |              |
| <b>Comments/Suggestions:</b>  |              |
|   |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR EDITORIAL WRITING**

|  |  |
|--|--|
| <b>Form and Style (40%)</b>  |  |
| Uses lead paragraph that contains news peg and the general stand of the writer                               |  |
| Presents arguments that are based on facts.  |  |
| Cites sources of facts to add credibility to the arguments raised  |  |
| Uses a strong and thought-provoking title  |  |
| Shows logical reasoning  |  |
| Observes the rules of grammar and syntax   |  |
| Utilizes transitions properly  |  |
| Observes gender fair language.   |  |
| <b>Content (50%)</b>   |  |
| Presents the general stand of the writer in the lead   |  |
| Utilizes factual information from interviews, documents review, data analyses and other reliable sources     |  |
| Displays evidence of the writers' knowledge and understanding of issues/problems                             |  |
| Reflects clarity of the message and can influence public opinion   |  |
| Arguments presented in the body logically support the writer's stand   |  |
| <b>Ethics (10%)</b>  |  |
| Showcases original works of students.  |  |
| Properly cites information and attributes these facts from the source of information (cut across all events) |  |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                      |  |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                          |  |
| <b>Total (100%)</b>  |  |
| <b>Comments/Suggestions:</b>   |  |
|  |  |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR SPORTS WRITING**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Uses appropriate form and style  |              |
| Uses appropriate sports terms and lingo to highlight the significance of the game                            |              |
| Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game. |              |
| Combines the proper amount of statistics to create a clear visual narrative of the action                    |              |
| Has an attractive headline which shows what really transpired in the event                                   |              |
| Observes the rules of grammar and syntax   |              |
| Conforms with the principles of unity and coherence  |              |
| Observes gender fair language.   |              |
| <b>Content (50%)</b>   |              |
| Presents a clear picture of the events in the game.  |              |
| Utilizes an appropriate sports news reporting style  |              |
| Uses interviews, statistics, references and research   |              |
| <b>Ethics (10%)</b>  |              |
| Showcases original works of students.  |              |
| Properly cites information and attributes these facts from the source of information (cut across all events) |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                      |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                          |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR COPYREADING AND HEADLINE WRITING**

| <b>Copyreading (60%)</b>                               | <b>Score</b> |
|--|--------------|
| Uses appropriate copyreading symbols                   |              |
| Recognizes exact number of errors in the contest piece |              |
| <b>Headline Writing (40%)</b>                          |              |
| Provides the best headline for the news article        |              |
| Observes standards in headline writing                 |              |
| <b>Total (100%)</b>                                    |              |
| <b>Comments/Suggestions:</b>                           |              |
|  |              |

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Evaluator/Judge  
(Signature over Printed Name)

**SCORE SHEET FOR SCIENCE AND TECHNOLOGY WRITING**

| <b>Form and Style (40%)</b>   | <b>Score</b> |
|---|--------------|
| Manifests unity and coherence to the theme/topic given  |              |
| Has catchy and appropriate headline that is also clear and free of bias   |              |
| Observes the rules of grammar and syntax  |              |
| Shows logical presentation of arguments   |              |
| Contains leads that are clearly written and focused on the most important detail  |              |
| Follows appropriate form and style  |              |
| Uses appropriate terms and lingo to report/discuss events   |              |
| Observes gender fair language.  |              |
| <b>Content (50%)</b>  |              |
| Utilizes facts from interviews, documents review, data analyses and other reliable sources                                      |              |
| Presents relevant and timely issues on science and technology   |              |
| Uses technical jargons to a minimum   |              |
| Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers |              |
| Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives       |              |
| <b>Ethics (10%)</b>   |              |
| Showcases original works of students.   |              |
| Properly cites information and attributes these facts from the source of information (cut across all events)                    |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance   |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations   |              |
| <b>Total (100%)</b>   |              |
| <b>Comments/Suggestions:</b>  |              |
|   |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR PHOTOJOURNALISM**

| <b>Technical Quality (40%)</b>   | <b>Score</b> |
|--|--------------|
| Exposure value and quality of image (free from digital noise)  |              |
| Presents images with acceptable sharpness  |              |
| <b>Communicative Quality (40%)</b>   |              |
| Shows clear and specific idea(s) or angle connected to the theme or topic                                    |              |
| Uses creative photography techniques to highlight the visual story   |              |
| <b>Caption (10%)</b>   |              |
| Writes a two-sentence caption providing context to the picture   |              |
| <b>Ethics (10%)</b>  |              |
| Showcases original works of students.  |              |
| Properly cites information and attributes these facts from the source of information (cut across all events) |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                      |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                          |              |
| Follows strict standards of no manipulation and alteration of reality  |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR EDITORIAL CARTOONING**

| <b>Form and Style (30%)</b>  | <b>Score</b> |
|--|--------------|
| Makes use of a minimum number of labels  |              |
| Shows logical use of various sizes, dimensions, and proportions of images                                    |              |
| Displays attractive use of shading and other techniques  |              |
| Utilizes witty, original, and creative representation of ideas/concepts on the issue given                   |              |
| <b>Content (60%)</b>   |              |
| Presents clear, specific and a recognizable point-of-view or opinion on the given issue or topic             |              |
| Raises relevant, timely issues and concerns about the topic  |              |
| Is in good taste and free from libelous, indecent, and abstract ideas  |              |
| Arouses interest and analytical thinking among its readers   |              |
| Constructively criticizes and influences readers' opinion  |              |
| <b>Ethics (10%)</b>  |              |
| Showcases original works of students.  |              |
| Properly cites information and attributes these facts from the source of information (cut across all events) |              |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                      |              |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                          |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR COLUMN WRITING**

