



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2023-7KTU2
DM 2023-06-226
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 6/16/23 TIME: 8:01
BY: [Signature]

DIVISION MEMORANDUM

No. 226, s. 2023

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
School Heads
All others concerned
This Division

FROM:  **CHERRY MAE L. LIMBACO-REYES**
Schools Division Superintendent

DATE: June 09, 2023

SUBJECT: **GUIDELINES AND SCHEDULES OF GRADUATION AND MOVING-UP CEREMONIES FOR 2023**

1. Pursuant to Department of Education 009, s. 2023 An Order Updating the Multi-year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites, the Division announces the **GUIDELINES AND SCHEDULES OF GRADUATION AND MOVING-UP CEREMONIES FOR 2023**.
2. In this vein, all school heads are enjoined to follow the guidelines and schedules of Graduation and Moving-up Ceremonies for 2023 from July 11-14, 2023.
2. Attached herewith are the parts, guidelines, sample scripts and schedules of the graduation and moving-up ceremonies.
3. Should there be queries, contact to **Dindo M. Gabales** Education Program Supervisor.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

GRADUATION RITES WITH CONFIRMING OFFICIALS
SENIOR AND JUNIOR HIGH SCHOOLS

No.	SCHOOL	DISTRICT	GRADUATION DATE	TIME	CONFIRMING OFFICIALS
JULY 11, 2023					
1	Bukidnon National High School (SHS)	District 3	July 11, 2023	7:00 a.m	Cherry Mae L. Limbaco-Reyes
2	Casisang National High School (SHS)	District 4	July 11, 2023	1:00 p.m	Cherry Mae L. Limbaco-Reyes
3	Kalasungay National High School (SHS)	District 5	July 11, 2023	2:30 p.m	Cherry Mae L. Limbaco-Reyes
4	St. Peter National High School (JHS)	District 10	July 11, 2023	8:00 a.m.	Lorenzo O. Capacio
5	St. Peter National High School (SHS)	District 10	July 11, 2023	1:30 p.m.	Lorenzo O. Capacio
6	Busdi Integrated School (Elem, JHS and SHS)	District 10	July 11, 2023	9:00 a.m.	Lorenzo O. Capacio
7	Silae National High School (SHS)	District 10	July 11, 2023	8:00 a.m.	Rosalio P. Arangco
8	Silae National High School (JHS)	District 10	July 11, 2023	10:30 a.m.	Rosalio P. Arangco
9	Miglamín National High School (SHS)	District 9	July 11, 2023	1:00 p.m.	Ralph T. Quirog
10	Miglamín National High School (JHS)				
11	Mabuhay Integrated School (SHS)	District 5	July 11, 2023	8:00 p.m	Aliena S. Dajay
12	Casisang National High School (JHS)		July 11, 2023	8:00 p.m.	Ralph T. Quirog
JULY 12, 2023					
1	Dalwangan National High School (SHS)	District 1	July 12, 2023	7:00 a.m.	Cherry Mae L. Limbaco-Reyes
2	Casisang Senior High School (SHS)	District 1	July 12, 2023	9:15 a.m	Cherry Mae L. Limbaco-Reyes
3	Bangcud National High School (SHS)	District 7	July 12, 2023	1:00 p.m.	Cherry Mae L. Limbaco-Reyes



