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DEPED MALAYBALAY CITY DIVISION
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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

Division Memorandum
No. 043 series of 2024

TO : Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Elementary and Secondary School Heads
All Others Concerned

FROM : *[Signature]*
ALIENA S. DAJAY, CESE
OIC-Schools Division Superintendent

DATE : January 24, 2024

RE : **COMPOSITION OF THE DIVISION TECHNICAL WORKING GROUP
(TWG) OF THE WATER SANITATION AND HYGIENE IN SCHOOL
(WINS) PROGRAM**

1. In consonance with DepEd Order No. 10, S.2016 entitled "**Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene (WASH) in Schools (WinS)**" and its intensification including WinS in the convergence of all health programs under *Oplan Kalusugan sa DepEd*, the division shall ensure clean water, functional toilets, promotion of correct hygiene practices among school children and a clean environment in and around schools, and to keep learners safe and healthy. These are essential to achieving learning outcomes and are integral to school operations and improvement.

2. In view thereof, the hereunder Division Technical Working Group is hereby composed along with the general terms of reference to wit:



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
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Position	Name of Personnel	Designation	General Terms of Reference
Chairperson	Cherry Mae L. Limbaco-Reyes, CESO IV	Schools Division Superintendent	Overall Chair in the Implementation of the program. Oversees and leads the Implementation of WinS Program.
Co-Chairperson	Lorenzo O. Capacio, Ed.D	SGOD Chief	Supports the Chairperson in steering and coordinating the activities of the TWG, ensuring the efficient and effective implementation of the WinS program within the division.
Member (PSDS)	Manny P. Pimentel	Public Schools District Supervisor	Supervise and coordinates WinS-related concerns to Districts 1-V. Ensures that WinS related communication is disseminated to all schools concerned.
Member (PSDS)	Ferdinand V. Mortera	Public Schools District Supervisor	Supervise and coordinates WinS-related concerns to Districts VI-X. Ensures that WinS related communication is disseminated to all schools concerned.
Member	Rosalio P. Arangco	Education Program Supervisor, SGOD	Supervise and coordinates WinS-related concerns to all Districts. Ensures that WinS related communication is



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			disseminated to all schools concerned.
Member (Medical Officer)	Dr. Maria Sarline R. Openiano-Flores	Division Medical Officer	Supervise and coordinate WinS-related concerns to all Health Personnel.
Member (WinS Coordinator)	Dr. Marcos Julita K. Fulgencio	Dentist II	Acts as the over-all coordinator of activities in the implementation of WinS. Coordinates with the division nurses in providing technical assistance and validation of schools. Provides data/report & technical assistance to districts/schools relative to the general aspect of Water, Sanitation, and Hygiene in School.
Member (WinS Co-Coordinator)	Dr. Marcela S. Panganiban	Dentist II	Provides data/report & technical assistance to districts/schools relative to Hygiene and Health Education on Dental aspects.
Member (Infrastructure)	Engr. Leslie T. Fontanilla	Division Engineer	Covers concern relating to Physical facilities related to WinS, comfort rooms, and handwashing facilities.
Member (M&E)	Edelina M. Eborá	SEPS: Monitoring and Evaluation	Coordinates/supervise in the implementation, including identified issues, concerns, and gaps.
Member (Planning)	Novem A. Sescon	Planning Officer	Coordinates the gathering and interpretation of



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			statistical data related to WinS Program of districts/schools to concerned personnel.
Member (DRRM)	Jim S. Lucine	DRRM Coordinator	Provides Post Activity Report (to the WinS Coordinator) on the schools' functionality of Basic and Safety School Facilities (Toilets, ventilation, handwashing facilities/areas) in incidences district/division activities held in schools.
Member (Social Mobilization/ Partnership Coordinator)	Marsfifth M. Mamawag	SEPS: Social Mobility	Leads in the linkages/partnership for generation of resources for the implementation of WinS
Member (Committee on Education)	Hon. Zoltan Dindo D. Dinlayan	City Councilor, Chairperson on Committee on Education	Coordinates LGU support, aligns LGU programs with WinS objectives, advocates WinS at the legislative level, and advocate for budgetary allocations
Member (PTA Federation)	Hon. Vince A. Melendez	Division PTA Federation President	Represents PTA, mobilizes parental involvement and advocates for WinS among parents/guardians.

3. The Division Technical Working Group for the Water, Sanitation and Hygiene (WASH) in Schools (WinS) Program of the Schools Division of Malaybalay City is generally expected to perform the following:

a. Enforce the establishment of the school level TWG



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b. Oversee the work of the School TWG, approve its output and provide technical assistance as needed

c. Actively support the advocacy of the WinS Policy to other sectors and

d. Monitor school implementation, including the integration of WASH in curriculum.

4. For in -depth reference on the implementation of the program, DepEd personnel may refer to the following National issuances for information:
DepEd Order No. 60 s. 1994
DepEd Order No. 65 & 56 s. 2007
DepEd Memorandum No. 10 s. 2016
DepEd Memorandum No. 194 s. 2018

5. Shall there be queries, contact **MARCOS JULITA K. FULGENCIO, DMD, Division WinS Coordinator (DWC)** through **0906-796-8794**.

6. Widest dissemination and compliance to this memorandum is desired



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