|   |  |
|---|--|
| <b>Form and Style (30%)</b>   |  |
| Uses lead paragraph to introduce or build up a clear argument in the issue  |  |
| The tone, style and approach in analyzing the issue are evident   |  |
| Uses a language that is understood by the target audience   |  |
| Cites sources of facts to add credibility to the arguments raised   |  |
| Uses a strong, appropriate and catchy title   |  |
| Shows logical reasoning   |  |
| Observes the rules of grammar and syntax  |  |
| Utilizes transitions properly   |  |
| Observes gender fair language.  |  |
| <b>Content (50%)</b>  |  |
| Presents and explains a solid and clear stance  |  |
| Presents the different angles and examines both reconcilable and irreconcilable differences regarding their stand |  |
| Utilizes factual information from interviews, documents reviews, data analyses and other reliable sources         |  |
| Displays evidence of the writers' knowledge and understanding of issues/problems                                  |  |
| Reflects clarity of the message that can influence public opinion   |  |
| Presents logical arguments that support the writer's stance.  |  |
| Clarifies certain points of fact or argument that may cause confusion or complication.                            |  |
| <b>Ethics (20%)</b>   |  |
| Showcases original works of students.   |  |
| Properly cites information and attributes these facts from the source of information (cut across all events)      |  |
| Observes standards of journalism in terms of fairness, relevance, accuracy, and balance                           |  |
| Has no potentially libelous or obscene content, plagiarism and copyright violations                               |  |
| <b>Total (100%)</b>   |  |
| <b>Comments/Suggestions:</b>  |  |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)



**GUIDELINES FOR RADIO SCRIPT WRITING & BROADCASTING CONTEST**

**A. General Guidelines**

1. Each division shall organize a team of five (5) members for English and Filipino in elementary and secondary level who shall not be competing in any of the individual writing categories.
2. To facilitate the proper identification, the participants shall wear white shirts with their valid school IDs/ RSPC IDs.
3. An orientation shall be conducted for all the contestants.
4. The awards for this category are the following:

| Individual Awards      | Group Awards                     |
|------------------------|----------------------------------|
| 1. Best Anchor         | 1. Best in Technical Application |
| 2. Best News Presenter | 2. Best Infomercial              |
|                        | 3. Best Script                   |

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. The decision of the Board of Judges is final and irrevocable.
7. Any violation of the stipulated guidelines shall be valid grounds for disqualification of the team.

**B. Scriptwriting**

1. Each team may use up to three (3) official laptops that are cleared of stored documents and a printer in preparing and printing of the script. All laptops should be submitted to the contest committee for inspection on February 25. Each team is required to bring their own extension wires and other equipment for rehearsal.
2. The team will be given 1 ½ hours to prepare a script for a 5-minute radio broadcast. It includes one (1) infomercial and four (4) news articles.

The Infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of one (1) minute and shall use the language that the group is competing in.

The news articles may be based on press release, raw data, or any other source given by the examiner/s.

Another 30 minutes will be allotted for the printing for the output. After two (2) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for their own use.

3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the rest rooms.

4. The script should not bear any information that may identify the school and division, but it should include the names of the members of the team with their respective roles (i.e. anchor, news presenter, etc.).

5. Script should be:

- encoded using Arial font size 12
- with directorial instruction in capital letters
- double-spaced with normal margin (inch on all sides)
- printed in A4-sized bond paper (8.27 x 11.69 inches)

### **C. Broadcast Simulation**

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and the examiner/s shall be allowed inside.

2. The organizer/host division/school shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adapter will be provided for the laptops and other sources of sound effects.

3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust, and manipulate the main control board during their presentation.

4. Mobile phones and reference materials shall not be allowed in the contest area.

10. The team who complied with the 5-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deduction shall be followed:

Undertime/Overtime

1 second – 20 seconds – 1 point

21 seconds – 40 seconds- 2 points

41 seconds- 60 seconds – 3 points

**61 seconds and above- 4 points**

**11. The output of the radio broadcasting shall be canned in MP3 audio format with filename according to level and category:**

- 1. Secondary English (RCSPC\_Broadcast\_Sec\_English\_Name of Division)**
- 2. Secondary Filipino (RCSPC\_Broadcast\_Sec\_Filipino\_Name of Division)**
- 3. Elementary English  
(RCSPC\_Broadcast\_Elem\_English\_Name of Division)**
- 4. Elementary Filipino  
(RCSPC\_Broadcast\_Elem\_Filipino\_Name of Division)**

**SCORE SHEET FOR RADIO SCRIPT WRITING AND BROADCASTING**

| <b>1. Anchor</b>  | <b>Score</b> |
|---|--------------|
| <b>Voice Quality 40%</b>  |              |
| <ul style="list-style-type: none"> <li>• Is very clear and easy to understand even when speaking quickly</li> <li>• Paces his/her voice well to fit the storyline and helps the audience understand the issue</li> <li>• Shows expressions of interest, enthusiasm, and confidence</li> </ul>   |              |
| <b>Voice Recognition 30%</b>  |              |
| <ul style="list-style-type: none"> <li>• Has clear and well-modulated voice</li> <li>• Presents appropriate pace and volume</li> <li>• Is consistently audible throughout the presentation</li> <li>• Can easily be heard in all parts of the room</li> </ul>   |              |
| <b>Enunciation 30%</b>  |              |
| <ul style="list-style-type: none"> <li>• Pronounces / articulates words in a distinct manner</li> <li>• Talks in accent that is socially acceptable</li> <li>• Utilizes various voice inflections/changes to enhance meaning of the lines</li> <li>• Stretches a word to a desired length to emphasize or give the appropriate meaning</li> </ul> |              |
| <b>Total 100%</b>   |              |

