



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

UNN 2024-01-0K
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 17 2024 Time: 4:33
By:

UNNUMBERED MEMORANDUM

TO : Chief Education Supervisors- CID and SGOD
Perlita Borogños-District 10 PSDS
School Head of Tuburan Integrated School
School Head of Mapulo Elementary School
School Head of Silae National High School
School Head of Silae Elementary School
School Head of Kibalabag Elementary School
School Head of Pighalugan Elementary School
All Others Concerned

FROM :  **ALIENA S. DAJAY, CESE**
OIC- Office of the Schools Division Superintendent

DATE : January 17, 2024

SUBJECT: **CHILDFUND MONITORING OF RECIPIENT SCHOOLS**

For information and guidance, the office requires the recipient schools of ChildFund Build CA²P project to answer the attached monitoring tools (Enclosure I) *Monitoring Form on the Use of Equipment and Supplies for Remedial Classes* (Enclosure II) *Data on Remedial Classes for SY 2023-2024*.

1. Tuburan Integrated School
2. Mapulo Elementary School
3. Silae National High School
4. Silae Elementary School
5. Kibalabag Elementary School
6. Pighalugan Elementary School

Furthermore, recipient schools are also required to submit a copy of School Manual integrating the Child Protection Policy. The filled-up monitoring tools and the copy of school manual will be submitted through marsfifth.mamawag001@deped.gov.ph or marsfifth120@gmail.com. on or before **January 25, 2024**.

Queries relative to this can be relayed to Marsfifth M. Mamawag, SEPS-Social Mobilization and Networking at 09777788301.

Enclosed: As stated



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
Telefax No.: 088-314-0094; Telephone No.: 088-813-1246
Email Address: malaybalay.city@deped.gov.ph



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F. Ortigas Jr. Road
1605 Pasig City - PHILIPPINES

T: 63 26311575 to 78
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www.ChildFund.org
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We appreciate receiving information on remedial classes and the filled-out monitoring form by **January 19, 2024**. The same with the CPP, we would appreciate as well getting the status and/or copy of the draft CPP on or before **January 30, 2024**.

You may contact our Project Coordinator, Mae Pearl Ulla on her mobile phone at 09178631489 for further details or any concerns related to this request.

Looking forward to a more fruitful collaboration with you.

Thank you.

Very truly yours,

Bella Eustaquio
Digitally signed by Bella Eustaquio
Date: 2024.01.10 17:23:49 +08'00'

Bella C. Eustaquio
Project Director
BuildCA²P Project

2024-88092
DEPED MALAYBALAY CITY DIVISION
RECEIVED
DATE: 1/10/24 Time: 4:23
By: [Signature]

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10 January 2024

DR. ALIENA S. DAJAY, CESE
Officer-In-Charge
Office of the School District Superintendent
Department of Education
Malaybalay City

Attention: **Ms. Marsifith Mamawag**
Education Program Supervisor

Ms. Perlita B. Borgonos
Malaybalay, UP District, PSDS

Dear **Dr. Dajay**,

Greetings!

Thank you for accommodating us in our courtesy visit with you in November 2023 and for your continuous support in the implementation of the ChildFund BuildCA²P project. It aims to sustain efforts to support DepEd in our six (6) assisted schools in the Division of Malaybalay City to address child labor concerns.

Since 2021 we have consistently provided school supplies to those children engaged and at risk of child labor that we intake during baseline in 2019-2020. While transitioning from blended learning to a face-to-face teaching mode, we provided equipment (TV and printer) and various supplies to augment the needs for remedial classes when these schools were still transitioning from the blended mode of teaching.

In July 2023, we conducted training for teachers on the crafting of a localized Child Protection Policy. It was participated by 7 participants (6 school heads and 1 PSDS) from Malaybalay City namely *Tuburan IS, Mapulo ES, Silae NHS, Silae ES, Kibalabag ES, and Pighalugan ES*. Last August 2023, the project distributed 635 school kits to assist children of the BuildCA²P project.

Along this line, we would like to inform you that we will request updates from the said schools on the following:

1. Number of attendees on remedial classes for SY2023-2024 (attached is the suggested template). Our funder (US Dept. of Labor) normally asks for updates on this matter.
2. Status on the preparation of the Child Protection Policy (CPP) for us to know how we can further support its finalization. *Final report*
3. Related to these, the project team will conduct monitoring of the use of supplies and equipment that we provided as part of our regular updating. Please see the attached monitoring form.

