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DEPED MALAYBALAY CITY DIVISION
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Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
Division of Malaybalay City

MEMORANDUM

To: Cherry Mae L. Limbaco-Reyes
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Sybil L. Maputi
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Paul John P. Arias
Ria K. Alcuizar

From: **CHERRY MAE L. LIMBACO-REYES**
Schools Division Superintendent

Date: May 22, 2023

Subject: **CONDUCT OF FOCUS GROUP DISCUSSIONS IN SCHOOLS DIVISION OFFICES (SDOs) TO REVIEW THE STRUCTURE, FUNCTIONS AND PROCESSES**

1. In line with DM-OUHROD-2023-0609- Conduct of Focus Group Discussions (FGD) in Schools Divisions Offices (SDOs) to review the structure, functions, and processes, the personnel listed are hereby directed to attend the Focus Group Discussion on June 2, 2023, 9:00 AM to 12:00 Noon at the RBI room, DepEd Malaybalay City.

2. Queries relative to this can be relayed to **RIA K. ALCUIZAR**, Senior Education Program Specialist – Planning and Research at ***09271501978.***

Copy furnished:
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