| <b>2. News Presenter</b>  | <b>Score</b> |
|---|--------------|
| <b>Voice Quality 40%</b>  |              |
| <ul style="list-style-type: none"> <li>• Is very clear, easy to understand even when speaking quickly</li> <li>• Paces his/her voice well to fit the storyline and help the audience understand the issue</li> <li>• Shows expressions of interest, enthusiasm, and confidence</li> </ul>   |              |
| <b>Voice Recognition - 30%</b>  |              |
| <ul style="list-style-type: none"> <li>• Has clear and well-modulated voice</li> <li>• Presents appropriate pace and volume</li> <li>• Is consistently audible throughout the presentation</li> <li>• Can easily be heard in all parts of the room</li> </ul>   |              |
| <b>Enunciation - 30%</b>  |              |
| <ul style="list-style-type: none"> <li>• Pronounces / articulates words in a distinct manner</li> <li>• Talks in accent that is socially acceptable</li> <li>• Utilizes various voice inflections/changes to enhance meaning of the lines</li> <li>• Stretches a word to a desired length to emphasize or give the appropriate meaning</li> </ul> |              |
| <b>Total 100%</b>   |              |

| <b>3. Infomercial</b>  | <b>Score</b> |
|--|--------------|
| <b>Content - 45%</b>   |              |
| <ul style="list-style-type: none"> <li>• Shows brief and clear advocacy/idea description</li> <li>• Is logically organized</li> <li>• Shows smooth and appropriate transitions</li> <li>• Exhibits language appropriateness</li> </ul> |              |
| <b>Creativity - 30%</b>  |              |
| <ul style="list-style-type: none"> <li>• Exhibits uniqueness and originality</li> </ul>  |              |

|  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Implements technologies appropriately</li> </ul>  |  |
| <b>Persuasion / Impact - 25%</b>   |  |
| <ul style="list-style-type: none"> <li>• Engages audience</li> <li>• Shows appropriate audience appeal</li> <li>• Keeps audience focused all throughout the broadcast</li> </ul> |  |
| <b>Total 100%</b>  |  |

|   |              |
|---|--------------|
| <b>4. Technical Application</b>   | <b>Score</b> |
| <b>Juxtaposition - 40%</b>  |              |
| <ul style="list-style-type: none"> <li>• Shows a smooth transition from one topic/news event to another</li> <li>• Establishes clear relationship between one audio effect to the news or information that follows</li> </ul> |              |
| <b>Fidelity - 30%</b>   |              |
| <ul style="list-style-type: none"> <li>• Produces good audio quality</li> <li>• Produces authentic sound and effects</li> <li>• Has less static and no interference</li> </ul>  |              |
| <b>Timing and Precision - 30%</b>   |              |
| <ul style="list-style-type: none"> <li>• Has clear audible time signals</li> </ul>  |              |
| <b>Total 100%</b>   |              |

|  |              |
|--|--------------|
| <b>5. Script</b>   | <b>Score</b> |
| <b>Content - 40%</b>   |              |
| <ul style="list-style-type: none"> <li>• Covers topic with necessary details &amp; examples</li> <li>• Is accurate and has no factual errors</li> <li>• Is well-organized</li> <li>• Uses academically, socially, culturally acceptable, and gender fair language</li> </ul> |              |
| <b>Clarity of Instructions - 40%</b>   |              |
| <ul style="list-style-type: none"> <li>• Is easy to read and understand</li> <li>• Can easily be followed by another person or team</li> <li>• Reflects effective planning and organizing</li> </ul>   |              |
| <b>Neatness - 20%</b>  |              |
| <ul style="list-style-type: none"> <li>• All elements are labeled and clearly written</li> <li>• Clearly indicates names of team members and their tasks/assignments</li> </ul>  |              |
| <b>Total 100%</b>  |              |

|                                     |              |
|-------------------------------------|--------------|
| <b>RADIO PRODUCTION (Overall)</b>   | <b>Score</b> |
| A. Delivery - 25%                   |              |
| 1. Anchor (15%)                     |              |
| 2. News Presenter (10%)             |              |
| B. Technical Application - 25%      |              |
| 1. Timing and Precision             |              |
| C. Script - 25%                     |              |
| D. Infomercial - 20%                |              |
| E. Adherence to time allotment - 5% |              |
| <b>Total 100%</b>                   |              |
| <b>Comments &amp; Suggestions:</b>  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**GUIDELINES FOR THE COLLABORATIVE  
DESKTOP PUBLISHING CONTEST**

1. Each division shall organize a team of five (5) members for English and Filipino in elementary and secondary level who shall not be competing in any of the individual writing categories.
2. Contestants shall wear their school uniform with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A video recorded mini press conference and sports event shall be presented held as basis for the content of the publication (i.e. news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the video recorded mini press conference and sports events.)
7. The team will be given four (4) hours for data gathering, writing, lay out, and editing.
8. Each team is allowed to bring only the following:
  - two (2) digital/DSLR cameras(Optional)
  - one (1) printer with scanner
  - one (1) card reader(Optional)
  - one (1) blank flash drive
  - extension wires
  - A4 size bond paper
  - maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and photoshop ( for secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
9. Laptops to be submitted to the RTWG shall be labeled with the following format:

Category-Medium-Level-

Name, School, Division

e.g.,

Collaborative Desktop Publishing- English- Secondary

Mand Agustin, Bukidnon National High School, Malaybalay City

Labels shall be in a whole bond paper size pasted on/ attached to the laptop bag.

10. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/ DSLRs and laptops with disabled internet connection.

