



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY


W23-71881

DM 2023-04-141
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 24-2023 Time: 2:30
By: _____

DIVISION MEMORANDUM

NO. 141, s. 2023

TO: Elementary and Secondary School Financial Staff
Division Office Personnel Concerned
This Division

FROM:  **ALIENA S. DAJAY, PhD, CESE**
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DATE: April 24, 2023

SUBJECT: DEPED MALAYBALAY FINANCE PERSONNEL MEETING

1. The Division Office through the Accounting and Budget Services shall hold a meeting on *Tuesday, April 25, 2023 at Aglayan Central School Covered Court, Aglayan Malaybalay City at 8 o'clock* in the morning among finance personnel in schools and Division Office.
2. Objectives of the meeting are the following:
 - i. Provide participants with important updates on relevant issues in finance, budget and accounting matter;
 - ii. Address various issues, concerns, and challenges in the field of finance; and
 - iii. Discuss programs and activities of the MC Finance Personnel Association.
3. A registration fee of *Three Hundred Sixty Pesos (P360.00)* shall be imposed which shall cover cost of meals, snacks, and other related expenses. Travelling expenses of the participants shall be charged against the School MOOE subject to the existing accounting and auditing rules and regulations.
4. In the absence of a Trust Fund account of the Division Office, instead of collecting the registration fee of participants from the school, it was deducted from the release of the 2th Quarter School MOOE. The amount to be deducted were divided based on the annual MOOE allocation for CY 2023 of schools assigned to the Administrative Assistants. Further, registration fee of Division Office personnel shall be charged against Division MOOE.
5. For compliance.

Enclosure : List of Participants

TO BE POSTED ON WEBSITE



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LIST OF PARTICIPANTS
DEPED MALAYBALAY FINANCE PERSONNEL MEETING
April 25, 2023

Field Office

Administrative Assistant II

- 1 AILYN P. TALAMAN
- 2 AIRIEL E. GULLE
- 3 BARBETTE FAME R. DIABORDO
- 4 BOB FORTUNE C. MASKARIÑO
- 5 CALVIN B. CRUZ
- 6 CHRIZEL JANE S. ALARCON
- 7 CORAZON C. PASULOJAN
- 8 DAYANARA A. MALLARI
- 9 GENETH L. MUTIA
- 10 GLADYS S. ALONZO
- 11 GLIECY R. BACASMOT
- 12 IRENE U. DELA CALSADA
- 13 IRISH D. CLARETE
- 14 IVAN RAY B. POJAS
- 15 JADE GARCE C. CABANELEZ
- 16 JANE B. CANGANGAY
- 17 JEANNE CRISEL JOY C. GAMALO
- 18 JENILYN P. CANONIGO
- 19 JENNIFER D. ROMANILLOS
- 20 JONATHAN E. GARAN
- 21 JOY D. BUTAD
- 22 JUVY ANN N. COQUILLA
- 23 KATLEEN KRISTY M. BAUL
- 24 LANCE M. JAMAGO
- 25 LAUREEN MARIE L. LIMENA RICARTE
- 26 NEMSIE C. SALVO
- 27 PHOEBE MAE P. BARSOBIA
- 28 ROBERT JOHN M. SOLITO
- 29 SHEILA MAY TN AMBRAD
- 30 SHIRLEY E. MONSANTO

Administrative Assistant III

- 31 ALVIN JOHN D. LABATA
- 32 ANIL U. QUINDALA
- 33 EDWIN C. ESPELITA
- 34 GINDY O. LAMBIGUIT
- 35 GWENDOLYN G. QUIRONG
- 36 JONA A. BORRES
- 37 JOSEPH JASON A. LIM
- 38 JOY MAE H. ANECIO
- 39 KAROLE LENIN , TIROL
- 40 LEE A. EJEM
- 41 LIEZEL U. PADRONES
- 42 LOUELLA CHRISTIE T. JACULBE
- 43 MARIA LIZA A. BAHIAN
- 44 MICHAEL ANGELO D. DESLATE
- 45 ROLDAN D. LIANDA
- 46 SHEILA JOY B. TUBEO

Field Office - Implementing Unit

- 47 LORNA BETHEL RAE M. LAPECIROS
- 48 ANNA ANGELA C. SAPLOT
- 49 GERARDO C. PASIA, JR.
- 50 MESHELLE L. CADANGAN
- 51 ESTRELLA E. CARTIN
- 52 JECHEL L. TUGADE
- 53 MARCELA A. DENSING
- 54 FEONNA C. CAJES
- 55 YEYETH B. CABALQUINTO
- 56 NORMELYN C. LUMILE
- 57 LED ELIZABETH L. DECORAN

Division Office- Accounting Office

- 58 RHYSA CYLE C. ROSALEJOS
- 59 WALDEMAR D. PADLA
- 60 ROXEL G. OPLENARIA
- 61 NELVIN H. ARMECIN
- 62 CHERRY FAYE T. PELIGRINO
- 63 JANICE M. BAUTITSA
- 64 MERAFEL CRIS B. MAQUE
- 65 HENRY M. CIPRIANO JR.
- 66 JUNNIE VON B. TANDAYAG
- 67 LOURENIL M. LIM

Division Office- Budget Office

- 68 SIBYL L. MAPUTI
- 69 MAYELA LOU A. MELLOMIDA
- 70 DARRY D. TUMINAO

Division Office- Personnel Unit

- 71 AMORELLE FAITH P. GO
- 72 DAVE M. FELECIANO
- 73 ELAINE JOY B. BAULA
- 74 EVELYN JOY V. DON
- 75 SUNSHINE C. GAMBOA

Division Office- Other Offices

- 76 ARIEL D. GARCIA
- 77 HEINRICH ALWYN S. UN
- 78 JEROME L. ASTUDILLO
- 79 NEIL MAR B. CRUZADO
- 80 JOERIL D. LABITA