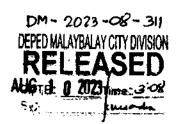


### Republic of the Philippines

# Bepartment of Education

REGION X- NORTHERN MINDANAO DIVISION OF MALAYBALAY CITY



**DIVISION MEMORANDUM** 

NO. 31 , s. 2023

TO:

Elementary and Secondary School Heads

All Others Concerned

This Division

FROM:

CHERRY MAE L. LIMBACO-REYES

Aschools Division Superintendent \\

DATE:

August 10, 2023

SUBJECT:

DOWNLOADING OF FUNDS TO DEFRAY THE MEAL EXPENSES FOR

THE IMPLEMENTATION OF THE NATIONAL LEARNING CAMP (NLC) AND OTHER END OF SCHOOL YEAR (EOSY) BREAK ACTIVITIES SUPPORTING THE NATIONAL LEARNING RECOVERY

PROGRAM (NLRP)

- 1. As per Joint Memorandum from the Office of the Undersecretary for Curriculum and Teaching and Undersecretary for Finance dated June 22, 2023 re: Guidelines on the Utilization of Additional 2023 Program Support Funds to the Regional Offices for the Implementation of the National Learning Camp (NLC) and other End of School Year (EOSY) Break Activities Supporting the National Learning Recovery Program (NLRP), an additional Program Support Fund (PSF) shall be downloaded to the Regions through issuance of a Sub-ARO.
- 2. Paragraph 4 states that "The downloaded funds shall be used to cover payment of meal expense for teachers who will be involved in the National Learning Camp and other EOSY break activities supporting the NLRP, in accordance with the usual government accounting and auditing rules and regulations."
- 3. The allocation of P250 per day per teacher for 15-25 days was already downloaded to the schools based on the actual number of organized classes and the number of days the teachers shall serve. The allocation for Integrated Schools was downloaded to the Elementary Checking Accounts and Secondary Schools was downloaded to Junior High School Checking Accounts.
- 4. In view of the recent issuance, Joint Memorandum dated August 4, 2023 re: Clarification on the Utilization of Additional 2023 Program Support Funds, the amount may be



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City Telefax No.: 088-314-0094; Telephone No.: 088-813-1246

Email Address: malaybalay.city@deped.gov.ph



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released directly to the teachers as a reimbursement of meals subject to the submission of the following:

- a. Certificate of Expenses Not Requiring Receipts (see attached format)
- b. Attendance Sheet
- 5. Schools which have completed the NLC as of August 11, 2023 must pay the teachers on or before August 16, 2023 subject to compliance of the required supporting documents. And those schools which still continue to implement the NLC may pay on a weekly basis. The deadline for liquidation of the downloaded NLC Fund shall be on August 31, 2023.
- 6. For compliance.

TO BE POSTED IN THE WEBSITE
Copy furnished: Records Section
Accounting Unit



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### Department of Education

## Region X – Northern Mindanao Division of Malaybalay City



Sayre Highway, Casisang, City of Malaybalay

ANNEX A

			ES NOT REQUIRING RECEI		
	Pursua	ant to COA Circular No.	2017-001- dated June 19, 20	)17	
Name of Employee	:		Employee No.		
School					
Division	Division of M	alaybalay City	<u> </u>		
		Particulars		Amount ((P)	
	<u> </u>				
•		<del>-</del>			
			TOTAL		
			they are necessary for the about issuing receipts. And that I		
	statements is pun		ok issumy recapis. Fund that is	an runy aware and want	
	Certified Correct:		Noted By:	Noted By:	
Signature:					
Printed Name	:				
	-	Employee	Immed	fiate Supervisor	
	Doto		Data		