11. Each team will be required to convert their output into PDF, print in A4 size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team shall submit hard and soft copies of their entries. They should ensure that no identifying marks about their school or division can be found on their output as it would be a ground for disqualification.

12. The output of the contest is an A4-size four full-colored publication. The output will be stored in a flash drive provided by the examiner/s and uploaded to the designated computer for judging.

13. The top 5 teams shall be recognized and their points will be included in the determination of the overall scores.

14. The decision of the Board of Judges is final and irrevocable.

**SCORE SHEET FOR COLLABORATIVE DESKTOP PUBLISHING**

| <b>Content (50%)</b>  | <b>Score</b> |
|---|--------------|
| <ul style="list-style-type: none"> <li>● Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content</li> <li>● Utilizes facts from interviews, document review, data analysis and other reliable sources</li> <li>● Shows a variety of stories that fit the section where they are placed</li> <li>● Cites historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives</li> <li>● Provides balance of light and serious topics</li> <li>● Shows relevance of articles to students</li> <li>● Showcases original works of students.</li> <li>● Properly cites information and attributes these facts from the source of information</li> <li>● Applies the principles of journalism</li> </ul> |              |
| <p><b>Technical (40%)</b></p> <ul style="list-style-type: none"> <li>● Includes articles that are arranged according to importance</li> <li>● Presents headlines that are clear and free of bias</li> <li>● Makes use of pictures that are clear, properly cropped and captioned</li> <li>● Utilizes graphics, illustrations and cartoons that are relevant</li> <li>● Exhibits clear focus and coherent organization</li> <li>● Observes the rules of grammar and syntax</li> <li>● Observes proper journalistic style and format</li> </ul>   |              |
| <p><b>Ethics (10%)</b></p> <ul style="list-style-type: none"> <li>● Showcases original works of students.</li> <li>● Properly cites information and attributes these facts from the source of information (cut across all events)</li> <li>● Observes standards of journalism in terms of fairness, relevance, accuracy, and balance</li> <li>● Has no potentially libelous or obscene content, plagiarism and copyright violations</li> </ul>  |              |
| <p><b>TOTAL (100%)</b></p>  |              |
| <p><b>Comments/Suggestions:</b></p>   |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)



## **GUIDELINES FOR THE ONLINE PUBLISHING CONTEST**

1. Each division shall organize a team of five (5) members for English and Filipino in secondary level who shall not be competing in any of the individual writing categories.
2. During the contest, contestants shall wear their school uniform with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. During the contest, all contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers.
5. A recorded mini press conference and sports event shall be held as bases for the content of the publication ( i. e. news, features, editorial, editorial cartoon, sports). All contestants shall attend and photojournalists shall take pictures of the mini press conference and sports events.
6. For the sports event, a recorded pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given four (4) hours for data gathering, writing, lay out, and editing.
8. Each team is allowed to bring only the following:
  - one (1) scanner
  - maximum of two digital cameras
  - maximum of four (4) laptops installed with photoshop for image enhancement
  - maximum of two pocket wifis or one wireless router
  - extension cord
9. Laptops shall be inspected or checked and to be submitted a day before the contest proper to the RTWG. It shall be labeled with the following format:

*Category-Medium-Level-  
Name, School, Division*

*E.g.*

*Online Publishing- English- Secondary  
Mand Agustin, Bukidnon National High School, Malaybalay City*

Labels shall be in a whole bond paper size pasted on/ attached to the laptop bag.

10. Each group shall email their URL to *armando.agustin@deped.gov.ph*.

11. The top 5 teams shall be recognized and their points will be included in the determination of the overall scores.

12. The decision of the Board of Judges is final and irrevocable.

**SCORE SHEET FOR ONLINE PUBLISHING**

| <b>Content (30%)</b>  | <b>Score</b> |
|---|--------------|
| <ul style="list-style-type: none"> <li>● Applies the principles of journalism.</li> <li>● Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content</li> <li>● Utilizes facts from interviews, document review, data analysis and other reliable sources</li> <li>● Shows a variety of stories that fit the section where they are placed</li> <li>● Includes historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives</li> <li>● Provides balance of light and serious topics</li> <li>● Shows relevance of articles to students</li> <li>● Has clear and unbiased headlines/titles</li> </ul> |              |
| <b>Language and Style (15)</b>  |              |
| <ul style="list-style-type: none"> <li>● Observes the rules of grammar and syntax</li> <li>● Observes coherence</li> <li>● Uses appropriate vocabulary (<i>Observes gender-fair language</i>)</li> </ul>  |              |
| <b>Layout (20%)</b>   |              |
| <ul style="list-style-type: none"> <li>● Arranges stories in decreasing importance.</li> <li>● Highlights originality/uniqueness</li> <li>● Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited</li> <li>● Exhibits clear focus and coherent organization of articles</li> </ul>   |              |
| <b>Technical (20%)</b>  |              |
| <ul style="list-style-type: none"> <li>● Makes use of multimedia elements such as video, audio, animation, graphics and photos</li> <li>● Is readable, mobile-responsive and engaging via social media</li> <li>● Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, and Sports</li> <li>● Articles include hyperlinks to cited references, data and other content or websites</li> </ul>   |              |
| <b>Ethics (15%)</b>   |              |
| <ul style="list-style-type: none"> <li>● Showcases original works of students.</li> <li>● Properly cites information and attributes these facts from the source of information</li> <li>● Observes standards of journalism in terms of fairness, relevance, accuracy, and balance</li> <li>● Has no potentially libelous or obscene content, plagiarism and <b>copyright violations</b></li> </ul>  |              |
| <b>Total (100%)</b>   |              |
| <b>Comments/Suggestions:</b>  |              |
|   |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**GUIDELINES FOR TV SCRIPT WRITING & BROADCASTING CONTEST**

1. Each division shall organize a team of five (5) members for English and five (5) members for Filipino in secondary levels who shall not be competing in any of the individual writing categories.
  - a. scriptwriter
  - b. anchor/s -not more than 2
  - c. reporter/s – not more than 3
  - d. producer/director who could also act as floor director
  - e. video/ graphic editor
  - f. video researcher/floor director
  - g. video journalist/camera man

Any of the team members can assume one or two positions/tasks as long as this would not be conflicting or awkward in relation to the outcome of the broadcast ( example: an anchor can't be a reporter at the same time). But an anchor can also be a news or infomercial writer).

