



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 DIVISION OF MALAYBALAY CITY

UNM-2023-09-126  
 DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
 SEP 28 2023 4:49  
 By: *[Signature]*

**MEMORANDUM**

TO: **CID Chief and Staff**  
**SGOD Chief and Staff**  
**OSDS Unit Heads and Staff**  
**PESPA/DAPSHI Members**

**RHYSA CYLE C. ROSALEJOS, Accountant III**  
**MA. SOFIA S. REYES, HT-I, Manalog IS**  
**HARY L. TERO, Jr., T-II, BNHS**  
*Through the School Head*  
**This Division**

FROM: *[Signature]* **CHERRY MAE L. LIMBACO-REYES**  
 Schools Division Superintendent

DATE: September 28, 2023

RE: **DRY RUN OF PRESENTATION FOR TEACHERS' DAY CELEBRATION**

- In line of the celebration of Teachers' Day on October 2, 2023, all performers/dancers are hereby directed to attend the dry run of presentation on the following schedule:

Date	Time	Venue	Performers
September 29, 2023	8:00 A.M.-12:00 N.N.	Malaybalay City National	CID, PESPA, DAPSHI
	1:00 P.M.-5:00 P.M.	Science High School	SGOD, OSDS

- Further, the following program hosts are hereby directed to report to the Division Office on September 29, 2023 at 10:00 A.M. for the rehearsal:

Name	Designation	Office/School
Rhyssa Cyle C. Rosalejos	Accountant III	Division Office
Ma. Sofia S. Reyes	Head Teacher I	Manalog IS
Hary L. Tero, Jr.	Teacher II	Bukidnon NHS

- Performers by Office shall prepare their Locator Slips based on schedule.
- For strict compliance.

Copy furnished:  
 Records Section

TO BE POSTED IN THE DIVISION WEBSITE



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City  
 Telefax No.: 088-314-0094; Telephone No.: 088-813-1246  
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