

2024-90456



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MALAYBALAY CITY

DM 2024-02-073
DEPED MALAYBALAY CITY DIVISION
RELEASED
DATE: 2/23/24 TIME: 9:57
BY: [Signature]

DIVISION MEMORANDUM
NO. 073 S.2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
All School Heads
All Others Concerned
This Division

From:  **CHERRY MAE L. REYES, PhD, CESO V**
Schools Division Superintendent

Date: February 23, 2024

Subject: **1st DIVISION MANAGEMENT COMMITTEE MEETING**

1. This Office hereby informs the field on the conduct of the **1st Division Management Committee Meeting (MANCOM)** on **February 27, 2024** (Tuesday) at exactly 8:00 o'clock in the morning to 5:00 in the afternoon at the New Peoples Hall, City Hall, Casisang, Malaybalay City, Bukidnon.
2. The participants to this meeting are:

- a. Assistant Schools Division Superintendent
- b. Chief Education Supervisors, CID and SGOD
- c. Education Program Supervisors
- d. Public Schools District Supervisors
- e. Senior Education Program Specialists,
- f. Education Program Specialists
- g. Division Engineer
- h. Public Elementary and Secondary School Heads/Teacher-In-Charge/School In-Charge and
- i. Unit Heads



Address: Sayre Hi-way, Purok 6, Casisang, Malaybalay City
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3. The following ad hoc committee shall take charge of the preparation and documentation of the said meeting.

Secretariat:

Mary Gladys J. Dublas
Marsifith M. Mamawag
Karl C. Paganan -Program Master

Hall Preparation:

Edelina M. Eborá
Manuel L. Dinlayan II and GS

Technical:

Rex C. Dacanay
Rio G. Arbutante

Kit and Material Reproduction:

Paterno T. Padua

Medical Team

Maria Sarline R. Openiano-Flores, MD, MPM
Jennifer L. Madelo and Kezzia Fatima M. Un

4. In addition, all school heads shall wear their DepEd-prescribed uniform as well as the division office personnel.

5. Should there be queries contact **Woodrow Wilson B. Merida**, Senior Education Program Specialist, Human Resource Development at 09664752094.

Copy furnished:
Records Unit
HRD



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