

2023-79008



Republic of the Philippines  
**Department of Education**  
REGION X- NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

DM-2023-08-312  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
AUG 10 2023 me:3:38  
By: *[Signature]*

**DIVISION MEMORANDUM**

No. 312, s. 2023

To: **Administrative Officers of IUs and Non-IUs  
All Others Concerned  
This Division**

From: *[Signature]*  
**CHERRY MAE L. LIMBACO-REYES**  
*[Signature]*  
Schools Division Superintendent

Date: **August 10, 2023**

Re: **Mandatory Meeting to Address GSIS Unpaid Premiums and Service  
Record Reconciliation**

As part of our ongoing commitment to maintaining accurate and current service records, as well as to address the matter of unpaid premiums with GSIS, a mandatory meeting has been arranged for all AO2 personnel, GSIS Authorized Agency Officers (AAOs), Administrative IV/HRMO, and Personnel Unit Staff. The primary objective of this meeting is to collaboratively formulate a strategic plan to reduce unpaid GSIS premiums while simultaneously reconciling service records.

**Meeting Details:**

Date: August 14, 2023  
Time: 09:00 AM  
Venue: Division Office

Attendance is mandatory. Your cooperation and commitment to resolving this issue are highly appreciated. We look forward to your active involvement and meaningful contributions during the meeting.

Should you have any questions or concerns, please do not hesitate to contact Dave Feliciano at 0995-097-2115.

TO BE POSTED IN THE WEBSITE



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