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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
DIVISION OF MALAYBALAY CITY

UNM 2024-01-018  
DEPED MALAYBALAY CITY DIVISION  
**RELEASED**  
JAN 25 2024 10:52  
By: *[Signature]*

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**UNNUMBERED MEMORANDUM**

**TO :** Assistant Schools Division Superintendent  
Chief Education Supervisors and Staff, CID  
Concerned Public Elementary/Integrated School Heads  
ALS Teachers (DALSCs, Mobile Teachers)

**FROM :** *[Signature]*  
**ALIENA S. DAJAY, PhD, CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**DATE :** January 24, 2024

**SUBJECT :** **WRITESHOP ON CATCH-UP FRIDAYS TEACHING PLAN  
AND FACILITATION GUIDE MAKING FOR ALS**

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1. In line with the DepEd Memorandum 001, s. 2024 re: Implementation of Catch-up Fridays, this Office will hereby conduct a Writeshop on Catch-up Fridays Teaching Plan and Facilitation Guide Making for Alternative Learning System on January 25, 2024, at Malaybalay City Community Learning Center, Barangay 1, Malaybalay City.
2. Participants of the meeting are all Community-based ALS Teachers of the ten districts of this division.
3. Facilitators of the activity are the following:  
Lead Facilitator – Gretchen Catane  
National Reading Program – Lindsay Rose Denajeba  
Peace Education – Ethelyn Maureen Coronel  
Health Education – Bryan Adam B. Salvidas  
Values Education – Ronnami N. Palma
4. Queries relative to this can be relayed to Gretchen V. Catane, Education Program Specialist II for ALS.

**TO BE POSTED IN THE WEBSITE**

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