



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

2023-76743

OM 2023-06-239
DEPED MALAYBALAY CITY DIVISION
RELEASED

JUL 12 9 29 2023 Time: 8:34
By:

DIVISION MEMORANDUM

No. 239, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
School Heads
This Division

From:
CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent

Date: June 27 2023

Subject: **PUBLIC SECONDARY SCHOOL HEADS MEETING**

1. DepEd Division of Malaybalay informs the field that the Public Secondary School Heads meeting will be held on June 30, 2023, 8:00 am to 5:00 pm at Loizas Pavillon, Casisang, Malaybalay City.
 2. The activity will discuss about the end of school year issues and concerns, pay tribute to the members who retired and other matters in the delivery of basic education services. Please see below the program matrix.
 3. Travel and other incidental expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
1. Should there be queries contact, **MR. REX C. DACANAY, Education Program Specialist II at 09177055496.**



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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PROGRAM MATRIX

Time	Activity	In-charge
7:30-8:00	Registration	
8:00-8:15	Preliminaries <ul style="list-style-type: none">• National Anthem• Prayer• Bukidnon My Home• Division Hymn	
8:15-9:00	Welcome Message	Dr. Susan S. Olana, PhD Secondary School Principal IV/DAPSSHI President
9:00-12:00	Message/SDS Time	Dr. Cherry Mae L. Limbaco-Reyes Schools Division Superintendent
1:00-5:00	Secondary School Heads Time	Dr. Susan S. Olana, PhD Secondary School Principal IV/DAPSSHI President
Closing Program		

Enclosure as stated:
Copy furnished:
Records Unit/HRD-RD



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