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4	Luyungan High School (SHS)	District 7	July 12, 2023	8:00 a.m	Aliena S. Dajay
5	San Martin Agro-Industrial National High School (SHS)	District 8	July 12, 2023	1:00 p.m	Aliena S. Dajay
6	Simaya Integrated School (JHS)	District 7	July 12, 2023	8:00 a.m.	Lorenzo O. Capacio
7	San Martin Agro-Industrial National High School (JHS)	District 8	July 12, 2023	10:30 a,m	Lorenzo O. Capacio
8	Bukidnon National High School (JHS)	District 3	July 12, 2023	7:00 a.m.	Ralph T. Quirog
9	Managok National High School (JHS)	District 9	July 12, 2023	1:00 p.m.	Ralph T. Quirog
10	Dalwangan National High School (JHS)	District 1	July 12, 2023	10:30 a.m	Manny B. Pimentel & Dindo M. Gabales
11	Casisang Central Integrated School (JHS)	District 5	July 12, 2023	1:00 p.m	Lorenzo O. Capacio
JULY 13, 2023					
1	Malaybalay City National High School (SHS)	District 5	July 13, 2023	7:00 a.m.	Cherry Mae L. Limbaco-Reyes
2	Malaybalay City National Science High School (SHS)	District 6	July 13, 2023	9:15 a.m.	Cherry Mae L. Limbaco-Reyes
3	Lalawan National High School (SHS)	District 8	July 13, 2023	1:00 p.m.	Cherry Mae L. Limbaco-Reyes
4	Managok National High School (SHS)	District 9	July 11, 2023	2:30 p.m	Cherry Mae L. Limbaco-Reyes
5	Can-ayan Integrated School (SHS)	District 2	July 13, 2023	8:00 a.m	Aliena S. Dajay
6	Malaybalay City National Science High School (JHS)	District 6	July 13, 2023	1:00 p.m	Lorenzo O. Capacio
7	Apo Macote National High School (SHS/JHS)	District 7	July 13, 2023	8:00 a.m	Ralph T. Quirog



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8	Bangcud National High School (JHS)	District 7	July 13, 2023	1:30 p.m.	Ralph T. Quirog
9	Malaybalay City National High School (JHS)	District 5	July 13, 2023	10:30 a.m.	Lorenzo O. Capacio
10	Magsaysay Integrated School (JHS)	District 6	July 13, 2023	2:30 p.m.	Lorenzo O. Capacio
11	Imbayao National High School (SHS)	District 3	July 13, 2023	8:00 a.m.	Evernold C. Berial & Purisima J. Yap
12	Imbayao National High School (JHS)				



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GRADUATION RITES WITH CONFIRMING OFFICIALS
ELEMENTARY AND OTHER INTEGRATED SCHOOLS

No.	SCHOOL	DISTRICT	GRADUATION DATE	TIME	CONFIRMING OFFICIALS
DISTRICT 10					
1	Pigpamulahan Elementary School	District 10	July 11, 2023	8:30 a.m.	Perlita Wales-Borgoños & Sharon Mae A. Bongocan
2	Zamboanguita Elementary School	District 10	July 11, 2023	1:00 p.m.	Perlita Wales-Borgoños & Sharon Mae A. Bongocan
3	Tuburan Integrated School	District 10	July 11, 2023	1:00 p.m.	Rosalio P. Arangco
4	Tuburan Integrated School	District 10	July 11, 2023	3:00 p.m.	Rosalio P. Arangco
5	Kulaman Elementary School	District 10	July 12, 2023	9:00 a.m.	Perlita Wales-Borgoños
6	Caburacanan Elementary School	District 10	July 12, 2023	1:30 a.m.	Perlita Wales-Borgoños
7	Mapulo Elementary School	District 10	July 12, 2023	9:00 a.m.	Rosalio P. Arangco
8	Silae Elementary School	District 10	July 12, 2023	9:00 a.m.	Sharon Mae A. Bongocan
9	St. Peter Elementary School	District 10	July 12, 2023	1:30 p.m.	Rosalio P. Arangco & Sharon Mae A. Bongocan
10	Indalasa Elementary School	District 10	July 13, 2023	9:00 a.m.	Perlita Wales-Borgoños & Sharon Mae A. Bongocan
11	Kibalabag Elementary School	District 10	July 13, 2023	1:30 p.m.	Perlita Wales-Borgoños & Sharon Mae A. Bongocan Arangco
12	Pighalugan Elementary School	District 10	July 13, 2023	8:30 a.m.	Rosalio P. Arangco



