



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

DM-2023-07-274  
 DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
 DATE: 26 JUL 2023 Time: 10:20  
 By: *[Signature]*

Division Memorandum  
 No. 274, s.2023

**To:** Assistant Schools Division Superintendent  
 Chief, CID & SGOD  
 Schools Heads  
 All Others Concerned  
 This Division

**From:** *[Signature]*  
 ✓ CHERRY MAE L. ZIMBACO-REYES  
 Schools Division Superintendent

**Date:** July 24, 2023

**Subject:** GSP BASIC ADMINISTRATION TRAINING COURSE

1. To ensure effective administration of girl scouting in every schools, this Office will conduct a Division training on *GSP Basic Administration Training Course* on August 8-10, 2023 at GSP Headquarter Capitol Ground Malaybalay City, Bukidnoon.
2. The training workshop aims to:
  - a. Acquire a deeper understanding of WAGGGS and GSP Vision, Mission, Program, Organizational Structure and ways of work;
  - b. Identify the roles and responsibilities of GSP members as school administrator and how they can effectively carry out their administrative function;
  - c. Realized the value of their contribution to the attainment of the GSP vision and mission.
3. The participant in this training are found in the enclosure. The participants are encouraged to stay in the venue for the whole training period so everybody could join the night and dawn activities.
4. Meals and snacks including materials needed shall be charged to Local School Board funds subject to the usual accounting and auditing rules and regulations. *Further subject to the approval of the local chief Executive/City Mayor.*
5. Should there be queries, contact Perlita B. Wales-PSDS-Division GSP Coordinator.

TO BE POSTED ON THE WEBSITE

G.

*Please secure medical certificate*



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
 Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

**GSP ADMINISTRATOR COURSE**

August 8-10, 2023

**NAME OF PARTICIPANTS**

Name of School Head	Name of Schools
1. Tandog Mary Land G.	Patpat ES
2. Ronolo, Noralyn P.	Kilap-agan ES
3. Adrivan, Almejandro R.	Manalog IS
4. Gumayao, Mary Fe C.	Sumpong CS
5. Dela Peña, John Mark C.	Tagilanao ES
6. Dela Cruz, Norven Sul Y.	Imbayao ES
7. Gambi, Glenn M. Imbayao NHS	
8. Canubas, Cresilda L.	Sta. Ana ES
9. Onipa Rosabella B.	Casisang NHS
10. Ama Leny G.	MCCS
11. Catane Gretchen V.	Casisang NHS
12. Ongkiatco, Romulo L.	MCNHS
13. Rojas, Amor Celeste P.	Natid-asan ES
14. Caballero, Nelita J.	Panamucan Es
15. Baja, , Nairobi Jose	Balambang ES
16. Cruz, Jr. Jose	MCSNHS
17. Gupana Eduard	Apo Macote NHS
18. Israel, Maitelle	SMAINHS
19. Alboroto, Lorna C.	Binalbagan ES
20. Plazoz, Leonila	Luyungan HS
21. Tuquib, Mark Douglas M.	Paiwaig ES
22. Daga-ang, Jonathan T.	San Martin ES
23. Cabaling Vincent M.	Dumayas ES
24. Bello, Genelyn G.	Langasihon ES
25. Salem, Evelyn E.	Maligaya ES
26. Barcena, Ricky S.	Managok ES
27. Bacul, Brendo A.	Matangpatang ES
28. Pancho, Neri C.	BUSDI IS
29. Ducusin, Argie B.	Miglamin NHS
30. Ombayan, Jemma	Caburacanan ES
31. Lagunday, Merry D.	Tuburan IS
32. Oludin, Lester Dave G.	St. Peter ES
33. Gilnogo, Venus L.	Kibalabag ES
24. Okit, Janryl Louis L.	Silae NHS
25. Sagayoc, Wensley B	Pighalugan ES
26. Maganding, Lloyd L.	Mapulo ES
27. Baluran, Caren James A.	Kulaman ES



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
Email Address: malaybalay.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

28. Rojas, Sonny M.	Bangcud CS
29. Bateriza, Berna G.	Brgy. ( ES
30. Rosalejos, Ranier M.	Kibalabag IS
31. Docdocil Nyms M.	Can-ayan IS
32. Gocotano, Frennie	Can-ayan IS
33. Minao, Paulina M.	New Ilocos ES
34. Gantalao, Ariene C.	Kalasungay NHS
35. Hisona, Noemi V.	Kilap-agan IS
36. Flores, Danny S.	Damitan ES
37. Villaflores, Jonathan G.	Baganao ES
38. Valde, Armand Anthony S.	BCT ES
39. Padua, Narita T.	Casisang CS
40. Pulido, Mryna C.	Malagap ES
41. Ombayan, Raquel S.	San Jose ES
41. Miñoza, Rogelio	St. Peter NHS
42. Plazoz, Domiel	Pigpamulahan ES
43. Pataca, Ariel	Indalasa ES
44. Maestrado, Victor	Zamboangita CS
45. Aclub, Rene	Busdi IS
46. Plazoz, Don Kevin Gil	Silae ES
47. Berondo, Alberto	Macote ES
48. Rabino, Maria Ella S.	Magsaysay IS
49. Crusio, Rulyn Z.	Aglayan CS
50. Quilaton, Gina B.	Cabangahan ES

**MEMORANDUM**



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
Email Address: [malaybalay.city@deped.gov.ph](mailto:malaybalay.city@deped.gov.ph)