2. To facilitate the proper identification, the participants shall wear their valid school IDs/ RSPC IDs.
3. An orientation shall be conducted for all the contestants.
4. The top 5 teams shall be recognized and their points will be included in the determination of the overall division score.
5. The awards for this category are the following:

| Individual Awards      | Group Awards                     |
|------------------------|----------------------------------|
| 1. Best Anchor         | 1. Best in Technical Application |
| 2. Best News Presenter | 2. Best Infomercial              |
|                        | 3. Best Script                   |

6. The decision of the Board of Judges is final and irrevocable.

## **PRE-CONTEST**

1. Each team will be required to bring only the following:
  - Maximum of 4 laptops with at least 10GB free space and a video editing application/software/program (with uploading capacity)
  - 3 empty flash drives
  - maximum of 2 cameras/mobile phones (without sim) compatible with the laptop
  - wired lapel microphones
  - A4 bond paper
  - printer with ink
  - extension cords
2. Laptops and flash drives to be submitted to the RTWG shall be labeled with the following format:

Category-Medium-Level-  
Name, School, Division  
e.g.,

TV Script Writing and Broadcasting- English- Secondary

Mand Agustin, Bukidnon National High School, Malaybalay City
- Labels shall be in a whole bond paper size pasted on/ attached to the laptop bag and laptop. Flash drives shall be sealed in an envelope with label/ Ziploc/resealable plastic size #3 to be provided by the RTWG.
3. Checking and sealing of laptops shall be done on February 25, 2023 until 5PM only). Laptops shall be clear of stored documents except for pre-recorded OBB and CBB and offline editing software.
4. Failure to submit laptops after the set deadline shall mean disqualification of the competing team.
5. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
6. All participants should attend the orientation.
7. Contest materials saved in flash drives sealed in envelopes/Ziplock/sealed plastic shall be distributed to the team directors.

## **CONTEST PROPER:**

### **A. SCRIPT WRITING AND PRODUCTION**

1. The team shall have the following components in their script:
  - a. **Cover page** : This shall contain the group's name ( mock TV network name)
  - b. **News**: The RTWG will provide five sets of data (including photos/videos/audio) in folders saved in a flash drive. The team may use all sets of data for their news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
  - c. **Infomercial/ Developmental Communication**: The RTWG will provide two sets of data (including photos/videos/audio) in folders saved in a flash drive. The team is required to produce one (1) infomercial or development communication plug. This shall be produced during the contest and should be related to the topic which will be given by the judges. The script should contain video and audio components.
  - d. **Field Report**: A live field report with or without canned video support shall be included in the production.
  - e. **Headlines**: This will contain a brief lead/summary of the news articles.
  - f. **OBB/CBB**: Opening Billboard and Closing Billboard will contain the group's assumed TV network name. The script for the OBB/CBB should be included in the main script which will be submitted to the judges.
2. Five hours and thirty minutes (05:30) will be allotted for the preparation of the script, shooting, and editing of the videos, production of the infomercial and rehearsals.
3. Once the script writing has commenced, the contestant will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the rest rooms.
4. Each team shall submit four copies of the script for the judges.
5. The cover page of the script shall contain the group's name (TV Network Name) and the names of the members of the team with their respective roles. ( i.e. anchor,field reporter, etc.)
6. The script should not bear any information that may identify the school or division.

### **B. TV BROADCAST SKILLS COMPETITION**

1. The TV Broadcast must be delivered in six minutes and must be canned with file name TV\_Division\_English/Filipino to be saved in the official regional flash drive.

**SCORE SHEET FOR TV SCRIPT WRITING AND BROADCASTING**

| <b>1. Script- 30%</b>   | <b>Score</b> |
|---|--------------|
| <b>Content – 50%</b>  |              |
| <ul style="list-style-type: none"> <li>● Provides effective news/story angling</li> <li>● Covers the given stories/relevant topics with necessary details</li> <li>● Is accurate; no factual, conceptual, and grammatical errors</li> <li>● Is original</li> </ul>  |              |
| <b>Style – 35%</b>  |              |
| <ul style="list-style-type: none"> <li>● Is written in a clear and concise manner</li> <li>● Uses simple, common language</li> <li>● Uses appropriate voice (i. e., active voice or passive voice)</li> <li>● Uses appropriate word choice</li> <li>● Uses proper script terms and abbreviations</li> </ul> |              |
| <b>Organization – 15%</b>   |              |
| <ul style="list-style-type: none"> <li>● Follows adequate logical structure</li> <li>● Provides proper labels to elements/parts</li> <li>● Indicates team members and assignments</li> <li>● Considers coherent thought transitions</li> </ul>  |              |

