



Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM-2023-08-311
DEPED MALAYBALAY CITY DIVISION
RELEASED
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DIVISION MEMORANDUM

NO. 31, s. 2023

TO: Elementary and Secondary School Heads
All Others Concerned
This Division

FROM: 
CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent

DATE: August 10, 2023

SUBJECT: **DOWNLOADING OF FUNDS TO DEFRAY THE MEAL EXPENSES FOR THE IMPLEMENTATION OF THE NATIONAL LEARNING CAMP (NLC) AND OTHER END OF SCHOOL YEAR (EOSY) BREAK ACTIVITIES SUPPORTING THE NATIONAL LEARNING RECOVERY PROGRAM (NLRP)**

1. As per Joint Memorandum from the Office of the Undersecretary for Curriculum and Teaching and Undersecretary for Finance dated June 22, 2023 re: Guidelines on the Utilization of Additional 2023 Program Support Funds to the Regional Offices for the Implementation of the National Learning Camp (NLC) and other End of School Year (EOSY) Break Activities Supporting the National Learning Recovery Program (NLRP), an additional Program Support Fund (PSF) shall be downloaded to the Regions through issuance of a Sub-ARO.
2. Paragraph 4 states that *"The downloaded funds shall be used to cover payment of meal expense for teachers who will be involved in the National Learning Camp and other EOSY break activities supporting the NLRP, in accordance with the usual government accounting and auditing rules and regulations."*
3. The allocation of P250 per day per teacher for 15-25 days was already downloaded to the schools based on the actual number of organized classes and the number of days the teachers shall serve. The allocation for Integrated Schools was downloaded to the Elementary Checking Accounts and Secondary Schools was downloaded to Junior High School Checking Accounts.
4. In view of the recent issuance, Joint Memorandum dated August 4, 2023 re: Clarification on the Utilization of Additional 2023 Program Support Funds, the amount may be





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released directly to the teachers as a reimbursement of meals subject to the submission of the following:

- a. Certificate of Expenses Not Requiring Receipts (see attached format)
 - b. Attendance Sheet
5. Schools which have completed the NLC as of August 11, 2023 must pay the teachers on or before August 16, 2023 subject to compliance of the required supporting documents. And those schools which still continue to implement the NLC may pay on a weekly basis. The deadline for liquidation of the downloaded NLC Fund shall be on August 31, 2023.
6. For compliance.

TO BE POSTED IN THE WEBSITE

Copy furnished: Records Section
Accounting Unit



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