



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

2023-8753

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DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
JAN 02 2024 Time: 4:35  
By: *[Signature]*

**UNNUMBERED MEMORANDUM**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
All Others Concerned  
This Division

FROM : **ALIENA S. DAJAY, CESE**  
OIC-Schools Division Superintendent

DATE : January 2, 2024

RE : **HUMAN IMMUNODEFICIENCY VIRUS (HIV) AND ACQUIRED IMMUNODEFICIENCY SYNDROME (AIDS) PREVENTION AND AWARENESS IN THE WORKPLACE**

1. This Office shall conduct Gender and Development Activity entitled *HUMAN IMMUNODEFICIENCY VIRUS (HIV) AND ACQUIRED IMMUNODEFICIENCY SYNDROME (AIDS) PREVENTION AND AWARENESS IN THE WORKPLACE* in observance for WORLD AIDS DAY, which are being observed every 1st day of December of every year, in the Division Office on January 05, 2024 at GAD Hall. All personnel in the Division Office are expected to participate.
2. The objectives of this activity are the following:
  - a. Promote gender inclusiveness in accessing health and safety programs;
  - b. Increase awareness on Human Immunodeficiency Virus (HIV) and Acquired Immunodeficiency Syndrome (AIDS);
  - c. Prevent the occurrence of HIV/AIDS through safe sex or use of condom for protection; and
  - d. To stop the stigma and discrimination on HIV/AIDS carriers.
3. School Health Section are enjoined to lead the activities.
4. Meals and other allowable expenses shall be charged against the Gender and Development Fund and subject to usual accounting and auditing rules and regulations.
5. For information and active participation

Encl.:

As stated

Copy Furnished:

SGOD-School Health Unit  
Records Unit



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