| <b>2. Anchor – 12.5%</b>  | <b>Score</b> |
|---|--------------|
| <b>Delivery – 70%</b>   |              |
| <ul style="list-style-type: none"> <li>● Uses a clear and well-modulated voice</li> <li>● Speaks with appropriate volume</li> <li>● Observes proper phrasing, pacing and timing</li> <li>● Articulates words well</li> <li>● Utilizes appropriate voice inflections to enhance meaning</li> </ul> |              |
| <b>Personality – 30%</b>  |              |
| <ul style="list-style-type: none"> <li>● Observes proper stance/posture</li> <li>● Shows a sense of confidence and authority</li> <li>● Projects a professional and credible personality</li> <li>● Demonstrates controlled facial expressions</li> </ul>   |              |

| <b>3. Reporter (12.5)</b>   | <b>Score</b> |
|---|--------------|
| <b>Delivery – 70%</b>   |              |
| <ul style="list-style-type: none"> <li>● Uses a clear and well-modulated voice</li> <li>● Speaks with appropriate volume</li> <li>● Observes proper phrasing, pacing and timing</li> <li>● Articulates words well</li> <li>● Utilizes appropriate voice inflections to enhance meaning</li> </ul> |              |
| <b>Personality – 30%</b>  |              |
| <ul style="list-style-type: none"> <li>● Observes proper stance/posture</li> <li>● Shows a sense of confidence</li> <li>● Demonstrates controlled facial expressions</li> <li>● Connects with the subjects when interviewing or with the anchor and viewers when reporting</li> </ul>             |              |

| <b>4. Technical Applications - 25%</b>   | Score |
|--|-------|
| Element appropriation - 40%  |       |
| <ul style="list-style-type: none"> <li>• Observes audio-video lock</li> <li>• Shows effective interplay of audio-visual elements including graphics, text, images, etc.</li> </ul> |       |
| Fidelity - 30%   |       |
| <ul style="list-style-type: none"> <li>• Shows good audio and video quality</li> <li>• Shows less to no distortion or technical distraction in audio and video</li> </ul>          |       |
| Timing - 20%   |       |
| <ul style="list-style-type: none"> <li>• Shows a smooth flow of topics/stories</li> <li>• Shows precise timing and synchronization</li> </ul>                                      |       |
| Relevance - 10%  |       |
| <ul style="list-style-type: none"> <li>• Applies elements that contribute meaningfully to the overall broadcast presentation</li> </ul>  |       |

| <b>5. Infomercial/DevCom Plug - 15%</b>  | Score |
|--|-------|
| Content - 50%  |       |
| <ul style="list-style-type: none"> <li>• Shows clear advocacy/idea description</li> <li>• Reflects original concept</li> </ul>                                   |       |
| Creativity - 50%   |       |
| <ul style="list-style-type: none"> <li>• Exhibits uniqueness</li> <li>• Applies technical elements appropriately</li> <li>• Is engaging and appealing</li> </ul> |       |

**OVERALL NEWSCAST**

| Criteria   | Score |
|--|-------|
| Script - 30%   |       |
| Broadcast Presentation - 25%   |       |
| <ul style="list-style-type: none"> <li>• Anchor - 12.5%</li> <li>• Reporter - 12.5%</li> </ul> |       |
| Technical Application - 25%  |       |
| Infomercial/DevCom Plug - 15%  |       |
| Adherence to Time Allotment - 5%   |       |
| <b>TOTAL - 100%</b>  |       |
|  |       |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS  
(in Portable Digital Format )**

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top five per section per category in the division.
- B. The top five highest pointers both in English and Filipino shall be declared as the best school papers in the region but the points of their ranking shall not be added to determine the best performing divisions who shall be recognized in the awarding ceremony at the last day of conduct of the RCSPC.
- C. Any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:

**First Offense:** Disqualification from the contest.

**Second Offense:** A formal notification shall be sent to the Schools Division Superintendent (SDS), who shall inform the concerned Schools. The SDS shall issue a written reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. Accordingly, the School Head shall implement plans and programs on intensifying academic honesty and integrity.

**Third Offense:** Disqualification from the School Paper Contest for three (3) consecutive years.

- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. For 2023 RCSPC, each Division Office shall submit five best entries per category in PDF through email at [armando.agustina@deped.gov.ph](mailto:armando.agustina@deped.gov.ph). The following, properly foldered and labeled (e.g., Malaybalay-News-Eng-Elem), are to be submitted:
  - 1. Certificate of Circulation from the school head duly noted by the Schools Division Superintendent. Indicated in the certificate is the corresponding link of the school website or Facebook page where the school papers are published.
  - 2. Certificate of Endorsement signed by the Schools Division Superintendent, certifying all the required documents were submitted to, checked, and reviewed by the Division Office prior to submitting to the Regional Office.
  - 3. Report of the process observed in ensuring plagiarized-free articles
  - 4. Results of the evaluation of school paper per category and medium duly signed by the judges during the Division Schools Press Conference (DSPC).

**The Regional Technical Working Group (NTWG) reserves the right to disqualify entries with no Certificate of Endorsement from the Schools Division Superintendent.**



- F. The different SECTIONS/CATEGORIES in the school paper contest both English and Filipino are as follows:
1. News Section / Pahinang Balita
  2. Editorial Section / Pahinang Editoryal
  3. Features Section / Pahinang Lathalain
  4. Sports Section / Pahinang Pampalakasan
  5. Science & Technology Section / Pahinang Agham at Teknolohiya
  6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyo ng Pahina
- G. The Technical Specifications for both Elementary and Secondary levels are as follows:
1. No. of pages: minimum of 12 and maximum of 20
    - News Section- at least 3
    - Sports Section - at least 2
    - Feature Section - at least 3
    - Editorial Section - at least 2
    - Science & Technology Section - at least 2
  2. Process: Digital
  3. Color: All pages in full color
  4. Size: 9"x12" (Elementary)  
12"x18" (Secondary)
- H. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.

**GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST**

**A. Editorial Section**

1. The section should have at least two pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included, but are not required.
2. The treatment of the issues must demonstrate fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations/attribution of sources.
3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.
4. The decision of the Board of Judges is final and irrevocable.

**B. News Section**

1. The section shall consist of at least three pages.
2. The content and scope of the news stories shall cover international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

**C. Feature Section**

1. The section should have at least three pages.
2. The feature articles should display unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language and proper citations/attribution of sources.
3. The decision of the Board of Judges is final and irrevocable.

**D. Sports Section**

1. The section shall consist of at least two pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up report; news bits; news feature/news analysis; in-depth news, features and editorial/column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

**E. Science and Technology Section**

1. The Science and Technology Section should have at least two pages.
2. The content may include health, environmental, scientific, technological, and innovative stories written in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos.
3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

**F. Layout and Page Design Category**

1. This category shall conform to the principles of layout and design.
2. The content (texts and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.

**SCORE SHEET FOR THE NEWS SECTION**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Has variety of articles that use catchy and appropriate headlines  |              |
| Observes the rules of grammar and syntax   |              |
| Includes stories that are arranged in decreasing importance  |              |
| Contains leads that are clearly written and focused on the most important detail   |              |
| Presents headlines that are clear and free of bias   |              |
| Uses short and simple words  |              |
| Uses appropriate terms to report events  |              |
| Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures  |              |
| Presents a distinct style of the section   |              |
| <b>Content (60%)</b>   |              |
| Utilizes facts from interviews, document reviews, data analyses and other reliable sources   |              |
| Covers relevant issues in school, region, national and even in the international level   |              |
| Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program |              |
| Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives     |              |
| Observes standards of journalism (fairness, relevance, accuracy and balance)   |              |
| Cites sources and observes copyright laws  |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR THE FEATURES SECTION**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Manifests unity and coherence to the theme of the section  |              |
| Has variety of articles that use catchy and appropriate title  |              |
| Observes the rules of grammar and syntax   |              |
| Contains leads that are clearly written and focused on the most important detail   |              |
| Presents titles that are appealing, appropriate and witty  |              |
| Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures   |              |
| Presents a distinct style of the section   |              |
| <b>Content (60%)</b>   |              |
| Utilizes facts from interviews, documents review, data analyses and other reliable sources   |              |
| Reflects clear and creative thinking   |              |
| Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians                             |              |
| Covers relevant issues in school, region, national and even in the international level   |              |
| Applies the principles of civic journalism   |              |
| Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives |              |
| Contains articles that are interesting to read   |              |
| Stirs the imagination of the reader  |              |
| Balances presentation of details with those of the writers' perception   |              |
| Observes standards of journalism (fairness, relevance, accuracy and balance)   |              |
| Cites sources and observes copyright laws  |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR THE EDITORIAL SECTION**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Has catchy and appropriate titles  |              |
| Observes the rules of grammar and syntax   |              |
| Shows logical presentation of arguments  |              |
| Follows the correct format or style of an editorial  |              |
| Uses clear and unbiased titles   |              |
| Uses short and simple words  |              |
| Presents a distinct style of the section   |              |
| <b>Content (60%)</b>   |              |
| Presents the stand of the staff regarding certain issues   |              |
| Utilizes facts from interviews, document reviews, data analyses and other reliable sources   |              |
| Uses arguments that are supported by facts   |              |
| Reflects clear, logical thinking and challenges the readers' critical thinking   |              |
| Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism                         |              |
| Columns cover a variety of relevant, youth-oriented subject matter   |              |
| Includes letters to the editor, columns, and exchanges   |              |
| Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians                                   |              |
| Covers relevant issues in school, region, national and international scene   |              |
| Applies the principles of civic journalism   |              |
| Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program |              |
| Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives           |              |
| Includes opinion articles that are timely and interesting to read  |              |
| Balances factual details with those of the writers' perceptions  |              |
| Observes standards of journalism (fairness, relevance, accuracy and balance)   |              |
| Cites sources and observes copyright laws  |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

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 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION**

|   |  |
|---|--|
| <b>Forms and Style (40%)</b>  |  |
| Manifests unity and coherence to the theme of the section   |  |
| Has variety of articles that use catchy and appropriate headlines   |  |
| Observes the rules of grammar and syntax  |  |
| Shows logical presentation of arguments   |  |
| Contains leads that are clearly written and focused on the most important detail  |  |
| Presents headlines that are clear and free of bias  |  |
| Uses short and simple words   |  |
| Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures   |  |
| Follows appropriate form and style  |  |
| Uses appropriate terms to report events   |  |
| Presents a distinct style of the section  |  |
| <b>Content (60%)</b>  |  |
| Utilizes facts from interviews, document reviews, data analyses and other reliable sources  |  |
| Presents relevant and timely issues on science and technology   |  |
| Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style. |  |
| Prioritizes school-related materials rather than events that have little or no direct connection with the school and community                            |  |
| Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives                      |  |
| Observes standards of journalism (fairness, relevance, accuracy and balance)  |  |
| Cites sources and observes copyright laws   |  |
| <b>Total (100%)</b>   |  |
| <b>Comments/Suggestions:</b>  |  |
|   |  |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR THE SPORTS SECTION**