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DISTRICT 9 (FINAL)					
1	Matangpatang Elementary School	District 9	July 11, 2023	8:00 a.m.	Vicente G. San Miguel & Analy L. Ocier
2	Managok Central School	District 9	July 11, 2023	9:00 a.m.	Vicente G. San Miguel & Analy L. Ocier
3	Langasihang Elementary School	District 9	July 11, 2023	2:30 p.m.	Vicente G. San Miguel & Analy L. Ocier
4	Maligaya Elementary School	District 9	July 12, 2023	8:00 a.m.	Vicente G. San Miguel & Analy L. Ocier
5	Bagong Silang Elementary School	District 9	July 12, 2023	10:00 a.m.	Vicente G. San Miguel & Analy L. Ocier
6	Dumayas Elementary School	District 9	July 12, 2023	2:30 p.m.	Vicente G. San Miguel & Analy L. Ocier
7	Lunokan Elementary School	District 9	July 13, 2023	9:00 a.m.	Vicente G. San Miguel & Analy L. Ocier
8	Miglammin Elementary School	District 9	July 13, 2023	2:30 p.m.	Vicente G. San Miguel & Analy L. Ocier
DISTRICT 8 (FINAL)					
1	San Roque ES	District 8	July 11, 2023	8:00 a.m.	Aba Q. Allaba & Virgilin R. Pizarro
2	Sawaga ES	District 8	July 11, 2023	2:00 p.m.	Aba Q. Allaba & Virgilin R. Pizarro
3	Linabo Central School	District 8	July 12, 2023	8:00 a.m.	Aba Q. Allaba & Virgilin R. Pizarro
4	Isabela Ayala Gonzales Elementary School	District 8	July 12, 2023	1:00 p.m.	Aba Q. Allaba & Virgilin R. Pizarro
5	San Martin-Sinanglanan ES	District 8	July 12, 2023	3:00 p.m.	Aba Q. Allaba & Virgilin R. Pizarro
6	Paiwaig ES	District 8	July 13, 2023	8:00 a.m.	Aba Q. Allaba & Virgilin R. Pizarro
7	Lalawan Elementary School	District 8	July 13, 2023	10:00 a.m.	Aba Q. Allaba & Virgilin R. Pizarro
DISTRICT 7 (FINAL)					
1	Calawag Elementary School	District 7	July 11, 2023	8:00 a.m.	Jovy G. Molina & Rachel R. Valde



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2	Dapulan Elementary School	District 7	July 11, 2023	10:00 a.m.	Jovy G. Molina & Rachel R. Valde
3	Macote ES	District 7	July 11, 2023	1:30 p.m.	Jovy G. Molina & Rachel R. Valde
4	Simaya IS (Elem)	District 7	July 12, 2023	8:00 a.m.	Jovy G. Molina & Rachel R. Valde
5	Binalbagan Elementary School	District 7	July 12, 2023	1:30 p.m.	Jovy G. Molina & Rachel R. Valde
6	Padernal Elementary School	District 7	July 13, 2023	9:00 a.m.	Jovy G. Molina & Rachel R. Valde
7	Bangcud Central School	District 7	July 13, 2023	1:30 p.m.	Jovy G. Molina & Rachel R. Valde
DISTRICT 6					
1	Balangbang Elementary School (Kinder)	District 6	July 11, 2023	8:00 a.m.	School Head
2	Balangbang Elementary School (G6)	District 6	July 11, 2023	8:00 a.m.	Noel A. Tan Nery & Jasmin A. Adriatico
3	Bendolan ES (G6)	District 6	July 11, 2023	1:00 p.m.	Noel A. Tan Nery & Jasmin A. Adriatico
4	Laguitas ES	District 6	July 12, 2023	8:00 a.m.	Noel A. Tan Nery & Jasmin A. Adriatico
5	Cabangahan Elementary School	District 6	July 12, 2023	10:00 a.m.	Noel A. Tan Nery & Jasmin A. Adriatico
6	Mapayag IS (Elementary)	District 6	July 12, 2023	1:30 p.m.	Noel A. Tan Nery & Jasmin A. Adriatico
7	Aglayan Central School (G6)	District 6	July 12, 2023	1:00 p.m.	Noel A. Tan Nery & Jasmin A. Adriatico
8	Aglayan Central School (Kinder)	District 6	July 12, 2023	8:00 p.m.	School Head
9	Magsaysay IS (Kinder)	District 6	July 12, 2023	8:00 p.m.	School Head
10	Bendolan ES (Kinder)	District 6	July 12, 2023	10:00 a.m.	School Head
11	Magsaysay IS (G6)	District 6	July 13, 2023	8:00 a.m.	Noel A. Tan Nery & Jasmin A. Adriatico
12	Mapayag IS (JHS)	District 6	July 13, 2023	1:30 p.m.	Noel A. Tan Nery & Jasmin A. Adriatico
13	Laguitas ES (Kinder)	District 6	July 13, 2023	10:00 a.m.	School Head



