



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Z 024-57889

DM 2024-01-020
DEPED MALAYBALAY CITY DIVISION
RELEASED
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By: J. M. Anderson

Division MEMORANDUM

No. 020, s. 2024

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD and CID
School Heads of Public Elementary and Secondary Schools
School DRRM Team Members

FROM: ALIENA S. DAJAY, CESE
OIC - Schools Division Superintendent

DATE: January 9, 2024

SUBJECT: SUBMISSION OF SCHOOL CONTINGENCY PLANS FOR JANUARY 2024

1. Per OUOPS Memorandum No. 2023-04-6762 or the Guidelines on the Utilization and Reporting of the FY 2023 Disaster Preparedness and Response Program (DPRP) Funds, copies of school contingency plans must be submitted to the Disaster Risk Reduction and Management Service (DRRMS) after the conduct of the Contingency Planning write-shop. Relative to this, the School Heads who participated the write-shop last November 28-30, 2023, agreed that all schools in the Division shall submit their contingency plans to the Division Office for consolidation on January 12, 2024.
2. Relative to that, all schools are directed to submit their School Contingency Plans on **January 12, 2024** at <http://tinyurl.com/37rv63ks>.
3. Should there be queries, contact Jimdandy S. Lucine, Project Development Officer II, through DepEd Malaybalay DRRM Infoboard Facebook Page.

Encl: None

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