



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 DIVISION OF MALAYBALAY CITY

DM 2023-07-262
 DEPED MALAYBALAY CITY DIVISION

RELEASED
 DATE: 7/18/23 TIME: 2:05

DIVISION MEMORANDUM

No. 262, s. 2023

TO : Assistant Schools Division Superintendent
 Chief Education Supervisors and Staff, CID
 Concerned Public Elementary/Integrated School Heads
 ALS Teachers

FROM :  **CHERRY MAE L. LIMBACO-REYES**
 Schools Division Superintendent

DATE : July 5, 2023

SUBJECT : **ALTERNATIVE LEARNING SYSTEM GRADUATION AND
 MOVING UP CEREMONIES**

1. In line with Deped Order No. 009, s. 2023 re: *An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites*, this Office hereby conducts the Graduation Ceremony for Elementary Passers and Moving-up Ceremony for the Junior High School Passers on July 19, 2023 and July 20, 2023 respectively. Attached is the details and timeline of the activities.
2. To observe health protocols, there will be three batches of ceremonies. Batch 1 is for passers from Districts 1,2,3 4 and 5. Batch 2 is for passers from Districts 6, 7, 8, and 9. Batch 3 is for passers from District 10.
3. Education Program Supervisors and Public Schools District Supervisors shall support and attend the said ceremony of their concerned.
4. In preparation of the graduation and moving up ceremonies, all concerned division personnel, ALS Teachers, and Community ALS Implementers (CAIs), shall cooperate, support, participate, and facilitate the activities listed in Enclosure 1.
4. Queries relative to this may be relayed to Gretchen V. Catane, Education Program Specialist II in ALS or Jasmin J. Adriatico, Education Program Supervisor in ALS.

TO BE POSTED IN THE WEBSITE



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
 Email Address: malaybalay.city@deped.gov.ph





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Enclosure 1 to Division Memorandum No. 262

TIMELINE OF ACTIVITIES

Date	Activity	Venue	Persons Involved
July 5-7, 2023	- Finalization and consolidation of Master list of Passers - Printing and Checking of diplomas and certificate of completion	Malaybalay City Community Learning Center	District Consolidators EPSAs Division Focal Person
July 11-14, 2023	- Making of souvenir Program - Preparation of sablay - Preparation of diploma envelope	Malaybalay City Community Learning Center	All ALS Teachers Concerned Division Personnel
July 17-18, 2023	Program Rehearsals	Batch 1 - BNHS Gym Batch 2 - MCSNHS Gym Batch 3 - Zamboanguita CES Covered Court	ALS Teachers Concerned Division Personnel (EPS and PSDS)
July 19, 2023	Graduation and Moving Up Ceremonies Batch 1 8:00 – 11: 00 AM Batch 2 1:00 – 4:00 PM	Batch 1 - BNHS Gym Batch 2 - MCSNHS Gym	ALS Teachers Concerned Division Personnel (EPS and PSDS concerned)
July 20, 2023	Graduation and Moving Up Ceremonies Batch 3 8:00 – 11: 00 AM	Batch 3 - Zamboanguita CES Covered Court	PSDS Perlita Borgonios School Heads of District 10 All ALS Teachers Concerned Division Personnel
July 21, 2023	Post Evaluation Conference of all ALS Teachers	Malaybalay City Community Learning Center	All ALS Teachers and CAIs Division Personnel (ALS)



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Enclosure 2 to Division Memorandum No. 262

LIST OF DISTRICT CONSOLIDATORS

NAME			JOB DESCRIPTION
AQUE	SWEET DANICA	N.	- Prepares Master list of Division Qualifiers for the Inter-district Revalida (Enclosure 6) - Consolidates the district data for the Master list of Division Presentation Portfolio Assessment Passers - Prepares the list for the souvenir program - Checks the master list for the diploma and certificate of completion - Prepares and lay-out the diploma and certificate of completion
ATUP	MIRALYN	S.	
BAJAO	JOSEPHINE	E.	
BASALO	MELOJHEANE	A.	
CABAÑELEZ	VALYN ROSE	Q.	
CORONEL	ETHELYN MAUREEN	S.	
GALLOSA	KARENIVIE	P.	
NAVARETTE	SHYLE WIET	S.	
PALUGA	IRENE	V.	
SALVIDAS	BRYAN ADAM	B.	

OVERALL MANAGEMENT TEAM

JASMIN J. ADRIATICO - Education Program Supervisor, Division Focal Person
GRETCHEN V. CATANE - Education Program Specialist
ETHYL JANE B. LIGANDO - Education Program Specialist



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