



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

20-23-87040
DM - 2023-12-052
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: DEC 18 2023 Time: 4:51
E: *file no. 052*

DIVISION MEMORANDUM

No. 552, s. 2023

TO : Assistant Schools Division Superintendent
Chief Education Supervisors and Staff, CID
Concerned Public Secondary Schools/Integrated School Heads

FROM : *[Signature]*
CHERRY MAE L. LIMBACO-REYES
Schools Division Superintendent ✓

DATE : December 18, 2023

SUBJECT : **ASSEMBLY OF SECONDARY SCHOOL ADMINISTRATORS**

1. In line with the DepEd MATATAG Agenda and DepEd Order No. 14, s. 2023 re: *Policy Guidelines on the Implementation of National Learning Camp*, this office will conduct an Assembly of Secondary School Administrators on December 19, 2023 to start at 9:00 AM, in the BNHS LPT Hall.
2. Through the assembly, the secondary school administrators aim to:
 - a. assess and review the implementation of the Division and the association's strategic plan for the National Learning Recovery Program and National Learning Camp (NLC);
 - b. share best practices on the conduct of NLC; and
 - c. create an intervention plan to address the NLRP and the NLC issues and concerns.
3. Participants in the assembly are all secondary school heads and members of the Division Association of Public Secondary School Heads Incorporated (DAPSSHI). Registration, travel, and incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules.
4. Queries relative to this may be relayed to Susan S. Olana, PhD, DAPSSHI President.

TO BE POSTED IN THE WEBSITE

Enclosures: as stated



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Enclosure 1 to Division Memorandum No. 552

MATRIX OF ACTIVITIES

TIME	ACTIVITY
7:30-8:00	DAPSSHI Secretary
8:00-9:00	Opening Program JOHN C. RAROGAL HOST
9:00-10:00	Business Proper SUSAN S. ONLANA, PhD DAPSSHI President
10:00-10:30	Morning Snack
10:30-12:00	SDS Time CHERRY MAE L. LIMBACO-REYES Schools Division Superintendent
12:00-1:00	Lunch
1:00-1:30	Review of DO No. 014, s. 2023 PASTOR P. ABEJUELA III SP II
1:30-2:00	Secondary and IS School assessment in the implementation of NLC ALL SCHOOL HEADS
2:00-3:00	Sharing of Good Practices of Select Schools in the Implementation of NLC SELECT SCHOOL HEADS
3:00-3:30	Afternoon Snacks
3:30-4:00	Crafting of Strategic Plan for the National Learning Recovery Program with emphasis on NLC. SUSAN S. OLANA, PhD DAPSSHI President
4:00-5:00	Closing Program and Adjournment of the Assembly



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Enclosure 2 to Division Memorandum No. SS2

TECHNICAL WORKING GROUP

Over-all Steering Committee

DR. SUSAN S. OLANA
ELSON L. DAHILOG

Consultant
Member

Working Committees

Program/Secretariat/Venue

JOHN P. RAROGAL
GRETCHEN V. CATANE

MAITELLE B. ISRAEL
ANTONIO I. TAN

Registration/Attendance/ Certificates

ARLENE C. GANTALAO

Documentation/Logistics

RHEA G. RAROGAL



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



21 93 0060