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14	Upper Aglayan ES	District 6	July 13, 2023	8:00 a.m	Noel A. Tan Nery & Jasmin A. Adriatico
DISTRICT 5					
1	Panamucan ES	District 5	July 11, 2023	8:00 a.m.	Liza G. Balintongog & Imelda S. Bentillo
2	Mabuhay IS (Elem)	District 5	July 11, 2023	1:00 p.m.	Liza G. Balintongog & Imelda S. Bentillo
3	Natid-asan Elementary School	District 5	July 12, 2023	1:00 p.m.	Liza G. Balintongog & Imelda S. Bentillo
4	San Jose Elementary School	District 5	July 12, 2023	8:00 a.m.	Liza G. Balintongog & Imelda S. Bentillo
5	Airport Village ES	District 5	July 13, 2023	8:00 a.m.	Liza G. Balintongog & Imelda S. Bentillo
6	Casisang Central IS (Elem)	District 5	July 13, 2023	1:00 p.m.	Liza G. Balintongog & Imelda S. Bentillo
DISTRICT 3 and 4					
1	Malaybalay City CS (G6)	District 4	July 11, 2023	1:00 p.m.	Evernold C. Berial & Maria Concepcion S. Reyes
2	Malaybalay City CS (Kinder)	District 4	July 11, 2023	1:30 p.m.	School Head
3	Brgy. 9 Elementary School (G6)	District 4	July 12, 2023	10:00 a.m.	Evernold C. Berial & Maria Concepcion S. Reyes
4	Brgy. 9 Elementary School (Kinder)	District 4	July 12, 2023	1:30 p.m.	School Head
5	BCT ES (G6)	District 4	July 12, 2023	8:00 a.m.	Evernold C. Berial & Maria Concepcion S. Reyes
6	BCT ES (Kinder)	District 4	July 12, 2023	1:30 p.m.	School Head
7	Sta. Ana Elementary School (Kinder)	District 3	July 13, 2023	8:00 a.m.	School Head
8	Imbayao ES (Kinder)	District 3	July 13, 2023	8:00 a.m.	School Head
9	Imbayao ES (G6)	District 3	July 13, 2023	10:00 a.m.	Evernold C. Berial & Purisima J. Yap



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10	Sta. Ana Elementary School (G6)	District 3	July 13, 2023	1:00 p.m.	Evernold C. Berial, PhD & Purisima J. Yap
DISTRICT 2					
1	Manalog IS (Elementary)	District 2	July 11, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
2	Manalog IS (JHS)	District 2	July 11, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
3	Manalog IS (SHS)	District 2	July 11, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
4	Kibalabag IS (Elem)	District 2	July 11, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
5	Kibalabag IS (JHS)	District 2	July 11, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
6	Kibalabag IS (SHS)	District 2	July 11, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
7	Baganao Elementary School	District 2	July 11, 2023	1:00 p.m.	Ferdinand B. Mortera & Rosie A. Salupado
8	Kilap-agan IS (Elem)	District 2	July 12, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
9	Kilap-agan IS (JHS)	District 2	July 12, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
10	Kilap-agan IS (SHS)	District 2	July 12, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
11	Tagilanao Elementary School	District 2	July 12, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
12	Incalbog ES	District 2	July 12, 2023	1:00 p.m.	Ferdinand B. Mortera & Rosie A. Salupado
13	Can-ayan Integrated School (JHS)	District 2	July 12, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
14	Tintinaan ES	District 2	July 12, 2023	10:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
15	Can-ayan Integrated School (Kinder)	District 2	July 12, 2023	1:00 p.m.	School Head
16	Candiisan IS (Elem)	District 2	July 13, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
17	Candiisan IS (JHS)	District 2	July 13, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
18	Candiisan IS (SHS)	District 2	July 13, 2023	10:30 a.m.	Ferdinand B. Mortera & Rosie A. Salupado