| <b>Form and Style (40%)</b>  | <b>Score</b> |
|--|--------------|
| Manifests unity and coherence  |              |
| Has variety of articles that use catchy and appropriate headlines  |              |
| Observes the rules of grammar and syntax   |              |
| Shows logical presentation of arguments in the sports editorial, feature and/or column   |              |
| Includes stories that are arranged in decreasing importance  |              |
| Contains leads that are clearly written and focused on the most important detail   |              |
| Presents headlines that are clear and free of bias   |              |
| Uses short and simple words  |              |
| Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures  |              |
| Uses appropriate terms and lingo to report events  |              |
| Combines the proper amount of statistics to create a clear visual narrative of the actions   |              |
| Presents a distinct style of the section   |              |
| <b>Content (60%)</b>   |              |
| Utilizes facts from interviews, document reviews, data analyses and other reliable sources   |              |
| Keeps to the minimum the number of articles/columns from the administration, teachers and politicians  |              |
| Covers relevant sports issues in school, region, national and even in the international level  |              |
| Includes variety of local, national, and international sports articles   |              |
| Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program |              |
| Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives                     |              |
| Contains articles that are timely and interesting to read  |              |
| Observes standards of journalism (fairness, relevance, accuracy and balance)   |              |
| Cites sources and observes copyright laws  |              |
| <b>Total (100%)</b>  |              |
| <b>Comments/Suggestions:</b>   |              |
|  |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)

**SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY**

| <b>Form and Style (70%)</b>   | <b>Score</b> |
|---|--------------|
| Has overall visual appeal   |              |
| Manifests thematic unity in all sections of the school paper  |              |
| Utilizes relevant and quality images and graphics   |              |
| Displays excellent use of color and font  |              |
| <b>Content (30%)</b>  |              |
| Considers a range of stories about the community and the school, including those of international, national, and local significance |              |
| Observes standards of journalism (fairness, relevance, accuracy and balance)  |              |
| Has no potentially libelous or obscene content, plagiarism, and copyright violations  |              |
| <b>Total (100%)</b>   |              |
| <b>Comments/Suggestions:</b>  |              |
|   |              |

\_\_\_\_\_  
 Evaluator/Judge  
 (Signature over Printed Name)



**HOW TO COMPUTE FOR THE OVERALL STANDING**

1. To determine the top five winners in the secondary/elementary level in each category, the average of judges' score will be the basis of the ranking. All 14 participants from the divisions shall be ranked 1-14.
2. The ranks/placement in the individual categories shall be added and ranked accordingly. Please see sample computation.

| Region | News Writing | Features Writing | Editorial Writing | Column Writing | Sci. & Tech. Writing | Sports Writing | Photo-journalism | CRHW | Editorial Cartooning | TOTAL     | Rank       |
|--------|--------------|------------------|-------------------|----------------|----------------------|----------------|------------------|------|----------------------|-----------|------------|
| A      | 1            | 1                | 2                 | 5              | 2                    | 1              | 1                | 2    | 2                    | <b>17</b> | <b>1</b>   |
| B      | 2            | 3                | 1                 | 4              | 3                    | 3              | 2                | 3    | 1                    | <b>22</b> | <b>2</b>   |
| C      | 3            | 4                | 3                 | 1              | 4                    | 2              | 3                | 1    | 4                    | <b>25</b> | <b>3</b>   |
| D      | 4            | 5                | 4                 | 2              | 1                    | 5              | 4                | 4    | 6                    | <b>35</b> | <b>4.5</b> |
| E      | 5            | 1                | 5                 | 3              | 2                    | 4              | 5                | 5    | 5                    | <b>35</b> | <b>4.5</b> |
| F      | 6            | 6                | 6                 | 6              | 6                    | 6              | 6                | 6    | 3                    | <b>51</b> | <b>6</b>   |

3. The same scheme shall be applied to group category.
4. To determine the top 3 divisions in the Elementary and Secondary levels, the rank in the individual and group categories shall be added.

**TIMELINE OF ACTIVITIES FOR THE 2023 REGIONAL CLUSTER  
SCHOOLS PRESS CONFERENCE**

| <b>Activities</b>  | <b>Date</b>                           | <b>Persons Involved</b>   |
|--|---------------------------------------|---|
| 1. Consultative Meeting with Division Journalism Focal   | Oct. 7, 2022                          | Regional, Division Supervisors for Journalism                                   |
| 2. a. Conduct of District/Division Schools Press Conference<br>b. Submission of narrative reports and documentation of DSPC (photos and/or videos) | February 2023<br><br>February 28,2023 | Division Supervisor for Journalism, DTWG's, DSPAA<br><br>Journalism Coordinator |
| 3. Monitoring of Division Schools Press Conference   | February 2023                         | CLMD Supervisors  |
| 4. Planning Meeting with the Division Journalism Coordinators and RSPAA  | February 15, 2023                     | CLMD Chief, Division and Regional Journalism Coordinators, RSPAA                |
| 5. Submission of division entries for the School Paper Contest   | February 27,2023                      | Division Journalism Coordinator   |
| 6.Submission of list of division contestants for the Individual and Group Contest  | February 24,2023                      | Division Journalism Coordinator   |
| 7. Submission of documents for the Search of Outstanding SPA and CJ  | February 24,2023                      | Division Journalism Coordinator   |
| 8. Orientation of the RTWGs  | February 28,2023                      | CMLD Chief, Regional Supervisors  |
| 9. Submission of Accomplishment Report for the Enhancement Training for RSPC Qualifiers  | February 28,2023                      | Division Journalism Coordinator   |
| 10. Conduct of the 2023 Regional Cluster Schools Press Conference  | March 4-5,2023                        | RTWG's  |
| 11. Virtual Awarding of Winners  | March 17,2023                         | CLMD, Regional Information Technology Unit                                      |
| 12. Debriefing, completion of reports, dissemination of winners thru DepEd Regional Memo   | March 24,2023                         | CLMD, Regional Information Technology Unit                                      |