BOGUS AREAS

Pinay City, Manila, Negros City, Mt. Province, Iligan, San Pablo City, Laguna, Bataan, Quezon, Camarines Sur, Surabgon City, Surabgon, Cebu City, Lapu-Lapu City, Cebu, Ormoc City, Southern Leyte, Butte City, Urdia, San Carlos City, Bacolod City, Negros Occidental, Negros Oriental, Lagayan de Oro City, Misolag City, Zamboanga del Norte, Pagadian City, Zamboanga City, Misolag City, Navao City, Navao del Sur, Compostela Valley, Magindanao, Cotabato City, North Cotabato, Karamdala City, South Cotabato, Isabela City, Basilan, Sulu, Tawi-Tawi.

Monitoring Form on the Use of Equipment and Supplies for Remedial Classes

I. Basic Information

Name of School: _____

Address: _____

II. Use of the Supplies/Materials and Equipment Provided by BuildCA²P project

a. Using the 5-point scale shown below. Rate the following questions by placing a check in the box.

1 – Never 2 – Very rarely 3 – Occasionally 4 – Quite Often 5 – Very Often

About the audio-visual (TV) and Printer:	1	2	3	4	5
1. Do you use the audio-visual (TV) for instructions and lessons?					
2. Do you find it essential in the teaching-learning process?					
3. Is the use of the audio-visual (TV) more effective than the traditional method of teaching?					
4. Is the TV easy to use when teaching?					
5. Do other teachers use the audio-visual (TV)?					
6. Do you still use the printer?					
7. Do you have access to the printer provided by the BuildCA ² P project?					
8. If the printer is accessible to you, how frequently do you use it for the remedial/regular classes?					

Remarks: _____

About the supplies/materials:	1	2	3	4	5
1. Do you find the provision of supplies essential to learners?					
2. Are the supplies appropriate to the learner's needs?					
3. Do you feel comfortable and easy in teaching with the provision and use of supplies?					
4. Are always the supplies accessible to learners?					
5. Are the supplies accessible to all teachers in your school?					

Remarks: _____

b. Experience in using the audio-visual/equipment and supplies in classes.

Questions:	Answers:
What are the benefits and challenges of using audio-visual in the classes?	

<p>How do the supplies help teachers make classes more productive and effective?</p>	
<p>How do you ensure the safety, maintenance, and access of the equipment? Do you have agreed written guidelines? If yes, please provide copies of the agreement or other documents like logbook.</p>	
<p>Is the equipment still functional? If not, please provide an incident report.</p>	

III. Use of IEC Materials from Kaanib or ChildFund (for Davao Del Norte and Bukidnon only)

Did your school receive a USB containing Information Campaign Materials (video, PowerPoint presentation, etc.) and other IEC materials about Child Labor?

_____ Yes

_____ No

About the IEC materials in USB and other forms:	1	2	3	4	5
If yes, how frequently do you use it?					
In case you use the IEC materials that were attended by the following, what is the frequency of viewing to each group of these groups?					
a. During classes					
b. PTCA General Assembly					
c. PTCA Officers' Meeting					
d. Teachers LAC & related sessions					
e. Others, please specify _____					

Remarks: _____

IV. Recommendation

What other supplementary equipment/materials are needed to make remedial classes more interesting?

How can stakeholders (barangay council, BNS, BHWs, CBCPGs, etc.) help the schools to reach more children to attend remedial classes specifically those who are engaged or at risk in child labor or OSY?

Thank you!

Respondent:

Name and Signature

Date

Data on Remedial Classes for SY 2023-2024

I. Basic Information

Name of Division: _____
 Address: _____

II. Data on the total number of non-readers

	Name of School	No. of non-readers for SY 2023-2024 (Baseline data using PHIL-EGRA and IRI Tool)		
		Male	Female	Total
1	Tuburan Integrated School			
	a. Grades 1-3			
	b. Grades 4-6			
2	Mapulo Elementary School			
	a. Grades 1-3			
	b. Grades 4-6			
3	Silae National High School			
	a. Grades 1-3			
	b. Grades 4-6			
4	Silae Elementary School			
	a. Grades 1-3			
	b. Grades 4-6			
5	Kibalabag Elementary School			
	a. Grades 1-3			
	b. Grades 4-6			
6	Pighalugan Elementary School			
	a. Grades 1-3			
	b. Grades 4-6			

Remarks (if necessary):

III. Please provide the list of non-readers.

Thank you.

Prepared by:

 Name and Signature

 Date