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19	Can-ayan Integrated School (Elementary)	District 2	July 13, 2023	1:00 p.m.	Ferdinand B. Mortera & Rosie A. Salupado
20	Sumpong Central School	District 2	July 13, 2023	8:00 a.m.	Ferdinand B. Mortera & Rosie A. Salupado
DISTRICT 1					
1	Capitan Angel IS (Elem)	District 1	July 11, 2023	7:30 a.m.	Manny B. Pimentel & Dindo M. Gabales
2	Capitan Angel IS (JHS)	District 1	July 11, 2023	10:30 a.m	Manny B. Pimentel & Dindo M. Gabales
3	Capitan Angel IS (SHS)	District 1	July 11, 2023		Manny B. Pimentel & Dindo M. Gabales
4	Patpat Elementary School	District 1	July 11, 2023	2:00 p.m	Manny B. Pimentel & Dindo M. Gabales
5	Damitan Elementary School	District 1	July 12, 2023	8:30 a.m	Manny B. Pimentel & Dindo M. Gabales
6	Kalasangay Central School	District 1	July 12, 2023	1:00 p.m.	Manny B. Pimentel & Dindo M. Gabales
7	New Hocos Elementary School	District 1	July 13, 2023	8:00 a.m	Manny B. Pimentel & Dindo M. Gabales
8	Dalwangan Elementary School	District 1	July 13, 2023	1:30 p.m.	Manny B. Pimentel & Dindo M. Gabales



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GUIDELINES AND SCRIPTS FOR GRADUATION CEREMONIES

Part of the Graduation Ceremonies	Guidelines	Sample Script
I. Processional	<p>This shall be conducted prior to the formal ceremonies. Organize the processional following this order:</p> <ol style="list-style-type: none">1. Candidates with their parents2. Teachers3. Barangay/PTA Officials4. School Principal and Guest speaker5. DepEd Officials <p>> Confirming Officials must wear FILIPINIANA (not a filipiniana inspired)</p> <p>> Teachers shall wear these prescribed attire for graduation:</p> <ul style="list-style-type: none"><input type="checkbox"/> Option 1: official DepEd Uniform. No tight fitting uniforms.<input type="checkbox"/> Option 2: If the school decides to wear toga, DepEd Uniform must be worn as an inner garment for the teachers.<input type="checkbox"/> Option 3: Formal attire for teachers may be used.	<p>A pleasant day, ladies and gentlemen. Welcome to the ____^(th) Graduation Ceremonies of _____(school) with the theme: _____.</p> <p>The Processional!</p> <p>With so much cheer, let us give a round of applause to our candidates for graduation for 2023 with their parents as they march towards the venue.</p> <p>This time, let us welcome our dear stakeholders, the teachers, barangay/PTA officials, and DepED officials with the honored guests.</p>



