



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

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DEPED MALAYBALAY CITY DIVISION
RELEASED
SEP 13 2023
By: *[Signature]*

DIVISION MEMORANDUM
No. 374 series of 2023

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

FROM: *[Signature]* **CHERRY MAE L. LIMBACO-REYES**
Schools Division Superintendent

DATE: September 12, 2023

SUBJECT: **REITERATION ON SCHOOL CANTEEN OPERATION AND
FOOD SAFETY COMPLIANCE OF SCHOOLS AND DEPED
OFFICES**

1. With the start of the School Year 2023-2024, this Office reiterates the issued guidelines DepEd Order No. 8, s. 2007 re: Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools, DepEd Order No. 52, s. 2008 re: Compliance with DepED Policies on Food Safety in Schools, and DepEd Order No. 13, s. 2017 re: Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices.

2. School canteens are allowed provided that the following necessary protocols are met:

- a. School Canteen shall only be of two types:
 - a.1. School Managed Canteen
 - a.2. Teacher's Cooperative-Managed Canteen
- b. For Secondary schools, regardless of enrolment size, there shall be a laboratory canteen which will serve as a laboratory for Home economics, retail trade, and in the incidental teaching of health and nutrition.
- c. Updated Sanitation Clearance/Permit from the local Health Department
- d. Health Permit of canteen personnel/staff from the city health office
- e. Food handlers are fully vaccinated
- f. Food and beverage items must be compliant to DepEd Order No. 13, s. 2017 re: Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices.

3. Further, this Office reiterates item no. 4.8 " *Sub-leasing the whole or part of the school canteen premises or sub-contracting the operation of the school canteen to concessionaires is prohibited* " and 4.9 " *Vendors shall not be allowed to bring in*



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food items inside the school canteen/premises. Teachers and school personnel are likewise prohibited from selling food items within the school premises, except through the school canteen and unless authorized and covered by a written agreement with the school head/principal and/or the teachers' cooperative."

4. In view thereof, all school heads are directed to adhere to the guidelines set for the operation of school canteens.

5. Moreover, any violation of these guidelines shall warrant appropriate administrative sanctions against the school head/principal and other canteen teachers and termination of the operations of the canteen.

6. Widest dissemination of this memorandum is desired.

Encl.:

As stated

Copy Furnished:

SGOD-School Health Unit
Records Unit



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