



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
Division of Malaybalay City

DM-2023-02-068
DEPED MALAYBALAY CITY DIVISION
RELEASED
FEB 27 2023 time: 2:22
By:

DIVISION MEMORANDUM
No. 068, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

From: **VICTORIA V. GAZO PhD, CESO V**
Schools Division Superintendent

Date: February 20, 2023

Subject: **2022-2025 SCHOOL IMPROVEMENT PLAN PRESENTATION AND SUBMISSION**

1. This is to inform the field on the conduct of the presentation and submission of 2022-2025 School Improvement Plan as follows:

Activity	Date	Venue
Submission of softcopy of the presentation to the Public School District Supervisor and three hard copies of the 2022-2025 School Improvement Plan	March 6, 2023	To be arranged by the Public Schools District Supervisor assigned in the District
Presentation of 2022-2025 School Improvement Plan by District.	March 10-13, 2023	
Submission of final copy of School Improvement Plan	March 17, 2023	

2. The 2022-2025 School Improvement Plan will be presented by the school head with the following data:

- a. School profile
- b. Key Performance Indicators
- c. Assessment/Achievement Test Results
- d. Problem Tree Analysis
- e. SWOT Analysis
- f. School’s interventions mainstreamed on the goals, outcomes and output stipulated in the Division Education Development Plan (DEDP).





Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
Division of Malaybalay City

3. The soft copy of the final 2022-2025 School Improvement Plan shall be submitted online on the link provided in the group chats. The hard copy shall be submitted to the Planning and Research Section of the School Governance and Operations Division.
4. Technical working committee are required to participate on the pre-work activity on March 27, 2023 at Malaybalay City Division GAD hall after the convocation program.
5. Enclosed is the technical working committee. Queries relative to this can be relayed to **RIA K. ALCUIZAR**, Senior Education Program Specialist – Planning and Research at **09271501978**.

Enclosure:

As stated
Copy furnished:
Records Unit
Planning and Research



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
 REGION X- NORTHERN MINDANAO
 Division of Malaybalay City

TECHNICAL WORKING COMMITTEE
PRESENTATION AND SUBMISSION OF 2022-2025 SCHOOL IMPROVEMENT PLAN

<i>FUNCTION</i>	<i>PERSON INVOLVED</i>	<i>DUTIES AND RESPONSIBILITIES</i>
Chairperson of the Steering Committee	Victoria V. Gazo, PhD, CESO V <i>Schools Division Superintendent</i>	Define and approve the strategic orientations and workplan of the activity
Vice-Chairperson of the Steering Committee	Aliena S. Dajay, CESE <i>Assistant Schools Division Superintendent</i>	Provide guidance, oversee and set the strategic direction of the activity
Members of the Steering Committee	Lorenzo O. Capacio, EdD <i>Chief Education Supervisor, SGOD</i> Ralph T. Quirog <i>Chief Education Supervisor, CID</i>	Monitor the planning, processes and implementation of the activity
Chairperson of the Technical Working Committee	Ria K. Alcuizar <i>Senior Education Program Specialist Planning and Research</i>	Formulate the activity design, workplan, and sets the expected deliverables and timelines of the activity.
Members of the Technical Working Committee	Manny B. Pimentel (PSDS-D I) Ferdinand V. Mortera (PSDS-D II) Evernold C. Berial (PSDS-D III,IV) Liza G. Balintongog (PSDS-D V) Ralph T. Quirog (Chief EPS-D VI) Jovy Molina (PSDS-D VII) Aba Q. Allaba (PSDS-D VIII) Vicente G. San Miguel (PSDS-D IX) Perlita B. Wales (PSDS DX)	<ul style="list-style-type: none"> • Facilitate in the conduct of Presentation of SIP in the District assigned • Prepare the venue of the presentation and other provisions • Collect the softcopy and hardcopies of SIP manuscript from the School head and



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
Division of Malaybalay City

		distribute the copy to the panel of reactors
District I panel of reactors	Manny B. Pimentel Rosario P. Arangco Dindo M. Gabales	<ul style="list-style-type: none">• Scrutinized the crafted SIP to ensure alignment of Schools interventions to DEDP programs activities and projects• Provide technical assistance in identifying school interventions based on the school's situations
District II panel of reactors	Ferdinand V. Mortera Jasmine J. Adriatico Gladys M. Dublas	
District III panel of reactors	Aliena S. Dajay Evernold C. Berial Marsfifth M. Mamawag	
District IV panel of reactors	Purissima J. Yap Ria K. Alcuizar Dr. Marcela S. Pangamiban	
District V	Lorenzo O. Capacio Liza G. Balintongog Virgilm R. Pizarro	
District VI	Ralph T. Quirog Imelda S. Bentillo Edelina M. Eborra	
District VII	Jovy G. Molina Rachel R. Valde Woodrow Wilson B. Merida	
District IX	Vicente G. San Miguel Analy L. Ocier Rex C. Dacanay	
District X	Perlita B. Wales Sharon A. Bongocan Rio G. Arbutante	



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 83 0060