




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

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DEPED MALAYBALAY CITY DIVISION
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Division Advisory

No. 027,s 2023

To: Assistant Schools Division Superintendents
Division Chiefs and Unit Heads
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

FROM:  **ALIENA S. DAJAY, PhD., CESE**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DATE: April 11, 2023

SUBJECT: **DISSEMINATION OF EXECUTIVE ORDER NO. 28 Series of 2023 (AN ORDER DESIGNATING BARANGAY ENVIRONMENTAL MANAGEMENT EXTENSION WORKER IN ALL 46 BARANGAYS IN THE CITY OF MALAYBALAY)**

1. For the information and guidance of all concerned, enclosed is a copy of Executive Order No. 28 dated April 5, 2023, titled **An Order Designating Barangay Environmental Management Extension Worker in all 46 Barangays in the City of Malaybalay.**
2. Immediate dissemination of and compliance with this Memorandum are desired.

Copy furnished:
Records file
AO file



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Executive Order No. 28
Series of 2023

2023-71199
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An Order Designating Barangay Environmental Management Extension Worker in all 46 Barangays in the City of Malaybalay

REPUBLIC OF THE PHILIPPINES
PROVINCE OF BUKIDNON
CITY OF MALAYBALAY

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CITY MAYOR

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Local Numbers:

📞 City Mayor's Office: 107
📞 Executive : 108
📞 Community Affairs: 109

WHEREAS, the Local Government Code of 1991 provides that Local Government Units shall adopt adequate measures in safeguarding and conserving land, mineral, marine, forest and other resource,

WHEREAS, it is hereby declared the policy of the City Government of Malaybalay to ensure that all measures are considered to protect, restore, and enhance environmental quality for sustainable development;

WHEREAS, the City Government is mandated to provide guidance and support to its component barangay in the exercise of their powers, duties and responsibilities relative to environmental management, protection and conservation;

NOW THEREFORE, I, JAY WARREN R. PABILLARAN, City Mayor of the City Malaybalay, by virtue of the powers vested in me by law, do hereby order the following:

Section 1. Designation of Barangay Environmental Management Extension Worker. – There shall be a Barangay Environmental Management Extension Worker to be designated in all of the 46 barangays who shall be employed by the City Government of Malaybalay. Some smaller barangays within the Poblacion may be clustered and will be manned by 1 Barangay Environmental Management Extension Worker. More than 1 Barangay Environmental Management Extension Worker can be designated in 1 barangay to cover the bigger scope/area of jurisdiction of the barangay.

Section 2. Duties and Responsibilities – Barangay Environmental Management Extension Worker shall perform the following duties and responsibilities as follows:

a. Provide assistance to the Barangay Council/Barangay Solid Waste Management Committee in the performance of their mandates under the RA 9003 (Ecological Solid Waste Management Act) and the City Ordinance No. 962, Series of 2020 as amended and its Implementing Rules and Regulations such as:

- a.1. Management of the Biodegradable and Recyclable Solid Wastes;
- a.2. Establishment and operation of the Barangay Material Recovery Facility which includes recycling and composting;
- a.3. Ensure efficient and effective collection of solid waste within the barangay;



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- a.4. Preparation of Barangay Solid Waste Management Plan;
- a.5. Enforcement of ESWM Ordinances
- a.6. Monitoring of the implementation of the ESWM programs and policies; and
- a.7. Ensure an effective ESWM Information and Education Dissemination.

b. Ensure the implementation of the clean and green program of the barangay and its component purok through the conduct of Inter-Purok Clean and Green Contest, Clean-Up Drive, Tree Growing Activities;

c. Conducts monitoring of the beneficiaries of the Upland Development Program (UDP), Soil & Land Management (SLM) and other Greening Program/Watershed Rehabilitation Program and that they shall conduct regular consultations and field visits to upland communities and farmer beneficiaries within their respective assigned barangays;

d. Establish and institutionalize networking between and among government agencies, non-government and people's organization in programs for environmental preservations and protection particularly within the assigned barangays;

e. Assist in the conduct of regular trainings including the preparation of training needs analysis relating to environmental management & protection that include watershed management, solid waste management, soil and water conservation and climate change mitigation in the area of assignment in coordination with the schools, NGOs, POs and farmers; and

f. Implement programs, strategies and policies for the enforcement of environmental laws within the assigned barangay through protection, surveillance and if possible the issuance of citation ticket/notice of violation/ordinance violation receipt.

Section 3. Supervision and Control. - The Barangay Environmental Management Extension Workers in all barangay shall be under the technical supervision and control of the City Environment and Natural Resources Office (City ENRO).

Section 4. Designation of Focal Person within the City ENRO. - The City Mayor shall designate a Focal Person under the City ENRO for the program implementation and he/she shall have direct control and supervision of all the Barangay Environmental Management Extension Worker. As focal person, he/she is tasked to monitor the duties, responsibilities, attendance and accomplishments of all the Barangay Environmental Management Extension Worker. He shall also ensure the enhancement of the capability/capacity development of the Environmental Management Extension Worker through the conduct of trainings and other capacity/capability development programs. He/she



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can designate assistant focal person from the technical personnel of the City ENRO to assist him/her in the performance of his/her duties and responsibilities.

Section 5. Reportorial System. – All Barangay Environmental Management Extension Worker shall submit bi-monthly accomplishment reports to be submitted within 3 days after the end of the 15th and the last day of the month which will serves as basis for the payroll.

Section 6. Funding. – Funding for the training and seminars may be charged to the office of the City Mayor's Office

Section 7. Repealing Clause. — All pertinent order, guidelines, rules, and regulations or portions thereof inconsistent with these Executive Order are hereby revised, amended, repealed or modified accordingly.

Section 8. Amendments. — These guidelines may be amended and/or modified in whole or parts hereof from time to time by the authorized implementing office.

Section 9. Effectivity. - This IRR shall take effect immediately upon approval by the undersigned.

JAY WARREN R. PABILLARAN
City Mayor

April 5, 2023