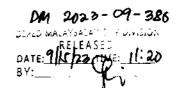


Republic of the Philippines

Department of Education

REGION X- NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY



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NO. 380 , s. 2023

TO: Aliena S. Dajay, PhD, CESE, Assistant Schools Division Superintendent

CID and SGOD Chiefs

School Heads

All others concerned

FROM: CHERRY MAE LIMBACO-REYES

Schools Division Superintendent

DATE: September 14 2023

RE: RETRIEVAL OF DELL 3420 DISTRIBUTED LAPTOP UNDER

BAYANIHAN II

1. To facilitate the conduct of audit by the team from the Central Office, all Dell Laptop 3420 recipients are directed to return the said item to the Property Office on or before September 28, 2023.

 The office expects you already have downloaded your files for the duration of the audit will take time. Queries regarding this may be directed to DARVY C. DAGUIMOL through 09913739115.

3. For strict compliance.

TO BE POSTED ON THE WEBSITE



Purok 6, Casisang, Malaybalay City Telefax (088) 314-0094 Email: malaybalay.city@deped.gov.ph



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