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	<p>> Learners shall wear school uniform or toga or sablay</p>	
II. Preliminaries	<p>Schools are encouraged to use division made multimedia (videos/audio) for the preliminaries. This shall include (in sequence)</p> <ol style="list-style-type: none">1. Entrance of the Colors2. National Anthem3. Opening Prayer4. Region X Hymn (No interpretative moves)5. Kanak Ha Banuwa(Binukid)6. Division Hymn <p>Note: No in-person host, only voice over throughout the ceremonies. Script will be provided for uniformity</p>	<p>Ladies and gentlemen, the Entrance of the Colors.</p> <p>As we pay tribute and show our deference, let us sing the National Anthem, to be followed by the invocation, singing of the Region X Hymn, Kanak Ha Banuwa, and Division Hymn via multimedia/audio presentation, Requesting everyone to rise!</p>
III. Opening Message	<p>This shall be delivered by the school head. The content of the opening message shall focus on the major achievement(s) of the school for the school year that contributed to the academic success. This shall be done not more than 3 minutes.</p> <p>This also includes ceremonial statement/spiel to officially open the graduation ceremony. (<i>I declare.....</i>)</p>	<p>Please be seated. To give us his or her opening message and to declare the ceremony in order, please help me welcome the school head of</p> <p>_____ (name of school)</p> <p>After the opening message,</p> <p>School Head says this: "I hereby call these graduation ceremonies to order."</p>



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IV. Welcome Address	This shall be delivered by the learner preferably the 2nd highest honor or second rank in the honors list not more than 3 minutes. The medium to use will be English/Filipino.	May we call on the _____, for his or her welcome address. A round of applause Thank you very much, _____ (name of the graduate)
V. Presentation of the Candidates	This shall be done by the school head. School head shall systematize the presentation of the Candidates for the graduation.	The most momentous event of today's affair is the presentation of the candidates for graduation. To do the honors, may I call on _____, School Head of _____. This is to be followed by the acceptance and confirmation of graduates to be carried out by _____, the authorized representative of the Schools Division Superintendent, and lastly, the distribution of diplomas.
VI. Confirmation of the Graduates	This shall be done by the assigned confirming official (RO/SDS/ASDS/CHIEF, EPS, PSDS)	<i>Confirming Official:</i> By virtue of the authority vested upon me by the Schools Division Superintendent, Dr. Cherry Mae L. Limbaco-Reyes, the authorized confirming official, I



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		hereby confirm you as graduates of _____ (school) this ____ day of _____ 2023 at _____. Congratulations!
VII. Distribution of Diploma	<p>School Heads are reminded to observe systematic and proper phasing/queue management in the distribution of the Diploma.</p> <p>Actual Diploma shall be distributed during the ceremony and must be placed in plastic holder/envelope/frame.</p> <p>Diploma must be printed in parchment paper</p> <p>Note: School Heads shall follow the schedule of preparation and submission of Diplomas for the SDS signature.</p>	Distribution of Diplomas shall be organized.
VIII. Reading of the Message of the Secretary	This shall be delivered by either the EPS/PSDS. No adlibs and elaboration of the message, plainly read the message of the secretary.	At this juncture, let us be inspired by the graduation message from the Secretary of Education, Vice President Sara Z. Duterte. On her behalf, to read her message, may I call on _____, the (position).
IX. Confirmation of Awards	Medals must be customized with names of the honors (Preferably Acrylic medal).	At this juncture, we come to reward the hard work and perseverance of the distinct graduates of this institution. Let us welcome



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Commercialized medals are discouraged.
Distinction of Honors may be indicated through the color of the medals
(With Highest Honors-Gold; With High Honors-Silver; With Honors-Orange) (DO 36 s. 2016)
Straps/Ribbons must be orange (region X color) (DO 36 s. 2016)

Donning of Medals must be done during the awarding ceremony.

School Heads shall assign an **articulate reader** of the citation/literature of the certificates to be awarded.

Medals and certificates shall be awarded by the school head, the guest speaker and the confirming officials.

Other awards/behavioral awards/special awards shall be given in a separate ceremony, not in the actual graduation ceremony.

once again _____, the duly authorized representative of the school's division superintendent, to be assisted by _____ (the school head) (and other stakeholders) to award the medals and certificates of the graduates with distinctions.

Congratulations Awardees.



