

Republic of the Philippines

Devartment of Education **REGION X - NORTHERN MINDANAO**

DIVISION OF MALAYBALAY CITY

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DIVISION MEMORANDUM No. 021 ____,s. 2024

TO:

Assistant Schools Division Superintendent Chief Education Supervisors- CID and SGOD Public Elementary and Secondary Schools District Field Advisers/GSP School Coordinators

All Officers Concerned

FROM:

ALIENA S. DAJAY, PHD., CESE

Assistant Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

DATE:

January 8, 2024

SUBJECT:

MEETING OF DISTRICT FIELD ADVISERS (DFA) AND PRIVATE AND

SECONDARY SCHOOL COORDINATORS (SSC)

Relative to the GSP Council Circular No. 1, s. 2024, the field is hereby informed that there will be a District Field Advisers and Secondary School Coordinators Meeting on January 13, 2024 at Council Training Center, Capitol Site, Malaybalay City.

Enclosed is the Council Circular No.1, s. 2024 for details.

Attendance to this meeting shall be entitled to service credits/Compensatory Overtime Credit (COC) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 and in accordance with DepEd Order 53, s.2003.

For further inquiries contact **PERLITA B. BORGONOS** GSP Division Coordinator at 0917-820-5049.



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City Telefax No.: 088-314-0094; Telephone No.: 088-813-1246

Email Address: malaybalay.city@deped.gov.ph







Council Circular #1 Series of 2024

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DIVISION COORDINATORS, DISTRICT FIELD ADVISERS, PRIVATE AND PUBLIC

SCHOOL PRINCIPALS AND SCHOOL COORDINATORS

RE: MEETING OF DISTRICT FIELD ADVISERS (DFA) AND PRIVATE AND

SECONDARY SCHOOL COORDINATORS (SSC)

DATE: January 3, 2024

Greetings!

We are pleased to inform you that we will have a District Field Advisers and Secondary School Coordinators Meeting on January 13, 2024.

Please be guided by the following information:

A. Expected Participants:

Division Coordinators, District Field Advisers and

Public and Private Secondary School Coordinators

B. Date & Time:

January 13 (Saturday)

9:00 A.M. onwards - Lunch will be served.

C. Venue:

Council Training Center

Capitol Site, Malaybalay City

D. Dress code:

Any Girl Scout Fun Shirt

We are also reminding you to organize and register your District Committee and bring it on January 13 if possible.

Please confirm your attendance to this number 09175164317 one (1) day before the meeting for our food preparation. Hope to see you in this very important meeting.

Your presence is highly appreciated.

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Council President