



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-2023-05-142
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 10 18 2023 Time: 1:15
By: *[Signature]*

DIVISION MEMORANDUM

NO. 142, s. 2023

TO: Aliena S. Dajay, Ph.D, CESE, Assistant Schools Division Superintendent
CID and SGOD Chiefs
School Heads
School Property Custodians
School ICT Coordinators
All others concerned

FROM: 
CHERRY MAE LIMBACO-REYES, Ph.D., CESO V
Schools Division Superintendent

DATE : May 8, 2023

RE: CONDUCT OF ANNUAL PHYSICAL COUNT OF INVENTORIES &
DISPOSAL OF UNSERVICEABLE MATERIALS & EQUIPMENT

1. The Inventory and Disposal Committee will be conducting the Annual Physical Count of Inventories and Disposal of Unserviceable Properties among schools. (schedule attached).
2. The team requests your full cooperation and assistance by providing access to all areas where PPE Items are kept. Please also ensure that all keys, and other necessary items are available to us during the count.
3. Expenses incurred during the activity such as fuel and meals will be charged to MOOE subject to government accounting and auditing rules. Queries regarding this may be addressed to DARVY C. DAGUIMOL thru CP # 09913739115.

TO BE POSTED ON THE WEBSITE



Purok 6, Casisang, Malaybalay City
Telefax (088) 314-0094
Email: malaybalay.city@deped.gov.ph



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**Department of Education
Division of Malaybalay City**

Conduct of Physical Inventory Schedule

Name of School	Dates
Manalog Elementary School	May 16, 2023
Kibalabag Integrated School	
Baganao Elementary School	
Taguilanao Elementary School	May 17, 2023
Tintinaan Elementary School	
Imbayao National High School	May 18, 2023
Imbayao Elementary School	
Capitan Angel Integrated School	May 19, 2023
New Ilocos Elementary School	
Sta Ana Elementary School	May 23, 2023
Casisang Senior High School	
Panamucan Elementary School	May 24, 2023
Mabuhay Integrated School	
Busdi Integrated School	May 25, 2023
Zamboanguita Central School	May 26, 2023
Damitan Elementary School	May 29, 2023
Patpat Elementary School	
Dalwangan Central School	May 30, 2023
Dalwangan National High School	
Dapulan Elementary School	May 31, 2023
Calawag Elementary School	
Lunokan Elementary School	June 1, 2023
Miglamin Elementary School	
Mapulo Elementary School	June 6, 2023
Kulaman Elementary School	
Kibalabag Elementary School	June 7, 2023
Silae Elementary School	
Silae National High School	June 7, 2023
St Peter National High School	

**Department of Education
Division of Malaybalay City**

Conduct of Physical Inventory Schedule

Name of School	Dates
St Peter Elementary School	June 8, 2023
Pigpamulahan Elementary School	
Tuburan Elementary School	June 13, 2023
Indalasa Elementary School	
Paiwaig Elementary School	June 14, 2023
Langasihon Elementary School	
Managok Central Elem School	June 15, 2023
Miglamin National High School	
San Roque Elementary School	June 16, 2023
Isabela Ayala Gonzales ES (Malapgap)	
Can-ayan Integrated School	June 20, 2023
Incalbog Elementary School	
Laguitas Elementary School	June 21, 2023
Cabangahan Elementary School	
Mapayag Elementary School	June 22, 2023
Bendolan Elementary School	
Barangay 9 Elementary School	June 23, 2023
BCT Elementary School	
Casisang National High School	June 26, 2023
Casisang Integrated School	
Bagong Silang Elementary School	June 27, 2023
Dumayas Elementary School	
Padernal Elementary School	June 28, 2023
Simaya Integrated School	
Lalawan National High School	June 29, 2023
Lalawan Elementary School	
Linabo Central Elementary School	June 30, 2023
Sawaga Elementary School	
San Martin Agro Industrial High School	July 4, 2023
Apo Macote National High School	

**Department of Education
Division of Malaybalay City**

Conduct of Physical Inventory Schedule

Name of School	Dates
San Martin Sinaglanan Elem School	July 5, 2023
Macote Elementary School	
Kalasungay Central School	July 6, 2023
Kalasungay National High School	
Candiisan Integrated School	July 7, 2023
Kilap-agan Elementary School	
Natid-asan Elementary School	July 11, 2023
Airport Village Elementary School	
Malaybalay City National High School	July 12, 2023
San Jose Elementary School	
Aglayan Central School	July 13, 2023
Binalbagan Elementary School	
Malaybalay City Central School	July 14, 2023
Sumpong Central School	
Bangcud Central School	July 17, 2023
Magsaysay Integrated School	
Caburacanan Elementary School	July 18, 2023
Pighalugan Elementary School	
Matangpatang Elementary School	July 19, 2023
Maligaya Elementary School	
Luyungan High School	July 20, 2023
Apo Macote National High School	