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X. Thanksgiving Message	<p>This shall be delivered by the highest honor or the highest in rank not more than 5 minutes. Medium to be used may be English or Filipino.</p> <p>Teacher shall coach the learner on the content of the message.</p>	<p>Graduates, this momentous event would not be a success without the help of the people around you. At this moment, let us lend our ears to _____, with (award), as she/he delivers her/his Thanksgiving message to all. A big hand.</p> <p>Thank you very much for that heartfelt Thanksgiving message.</p>
XI. Introduction of the Guest Speaker	<p>This shall be done by the highest official in the school or someone who is qualified to do this task.</p> <p>This shall be done not more than 3 minutes. Focus on the major and inspiring accomplishment/achievement of the speaker.</p>	<p>We are being graced with the presence of a great man/ woman who embodies great ideals and an epitome of inspiration. To get to know more of him or her, may I call on _____ (position) to introduce the guest speaker.</p>
XII. Inspirational Message of the Guest Speaker	<p>School shall invite speaker who is an alumnus/school partner/parent.</p> <p>School Head shall orient the guest speaker on the time allotment during the delivery of the message which shall not exceed to 7 minutes.</p>	<p>May I request on stage once more our Confirming Official (SDS), the PSDS, EPS and the school for the awarding of the Plaque of Appreciation to the Guest Speaker.</p> <p>Let us give our guest speaker _____ a round of applause.</p>



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	The voice over SHALL NOT ELABORATE the guest speakers speech.	
XIII. Singing of the Graduation Song	School shall choose appropriate song for graduation (not more than 5 minutes) Prior to the event, the school shall rehearse the learners to sing the song properly with harmony.	In every noteworthy moment of our lives, there is always a song that we relate to our successes and journey in life. This time, let us hear the graduation song of Batch 2023.
XIV. Singing of the School Hymn/Bukidnon Hymn	If school hymn is not available, the school shall play the English version of Bukidnon Hymn	To embody our aspirations and mission, let us sing altogether the "school hymn (if none sing the Bukidnon Hymn".
XV. Pledge of Loyalty	This shall be led by the learner of the third rank from the highest honor. Pledge of Loyalty must be delivered simultaneously. School shall encourage learners to memorize the pledge.	At this moment, may I call on _____, (name) (award) to lead the graduates in their pledge of loyalty.
XVI. Closing Message	This shall be delivered by the school head by wrapping up the ceremony, announce upcoming school related activities and leverage partners to support schools programs, activities and	Graduation is the beginning of opportunities and the start of better memories. This may be the start of unending successes and fulfillment.



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	The school head shall deliver ceremonial spiel to official close the ceremonies not to exceed 3 minutes.	To close the graduation ceremonies, may I call on the school head of _____. School Head: I hereby declare adjournment of the 2023 Graduation Ceremonies.
XVII. Recessional	This shall be conducted after to the formal ceremonies Organize the recessional following this order 1. DepEd Officials 2. School Principal and Guest speaker 3. Barangay/PTA Officials 4. Teachers 5. Candidates with their parents	The Graduation rite has finally closed. Create a good life in your next journey and let it be the most and the ultimate. Ladies and Gentlemen, this concludes the Graduation _____ Exercises _____ of _____ Batch 2023, Thank you for attending and congratulations graduates. The recessional

General Reminders:

1. The design of the backdrop for the graduation ceremonies will be unified. Schools will be provided with the design and specifications through the SGOD.
2. Schools shall provide a functional sound system for the graduation ceremonies.



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3. Ribbons of the graduates shall be customized/teacher-made (DIY). Schools are encouraged to view processes for making DIY ribbons (see slide 26 for links).
4. Character Awards/Conduct Awards/Special Awards/Behavioral awards shall be classified and properly defined. as: e.g if only 1 awardee use the word "MOST" e.g Most Punctual, but if there are two or more awardees, use general term e.g. Punctuality Award
5. Prior to graduation, forms must be checked by the school.
6. Checking of grades must be systematized (Grade 1 grades must be checked by the Grade 2 teachers, and so on).
7. Graduation ceremony scripts shall be distributed to the schools.



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